

Annual Quality Assurance Report (AQAR)

GOVERNMENT HRANGBANA COLLEGE

Aizawl, Mizoram

(2016-2017)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC Government Hrangbana College

Part – A

AQAR for the year

2016-2017

I. Details of the Institution

1.1 Name of the Institution

Government Hrangbana College

1.2 Address Line 1

Chanmari

City/Town

Aizawl

State

Mizoram

Pin Code

796007

Institution e-mail address

hrangbanacollege2014@gmail.com

Contact Nos.

0389-2340984

Name of the Head of the Institution:

Lal Rinawma

Tel. No. with STD Code:

0389-2306540

Mobile:

9436195966

Name of the IQAC Co-ordinator:

Dr. Lalbiakzuali

Mobile:

9436197946

IQAC e-mail address:

iqacghbc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

BC/56/RAR/40

OR

1.4 NAAC Executive Committee No. & Date:

BC/56/RAR/40 dated 16-9-2011

1.5 Website address:

<http://www.ghbc.edu.in/>

Web-link of the AQAR:

<http://www.ghbc.edu.in/IQAC/AQAR>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80.15	2006	5
2	2 nd Cycle	A	3.06	2011	5
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

10/01/2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-12 on 28-12-2013
- ii. AQAR 2012-13 on 18-09-2017
- iii. AQAR 2013-14 on 18-09-2017
- iv. AQAR 2014-15 on 18-09-2017
- v. AQAR 2015-16 on 18-09-2017

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Mizoram University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes

UGC-COP Programmes

Any other (Specify).....**Selected as Model College by RUSA**

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>			
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>			
2.3 No. of students	<input type="text" value="1"/>			
2.4 No. of Management representative	<input type="text" value="1"/>			
2.5 No. of Alumni	<input type="text" value="1"/>			
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>			
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>			
2.8 No. of other External Experts	<input type="text" value="1"/>			
2.9 Total No. of members	<input type="text" value="17"/>			
2.10 No. of IQAC meetings held	<input type="text" value="4"/>			
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="4"/>	Faculty	<input type="text" value="3"/>
	Non-Teaching Staff	<input type="text" value="1"/>	Students	<input type="text" value="1"/>
			Alumni	<input type="text" value="2"/>
			Others	<input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	If yes, mention the amount	<input type="text" value="Rs. 3 lakhs"/>		

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. One-day programme on Sensitisation/Awareness of NAAC for all faculty on 27th June 2016
2. Interdisciplinary Research Symposium for Undergraduates entitled "Prospects and Opportunities for the Youth of Mizoram" on the 23rd September, 2016
3. Freedom Arts Society Night of Talent on the 28th October, 2016
4. UGC sponsored National Seminar on "Mizo Lengkhawm Zai" on the 23rd-24th February 2017
5. UGC sponsored National Seminar on "Entrepreneurial Endeavours for industrial growth in North East India and Mizoram in particular," on the 16th-17th March 2017
6. UGC sponsored National Seminar on "Re-writing the History of Self-Autonomous Movements in North-East India," on the 20th-21st March 2017
7. UGC sponsored National Seminar on "E-Governance in North-East India: Problems and Prospects," on the 21st-22nd March 2017

2.14 Significant Activities and contributions made by IQAC

1. Preparation, implementation and review of the action plan of the college.
2. Documentation of various activities of the college.
3. Initiated and guided quality related activities to the various committees.
4. Initiated environment consciousness activities and green audit.
5. Conducted and monitored academic performance audit on all the department.
6. Facilitated in organising research related activities for students as well.
7. Facilitated in organising remedial classes for students with poor academic performance.
8. Conducted and analysed the teaching learning evaluation feedback from students.
9. Conducted and organised Parents-Teachers-Meeting and Alumni Association Meetings.
10. Created awareness on various quality related issues such as research works, environment, cleanliness, corporate social responsibilities etc.
11. Initiated various activities for personality development, career-oriented activities and other such student enhancement and course enrichment activities.
12. Facilitated in organising four National UGC sponsored seminar.
13. Facilitated in organising a series of special lectures from prominent and eminent citizens on various topics.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Strengthen the college community for promoting corporate social responsibility	Various social works activities has been undertaken by the NSS, NCC, SSU, Psychology Club, Freedom Arts Society, Cleanliness and Beautification Committee etc.
Invite eminent professors and experts for special lectures on various fields of knowledge.	A series of lectures were organised by the various departments, committees and the college as a well.

Preparation and development of the Self Study Report for NAAC	Documentation and Finalisation of SSR has been done.
Organise competitions for students to improve their skills in organising, team building, creative thinking and interpersonal relationships.	Participated and competed in a number of events at the inter-college, university, state and national levels
Promotion and nurturing of the culture of academic excellence.	Recognition and felicitation for academic excellence through the distribution of Certificate of Appreciation and Cash Incentives to University toppers, Distinctions and First Division holders in the Freshers' Social Functions
Improve student support programmes and to strengthen the mentoring system.	Parents-Teachers Meeting for all departments were organised. Mentoring of students through allocation of mentors for academic, personal and artistic skill developments.
Extension and enrichment of library and laboratories	Purchased new books, periodicals, reference books , journals and equipment.
Promotion of research based learning and organisation of seminars, workshops, symposium etc.	Various activities regarding research based learning has been organised and attended by students as well as teachers.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	2			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **Core/Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA - Due to the status of the college, revision/update of regulation or syllabi cannot be taken at the institutional level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
52	6	45	1	

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	4								

2.4 No. of Guest and Visiting faculty and Temporary faculty

17

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	4	95	310
Presented papers		10	26
Resource Persons		4	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of Powerpoint Presentation, and other visual aids.
2. Networking with various related institutions and organisations.
3. Educational/Industrial trips to different institutions and historical sites (in and out of the state)
4. Organisation of seminars and workshops based on survey and research by the students concerning their respective subject areas.
5. Making easy accessibility to the internet and library networks for further learning .
6. Problem solving, case studies and role play.
7. Project works, industrial trips, organisation of artistic events etc.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination/Evaluation reforms cannot be initiated independently of the University Examination Department, the institution therefore follows the required norms. In addition, initiatives are taken to adopt the most effective performance of examination by organising systematic seating arrangement, documentation and analysis of results etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

6	8	8
---	---	---

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division16-17				
		Distinction %	I %	II %	III %	Pass %
BA	465		46.88	28.81	.02	77.85
B.Com	107		30	54	.009	85.05

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC of the college contributes towards the teaching and learning processes by

- Development and application of quality benchmarks/parameters for various academic and administrative activities.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation.
- Arrangement for feedback response from students through students' evaluation of teachers in respect of affective application of teaching methods, time management, subject command, helping attitude and control and parents and alumni on the institution and curriculum.
- Documentation of the various programme and activities leading to quality improvement Development of quality culture in the institution.
- Activating, coordinating and facilitating all the committees of the college with regard to performance and provide support to the teachers for their academic, administrative and research endeavors.
- Monitoring academic activities throughout the semester through frequent meetings with Heads of various departments and suggesting means for quality sustenance and enhancement.

- Collecting feedback from students and stake holders on the classroom teaching and communicating it to concerned faculty.
- Motivating faculty members to participate in various seminars, workshops and conferences to enrich their knowledge.
- Interacting with the alumni and seeking feedback on overall improvement in college activities.
- Inculcating creative thinking through expression in different forms of arts, culture and creative environment.
- Encouraging students to engage themselves in innovative thinking by planning events and programs and events where they can present their thoughts.
- Organizing and monitoring the various activities of committees of the college.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	
HRD programmes	1
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	6
Staff training conducted by other institutions	13
Summer / Winter schools, Workshops, etc.	235
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	4	20	1
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The IQAC in collaboration with the Research Promotion Cell organised 4 (Four) UGC sponsored National seminar with tremendous success and public acclamation.
2. The IQAC in collaboration with the Research Promotion Cell also organised an Interdisciplinary Under-graduate symposium.
3. The Commerce Department organised seminars for each of the three semester students with survey and research based on socio-economic issues made by the students themselves.
4. The Psychology Club has made various visits to schools with special needs to develop new research findings in the said areas.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		6	5
Non-Peer Review Journals		2	3
e-Journals			
Conference proceedings	2		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		4	1		15
Sponsoring agencies		UGC	NIELIT		RUSA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

1

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

* All the students of the college are volunteers. There are some core group however, that actively participate for particular events.

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Major activities during the year 2016-2017 in the sphere of extension activities and Institutional Social Responsibility:

- Special camping were held at four different villages by the NSS, building public urinals, raising AIDS & Malaria awareness, cleanliness drive and healthy living.
- The NSS units observed the World Malaria Day on the 25th April, 2016 by taking part in the Marathon and won the First, Second, Third Prizes for Men and First and Second Prizes for Women.
- Planted 50 new saplings, cleared weeds and repairing works at Hmuifang area was done by the NSS on June 3, 2016.
- On June 14, 2016, World Blood Donors' Day was observed and the College was awarded second prize for donating 267 units of voluntary blood during that current session.
- Organised cleanliness drive at Lungleng Chief's House Compound, which is a historical site and awareness on cleanliness and hygienic living followed. The same efforts were made at Muthi village.
- Blood donations were held several times by the NSS volunteers for Synod and Aizawl City Hospitals.
- Construction and repair of public urinals at adopted villages.
- Special campings at various times (South Lungpher, Sesih and Sailam); awareness campaign on cleanliness and hygienic living, anti-malaria campaign, AIDS awareness and financial literacy campaign were held.
- The Students' Self Support Union have been providing part-time jobs for members like selling books, lucky tickets etc. to self-support themselves.
- The Freedom Arts Society organised the Freedom Talent Night to showcase the talents of the student-members, the proceedings of which were donated to the CZ Foundation, which is a Anti-AID Foundation, the President gave a speech on this night on the importance of living a well preserved lifestyle.
- The NCC participated in the Swatcht Bharat Campaign, cleaning up the neighbouring area of Zarkawt and Chandmari. They also had a Blood Donation Camp which was donated to the Aizawl Civil Hospital.
- The Department of Education and Psychology have visited the nearby government schools and given teaching and training to the students as well as the teachers.
- The Legal Aid Cell has opened a legal aid clinic, wherein an advocate is on duty for free legal advises. This facility has been made known to the neighbouring community, the local council, the women's association etc. that they may avail to the free services.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1410.57 sq.m	-	-	-
Class rooms	19	-	-	-
Laboratories	3	-	-	-
Seminar Halls	1	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Office administration is computerised and Library Automation has been started since 2008.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	28128	711223	406	2,18,694	28,534	9,29,917
Reference Books	2221	269850	14	15000	2,235	2,84,850
e-Books						
Journals	35	596000	35	17500	35	17,500
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

For Book Bank 624 books Rs.59525476

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	68	1	13	4	1			
Added	39							
Total	107	1	13	4	1			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. One day workshop on "Digital Transaction" in collaboration with NIELIT on 11th May 2017 for staff (teaching and non-teaching).
2. UGC sponsored National Seminar on "E-Governance in North-East India: Problems and Prospects," on the 21st-22nd March 2017

4.6 Amount spent on maintenance in lakhs :

i) ICT	6.9
ii) Campus Infrastructure and facilities	11.8
iii) Equipments	3.6
iv) Others	3.9
Total :	26.2

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC enhances awareness about the Student Support Services through dissemination of information through the prospectus, orientations, freshers' socials and other such functions, social media, classroom campaigns, banners senior students and the concerned teachers. Establishment of responsibility-accountability benchmarks amongst each committee concerned with the various student support services, continuous propagation of the importance of organising student support services.

5.2 Efforts made by the institution for tracking the progression

To track the progression of the students, regular meetings for performance appraisal and plan of action is taken by each concerned committee and departments, which are then reported on a monthly basis.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1920			

(b) No. of students outside the state

6

(c) No. of international students

--

Men	No	%	Women	No	%
	907	51.6		851	48.4

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2	2	1806	3	1	1813	7		1912	1	3	1920

Demand ratio 3:1

Dropout % 4

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A competitive oriented club has been established for aspiring students. The Weber Club specially caters to students who plans to pursue career in competitive services, the activities of the club are to organise:

- Special lectures inviting prominent and inspiring government officials.
- Career guidance and counselling for all aspirants into the services.
- Personality Development Programmes for soft skill development.
- Open discussion/debates/quiz etc. and visitations of administrative offices.

5.5 No. of students qualified in these examinations

NET	NA	SET/SLET	NA	GATE	NA	CAT	NA
IAS/IPS etc	NA	State PSC	NA	UPSC	NA	Others	NA

Students of this college after completion of their Undergraduate studies get employed and hold prominent positions in different departments of Central and State Governments, Financial Institutions, Corporations, Public and Private Sectors, and under Self Employment Schemes. Obtaining specific statistics is rather a difficult task.

5.6 Details of student counselling and career guidance

- The college has a Career and Counselling Cell, which has been actively functioning.
- The Cell has separate counselling room, where students are often called on for counselling especially with students having special needs. The Psychology department faculty have trained counsellors, who cater to this needs.
- Careers Guidance seminars are regularly organised inviting resource persons from different fields.
- Collaborations with business houses, educational/professional institutions and the government to look into employment opportunities.
- The college also has a legal aid cell, wherein students can avail free legal counselling.

No. of students benefitted

All the students of the college avail to the services. Seminars are generally held batch-wise so that all students are given the opportunity.

5.7 Details of campus placement

Since the college mostly offers courses in humanities, there is very little chance to get the corporate sector interested in campus interviews. Exact statistical data of graduating students getting employment is not available to the college. The Department of Commerce, at the local level, has developed reasonable number of networks that enables them to secure employment for majority of its graduates.

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Seminars/Awareness programmes are organised by the Equal Opportunity Cell as well as the Women Development Cell for gender sensitisation at regular intervals.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support.... NA... *all financial support has been directly done online as of 2014*

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NONE

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : Providing holistic and quality education within the reach of all.
Mission : To mould the students to be intellectually competent, morally upright, socially committed and spiritually inspired persons capable of building a more humane social order within the context of the nation's religious and cultural pluralities and diversities.

6.2 Does the Institution has a management Information System

Management Information System, as in the real sense with fully accessible database is yet to be institutionalised.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum Development is done at the University level and therefore the college is limited to making proposals for improvement. Accordingly, the curriculum is carefully studied and in case, changes are required or improvement is needed, it is promptly noted and included in the proposals.
- The University prepares the Academic Calendar specifying the duration of the semester, the date of commencement and the end of the semesters.
- The Academic and Examination Committee prepares a master routine as per the norms stipulated by the UGC.
- The curriculum for teaching is assigned to each Head of Department and lesson plan is prepared in accordance with the given framework of time.

6.3.2 Teaching and Learning

- The curriculum delivery is effectively done through lectures, supported by LCD projectors.
- The Curriculum is also delivered by undertaking research and survey projects, group works, seminars and mock drills of real life situations.
- The students are taken for educational tours to fairs, offices, exhibitions and places of political, industrial and historical importance to provide them firsthand knowledge
- Orientation course for English and Maths for new admissions.
- Extra classes are conducted if there are constraints to complete the curriculum and remedial classes for students with poor performance.
- Mentoring through personal counselling, house visits, tutorials etc.

6.3.3 Examination and Evaluation

The Academic & Examination Committee undertakes the planning, information dissemination and follow-up of the examination and evaluation activities.

6.3.4 Research and Development

The Research and Promotion Cell of the institution facilitates to promote research culture, research publication, & professional development of faculty members for quality enhancement of the teaching community. The Cell encourages and monitors the research activities of the college, infrastructure provided and required by the faculty members to carry out research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution has had a democratic set-up where representatives from every department are the basis of decision-making and this is true for the procurement and development of all physical facilities. The concerned committees on the library, ICT and physical unanimously decide in the meeting their plan of action based on the available resources and accordingly, follow up actions are taken by the secretary in tandem with the principal and staff.

6.3.6 Human Resource Management

The teaching faculty works in various committees and sub committees and participates in the cultural activities of the College in addition to regular academic activities. They are also engaged in research and publication and participation in seminars, workshops, training etc.. The College encourages them to follow their academic, social and cultural interests. The non-teaching staff is involved in the smooth functioning of the official activities.

6.3.7 Faculty and Staff recruitment

The recruitment process is done independently of the institution by the Government of Mizoram through the Higher and Technical Department. The institution however, may be represented by senior faculty as expert, and the principal is part of the interview panel. In addition, in the pursuit of the well-being and proper functioning of the institution, the head of the institution may send request to fill-up vacant post from time to time .

6.3.8 Industry Interaction / Collaboration

The Commerce Department of the college interacts annually with existing industries and business houses.

6.3.9 Admission of Students

The institution ensures wide publicity in the admission process through admission notices. Each department receives application forms of the aspirant students for the admission. Special help desks, with the faculties on duty throughout the day, to facilitate applicants operate throughout the phase of application. Screenings are conducted through a combination of merit, interviews and written tests in a meaningful and transparent fashion by respective departments comprising of senior faculty members.

6.4 Welfare schemes for

Teaching	Government Welfare Schemes as per State Government Rules and Institutional welfare schemes are made available for all. Special contributions are also done in emergency cases as well.
Non teaching	
Students	

6.5 Total corpus fund generated

Rs.96.18 lakhs

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	GHBC
Administrative	yes	CAG	yes	GHBC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Mizoram University has made efforts for examinations periodically, the various affiliated colleges participate in such endeavours through active reports and reviews and suggestions.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The Alumni Association hold meetings at least once in a quarter, and takes initiatives in corporate social responsibility works; renders active support and participation in the college community through seminars, felicitations and other such valuable contributions.

6.12 Activities and support from the Parent – Teacher Association

The Parent-Teacher Meetings are organised every year by the various departments, discussions are held with regard to all relevant aspects of the students' progression, college administrations and any other relevant subjects. The college is proud to state that the parent teachers association is its pride and joy.

6.13 Development programmes for support staff

Computer training is made available through NIELIT. Staffs are sent regularly for training made available by the Government of Mizoram through ATI(Administrative Training Institute), ICT Department, H&TE (Higher and Technical Education Department, Mizoram University etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The Pollution Control Board has been collaborated with to conduct Green Audit, the process is being in progress, a partial surprise visit of the main campus has been made.

The institute has been working towards making the campus as eco-friendly as possible through energy conservation, awareness of needs and importance of energy conservation has been communicated to all concerns.

The Green Club has been established to rise up a student body that campaigns and champions the eco-friendly culture and promote sustainable lifestyle.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Computerised attendance-tracking system for the students.

Establishment of the Freedom Arts Society, Innovation Club and the Weber Club

Educational and industrial tours within and outside Mizoram.

Organisation of seminars and special lectures from external personalities and experts.

Book fairs and INFLIBNET Regional Training on Library automation was organised.

Organisation of National Seminars, Communication Skills training, Personality Development Programme, Spoken English and Spoken Hindi Classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- To strengthen the college community for promoting corporate social responsibility, various social works activities has been undertaken by the various Departments, NSS, NCC, SSU, Psychology Innovation Club, Cleanliness and Beautification Committee etc.
- A series of lectures were organised by the various departments, committees and the college as a whole, eminent professors and experts for special lectures on various fields of knowledge were invited for the events.
- Organised competitions for students to improve their skills in organising, team building, creative thinking and interpersonal relationships. Participated and competed in a number of events at the inter-college, university, state and national levels
- Promotion and nurturing of the culture of academic excellence through recognition and felicitation for academic excellence through the distribution of Certificate of Appreciation and Cash Incentives to University toppers, Distinctions and First Division holders in the Freshers' Social Functions
- Improve student support programmes and to strengthen the mentoring system. Parents-Teachers Meeting for all departments were organised. Mentoring of students through allocation of mentor-mentee
- Extension and enrichment of library and laboratories through purchase of new books, periodicals, reference books, journals and equipment.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Mentoring of Students

2. Promotion of Institutional Social Responsibility

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- Plantation of trees and after care of such plantations in adopted villages on regular basis.
- Constructions and renovations of public urinals, waiting sheds for adopted villages.
- Seminar/workshops/essay-writing/rally for environmental awareness. Cleanliness drive were organised several times.
- Organised anti-plastic drives, distributions of paper bags to shopkeepers etc.
- Initiatives to undertake Green Audit, improve the water management, establishment of Green Club.
- Cleanliness and environment campaign, collaboration and tie-ups with government.
- Active support and participation in the Swachh Bharat Movement.

7.5 Whether environmental audit was conducted? *Green Audit is in process*

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH :

- Campus is located in the heart of the city and public utilities are easily accessible, and well-equipped with external facilities and infrastructure.
- The institution is one of the oldest and most reputed educational institution.
- Holistic approach to education for every student with emphasis both on skill development and knowledge building.
- Strong commitment to community, service and social justice.
- A well-structured mentoring system.
- Excellent facilities with well-equipped laboratories.
- Experienced faculties and strong support staff.
- Consistent merit listing in University examinations.

WEAKNESS :

- Limited involvement in curriculum development and evaluation system.
- Inadequate teaching and non-teaching staff.
- Dependency on the government for funds and decision-making.
- Inability to admit all aspiring candidates due to seat limits.

OPPORTUNITIES :

- Endowed with talented and gifted pool of students.
- Ample potential for growth and development in all areas.
- Experienced and well-qualified teachers and staff.
- Collaborations and Networking with external agencies/institutions for career and skill development.
- Shaping and influencing the next generation for social and economic change.
- Uplift and mentor students from rural areas, underprivileged and minority group.

THREAT:

- External constraints such as student related political issues leading to stagnation in working/teaching time/days.
- Insufficient filling of gaps between the required and vacant posts by the government.

8. Plans of institution for next year


1. RUSA has selected the college as a model college, implementations of the directions and requirements of RUSA will be undertaken.
2. Resume construction of the Boys' Hostel at Muthi.
3. Conduct National Seminars and Undergraduate Symposium.
4. Promotion of holistic development of students through extension activities.
5. Undertake entrepreneurial and waste management programmes.
6. Classroom upgradation and modernization.
7. Library automation and book bank.
8. Upgradation of laboratories.
9. Vertical extension of the college building.
10. Undertake the various proposed equity initiatives.
11. Create environment awareness and sustainability.

Name **Dr. LALBIAKZUALI**



Signature of the Coordinator, IQAC

Name **LAL RINAWMA**



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
FAS	-	Free Arts Society
MZU	-	Mizoram University

BEST PRACTICES: 2016-2017

1. The Freedom Arts Society

2. Promotion of Institutional Social Responsibility

Title of the Practice I THE CLUB CULTURE

A club is an association dedicated to a particular interest or activity. Clubs are an essential and excellent way to harbour student-centric learning, that enables to unearth the hidden talents/potentials of students, and dreams are given a chance to become a reality, a career opportunity that paves ways to self-motivation and aspirations.

GOALS AND OBJECTIVES:

1. To provide a platform for freedom to express, experience, develop ideas and creativity.
2. To inspire a spirit of free inquiry, the freedom to explore new and diverse ideas.
3. To cater to the development of personal growth through knowledge and identity.
4. To foster learning activities of the highest quality to help students achieve their goals.
5. To promote individual growth and a positive sense of self-worth for all members.

CONTEXT: Govt. Hrangbana College at any given time is a home to more than 1700 plus students, such a number of students implies a pool of talents, personalities, interests and dreams. The conventional education system does not often permit time to develop such potentials. As such, the institution has develop the club culture, wherein the students can choose and be a member of the club that most suited his/her personality/interest and potentials.

1. THE FREEDOM ARTS SOCIETY : Freedom Arts Society (FAS) is a body which is created to enhance the skill and talents of the students of Govt. Hrangbana College. The college has number of students who have innate talent. Yet, very often these students do not have a platform to express themselves. Therefore FAS offers the needed platform to showcase such talents. Talents of the students come in a raw form and at the same time there are students who do may not possess such skill or talent but are interested to learn a new art for workshops and training are provided to develop the skill set. Under FAS there are five clubs:

Music Club

Choreography Club

Visual Arts Club

Theater and Dramatics Club

Cultural Club

FAS is open to all HBC students and Faculty. The Art Club invitees those who have passion for art and wish to contribute to the art community of HBC. FAS functions in a systematic manner under the guidance of professors. There are professors assigned to each club who act as the mentor for the club members and these clubs functions under their mentorship and guidance.

In addition to this, the IQAC, in collaboration with the concerned Department has undertaken a huge milestone in establishing career and research specific clubs as well as entrepreneurship promotional scheme, such as

2. Innovation Club : This caters to the promotion and guidance for entrepreneurship, basically catering to the Commerce and Economics Department and any other students interested in such activities.

3. Psychology Club : This club comprise students who have the inkling and passion to help their fellow students who are in need of counselling and in the prevention of suicides.

3. Weber Club: The Weber Club is specially established to encourage, inspire and facilitate students who wishes to pursue careers in Competitive Government Services.

4. Green Club: This club promotes the culture of eco-friendly, green environment consciousness amongst the college and neighbouring communities.

5. The Gym Club : This comprises students who are passionate about fitness and well-being of their health. They look after the gym, and are responsible for the maintenance and upkeep of the gym.

The future plan is to increase the number of clubs as each new club has established a deep-rooted ground. A few of the perspective clubs to be institutionalise is the Book Club, Journalism Club, Craft Club, Fashion Designing Club etc.

There are also long-standing clubs that has been in operation almost as old the college itself, such as-

6. Youth Adventure Club

7. Self-Support Union

8. Student Evangelical Union.

THE PRACTICE:

- At the beginning of the Odd semester, with the new admissions commenced, each club goes for a membership drive, explaining and advertising their goals, activities and plans for the following session.
- Each club have teacher mentor, two or three, who share their interest and provide the guidance for sharpening and developing their skills.
- The senior club members are elected as Office Bearers, and they in turn appoint committee members from the various classes.
- Each club is allocated a particular time for practice and meetings, which all take place after the regular classes are over.
- Seminars and workshops are organised, the invited experts are usually chosen by the club members, so that better rapport and learning happens.
- Once in a year, especially with the performing arts, a show is organised, which is self-financed and surplus are allotted for charity.

EVIDENCE OF SUCCESS:

The success of the Club Culture is immense, it has gained such popularity, has even gain interest amongst outsiders as well. Evidence of success are listed as follows:

- The co-curricular activities has had positive effects to the academic performance of the students.

- The students understand the importance of self-learning, leadership skills are developed at all clubs.
- Students' sense of belonging and self-worth has increased, spending creative time within the college campus has given them a deeper sense of ownership.
- The self-confidence is increased with the skill development, the courage to be creative has been enhanced.
- The students are counselled and reminded regularly that their skills and talents should be directed towards social good. Thus, all activities are generally directed to help others.
- The students have had opportunities to compete outside the college and the state. This has given them new perspectives and a wider vision for their future.
- From time to time, the clubs have been contracted to perform in advertisement, official functions and music videos which have given a wider career option.
- Entrepreneurial activities have been encouraged, resulting in business venture and participation in business plan competitions and workshops.
- Environmental awareness has been obvious, with more care given to campus care and maintenance of cleanliness.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- Due to the tight pre-determined academic calendar set by the University, it becomes challenging to have adequate time and space to nurture the clubs.
- Due to the huge number of students, even with the numerous options there are bound to be untapped talents and potentials.
- Lack of funds often cause a hurdle as activities become difficult to organise. Very often, it is not possible to organise events where the talents and the skills of the students can be showcased due to lack of financial assistance.

Title of the Practice II **PROMOTING SOCIAL RESPONSIBILITY**

OBJECTIVES:

1. To provide social dimension to the educational system of the college and inculcate social responsibility and commitment in the students.
2. To bring forth the team spirit and leadership qualities of the students and broaden their social outlook that will help them work for the welfare of the community.
3. To equip the students with skills, attitude and knowledge to work with the disadvantaged sections of society.
4. To play an integral role in developing, advancing, and serving the local community.
5. To assume responsibility for all our decisions and actions and ensure the best use of available resources.

CONTEXT:

Government Hrangbana College has always encouraged its students to inculcate

compassion towards their fellow human beings and to be a blessing for the society. Mizoram is a state which has strong civil society and therefore the values of caring and sharing with the less privileged or the collective responsibility to empower the underprivileged is deeply imbibed in the nature of the students which is rather advantageous in carrying out the practice of social responsibility. The purpose of education is not just preparing the students for a livelihood but also to make them good citizens and above all good human beings. The objective is to make themselves reliant so that they can live with respect and dignity. Our college encourages a lifelong ethic of community service.

PRACTICE:

The institution promotes social responsibility where students acquire attitude for services and training, contributive to community development, environmental awareness and holistic development:

The various groups of the college, after careful social survey and research of the people around Aizawl city, chalk out a list of what people around them are in need of, especially the underprivileged and vulnerable section. In accordance with these needs, their actions and activities are planned. These activities are as presented below:

- Blood Donation camp is regularly organized several times annually for Government and Non-Government hospitals.
- Constructions of Public Water Reservoirs benefit the local people to have adequate supply of water for their domestic purposes during dry season.
- Cleaning of public water reservoirs benefit the community to have water safe for drinking.
- Construction of waiting sheds benefits the passengers waiting for bus services to have shelter from sun and rain.
- Cleaning of Streets and Roads benefits the community to maintain clean, healthy and hygienic environment.
- HIV/AIDS/Malaria awareness campaign benefits the community to acquire knowledge on precaution from these pandemic/vector-borne diseases. Red Ribbon Club is established with peer educators appointed from each class.
- Special campaign in adopted villages benefits the concerned villagers to have community assets like Passengers Sheds, Water Reservoirs, and Urinals etc.
- Participation in the various programmes for social causes such as rally for blood donations,
- Various programmes to create awareness on anti-trafficking of human, tobacco and other drugs, liquor control etc.
- Organised Anti-Plastic Drive several times at adopted villages and in the city market area, the volunteers educated the shop owners on the harmful effects of plastic and distributed and demonstrated how to make paper bags. The institution and the various committees for extension activities understands that the highest participation can be achieved only through active participations.
- The promotion of activities begins by creating awareness among the students by announcements on the college website and other social media, through Principal's address

during orientation, notices circulated in class rooms and displayed on notice board and the concerned faculty inform the students.

- The committees/agencies/services/societies also visit each classroom as a group, giving brief introduction to their activities, distributing forms and inviting them to register as members.
- Orientation programme are organised and all required information and requirements are given out. The students, who have special interest in training or undergoing special courses are given consideration in their attendance and due recognition is given as well for their participation and achievements.
- The faculty in each activity are appointed to supervise over the various committees, and participate in extension activities including training programs, workshops, seminars and field visits on related topics.
- The Department of Political Science visited an Orphanage home 'Hmangaihna In', cleaned up the campus and babysitted the children in the home. The students have been going to give free tuitions to the students after their classes are over in the afternoon.
- Psychology Department conducted Seminar on 'Sensitization and Prevention of Suicides' whereby awareness was created among the participants. They also visited schools of differently-abled students and helped them in their development.
- Education Department visited Govt.MiddleSchool, Chanmari and Tender Pre-Schools, conducted classes, tests and other co-curricular activities etc.

EVIDENCE OF SUCCESS:

The social responsibility programs have benefitted a lot of under-privileged section of the society. The media has given coverage to the work done by the college. Also several NGOs approach us for volunteers. The students have benefited a great deal. It has given them confidence in working with the community. It has been a process of self discovery for many.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- There is limitation on funding. Though, there may many programs which can be planned and carried out for conducting social responsibility outreach program very often it cannot be done due to financial constraints.
- There is also problem of time constraints. These programs are conducted in between classes and holidays. Therefore, it is rather difficult to spare time for these programmes.

ACADEMIC CALENDAR - 2016-2017
GOVT. HRANGBANA COLLEGE

1	Opening of New Session	1 July, 2016
2	Fresher Social	15 July, 2016
3	S.U Election	29 July, 2016
4	1 st Internal Test	10-12 Augt 2016
5	College Week	22 to 31 Augt 2016
6	Submission of Home Assignment	9 sept 2016
7	Publication of Selected List for Semester Exam	23 Sept 2016
8	Filling up of Form	5 to 7 October, 2016
9	2 nd Internal Test	19 th to 21 st October 2016
10	University Semester Examination, I, III, V	10 Nov to 6 Dec 2016
11	Mid Semester Break	7 Dec 2016 to 15 Jan 2017
12	Commencement of Even Semester (II,IV,VI)	16 th Jan, 2017
13	1 st Internal Test	7- 10 March, 2017
15	University Sport	20-24 March 2017
16	Submission Home Assignment	24 March, 2017
17	Publication of Selected list for Semester Exam	25 March, 2017
18	Filling up of Examination Form	29 – 31 March, 2017
19	Grand Dinner	1 April 2017
20	2 nd Internal Test	18 – 20 April, 2017
21	Completion of Internal Marks	25 -29 April, 2017
22	Semester Exam (II,IV,VI)	1 -21 May 2017
23	College Activities	22 May – 7 June 2017
24	Commencement of I, III, V Semester for 2017-18 Session	1 July, 2017

CAMPUS SKETCH - 2016-2017

