

Annual Quality Assurance Report (AQAR)

GOVERNMENT HRANGBANA COLLEGE

Aizawl, Mizoram

(2012-2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC Government Hrangbana College

Part – A

AQAR for the year

2012-2013

I. Details of the Institution

1.1 Name of the Institution

Government Hrangbana College

1.2 Address Line 1

Chandmari

City/Town

Aizawl

State

Mizoram

Pin Code

796007

Institution e-mail address

hrangbanacollege2014@gmail.com

Contact Nos.

0389-2340984

Name of the Head of the Institution:

Lal Rinawma

Tel. No. with STD Code:

0389-2306540

Mobile:

9436195966

Name of the IQAC Co-ordinator:

John K.Laldingliana

Mobile:

9436156174

IQAC e-mail address:

iqacghbc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80.15	2006	5
2	2 nd Cycle	A	3.06	2011	5
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 on 28-12-2013

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Mizoram University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="4"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="4"/> Faculty <input type="text" value="3"/>
	Non-Teaching Staff <input type="text" value="1"/> Students <input type="text" value="1"/> Alumni <input type="text" value="2"/> Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	<input type="text" value="Rs. 3 lakhs"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text"/> International <input type="text"/> National <input type="text" value="1"/> State <input type="text"/> Institution Level <input type="text"/>
(ii) Themes	<input type="text" value="The IQAC in collaboration with DOEACC Society, Ministry of Communications and Information Technology, Government of India.(now NIELIT) organised for the faculty of the college a course on Computer Concepts(CCC)"/>

2.14 Significant Activities and contributions made by IQAC

<ol style="list-style-type: none">1. Preparation, implementation and review of the action plan of the college.2. Documentation of various activities of the college.3. Initiated and guided quality related activities to the various committees.4. Provided assistance and information for the Community College proposal.5. Conducted and monitored academic performance audit on all the departments.6. Facilitated in organising coaching class for entry into government services.7. Facilitated in organising remedial classes for students with poor academic performance.8. Facilitated the mentoring system for students in all departments of the college.9. Conducted and analysed the teaching learning evaluation feedback from students.10. Conducted and organised Parents-Teachers-Meeting and Alumni Association Meetings.
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2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Strengthen the mentoring systems for students.	Mentoring system implemented in all departments of the college; each teacher is allotted a certain number of students for special care and counselling, house visits when required. Slow learners and fast learners are also identified.
Invite eminent professors and experts for special lectures on various fields of knowledge.	A series of lectures were organised by the various departments, committees and the college as well.
Assess and improve classroom facilities.	Defective furniture and other equipments were replaced. 50 pairs of bench and tables for classroom were acquired.

Organise competitions for students to improve their skills in organising, team building, creative thinking and interpersonal relationships.	Participated and competed in a number of events at the inter-college, university, state and national levels
Promotion and nurturing of the culture of academic excellence.	Recognition and felicitation for academic excellence through the distribution of Certificate of Appreciation and Cash Incentives to University toppers, Distinctions and First Division holders in the Freshers' Social Functions
Extension and enrichment of library and laboratories	Purchased new books, periodicals, reference books , journals and equipment. Book fair was organised at the college campus. Two computers and table for Network Resource Centre was purchased.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	2			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **Core/Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA - Due to the status of the college, revision/update of regulation or syllabi cannot be taken at the institutional level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Selection Grade	Associate Professors	Professors
56	6	7	43	-

2.2 No. of permanent faculty with Ph.D.

7

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	1								

2.4 No. of Guest and Visiting faculty and Temporary faculty

8

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/		16	20
Presented papers		7	5
Resource Persons		3	8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of powerpoint presentation, and other visual aids.
2. Networking with various related institutions and organisations.
3. Educational trips to different institutions and historical sites (inside and outside the state)
4. Organisation of various seminar and workshops based on survey and research by the students concerning their respective subject areas.
5. Making easy accessibility to the internet and library networks for further learning .
6. Problem solving, case studies and role play.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination/Evaluation reforms cannot be initiated independently of the University Examination Department, the institution therefore follows the required norms. In addition, initiatives are taken to adopt the most effective performance of examination by organising systematic seating arrangement, documentation and analysis of results etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10	9	6
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2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	474		2.9	22.1	20.8	45.57
B.Com	101		14.8	41.5	9.9	66.34

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC of the college contributes towards the teaching and learning processes by consciously inculcating a learning culture, aligning the activities of the various concerned groups to meet the specific needs of the students.

The IQAC monitors and evaluates by developing accountability centres by periodic reviews, meetings and reports. Based on the reviews and evaluations, improvements are implemented accordingly.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	36
HRD programmes	
Orientation programmes	3
Faculty exchange programme	
Staff training conducted by the university	2
Staff training conducted by other institutions	21
Summer / Winter schools, Workshops, etc.	36
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	1	21	
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has been taking initiatives to create awareness on research based learning. It propagates that it is the key to excellence in education and works to develop a research culture for students and faculty. The IQAC has been enabling and encouraging the faculty and students to take up research activities by providing them with timely information about research prospects, funds and other opportunities available. It collaborates with the Research and Consultancy Committee in establishing research climate within the institute.

3.2 Details regarding major projects NIL

3.3 Details regarding minor projects NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	1	
Non-Peer Review Journals			4
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations. NIL

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NIL

3.9 For colleges

Autonomy	<input type="text"/>	CPE	<input type="text"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input type="text"/>	CE	<input type="text"/>	Any Other (specify)	<input type="text"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NA

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them.

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

* All the students of the college are volunteers. There are some core group however, that actively participate for particular events.

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

* First prize for voluntary blood donation.

3.24 No. of Awards won in NCC:

University level State level National level International level

*Second Prize in the Independence Day Parade(Unarmed Contingent)

*A sum of Rs 12,000/- awarded under Sahara Scholarship to Sgt. Zonuntluangi.

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="4"/>		
NCC	<input type="text" value="7"/>	NSS	<input type="text" value="37"/>	Any other	<input type="text" value="5"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Major activities during the year 2012-2013 in the sphere of extension activities and Institutional Social Responsibility:

- Participated in the 11th Mizoram University Inter-College Sports Meet and won the Bronze Medal in Football(Men),Gold Medal in Volleyball(Women),Silver Medal in Basketball, Badminton and Table Tennis.
- Participated in The College Level Debating Competition (Mizo & English) organised by Higher & Technical Education Department and won the First Position in English.
- The College Cultural Club performed Sarlamkai in Thalfavang Kut at Hmuifang Tlang
- Participated and won the First Prize, Best Male Model and Best Choreographer at the VIBRIO, MZU Festival, 2013.
- The Youth Adventure Club, with the help of Sports & Youth Services, Government of Mizoram, went to North East Youth Festival held at Itanagar. The Club also participated in the Vangchhia Expedition.
- Cleanliness Drive were organised several times by the NSS within the campus and the neighbouring areas; blood donations were also organised several times; tree plantation/weeding in the adopted villages were also organised; campaigns were organised and supported with regard to blood donation, aids control activities and anti-plastic campaigns. Constructions and renovation of public urinals camps in the adopted villages were organised several times. Training, seminars, workshop and competitions have been conducted as well.
- Educational tours have been undertaken by the final year students of the various discipline within as well as outside the state.
- Works in the Women Hostel was completed and the new building was inaugurated by Pu Lalsawta, Hon'ble Minister, Higher and Technical Education.
- Construction of Basketball Court was completed at Muthi.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1410.57 sq.m	-	-	-
Class rooms	19	-	-	-
Laboratories	3	-	-	-
Seminar Halls	1	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

Office administration is computerised and Library Automation has been started since 2008.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22,966	42,26,520	824	2,31,333	25,935	44,57,853
Reference Books	2,145	85,800	25	1,45,000	2,170	2,30,800
e-Books						
Journals	35	5,26,000	35	17,500	35	5,43,500
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	61	1	13	4	1	1		
Added	6							
Total	67	1	13	4	1	1		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Faculty of the college attended e-Governance training organised by ATI, Government of Mizoram. Also, under the initiative of IQAC, faculty of the college were provided a course on Computer Concepts(CCC) by DOEACC Society, Ministry of Communications and Information Technology, Government of India.(now NIELIT)

4.6 Amount spent on maintenance in lakhs :

i) ICT	2,64,056
ii) Campus Infrastructure and facilities	7,24,991
iii) Equipments	4,26,705
iv) Others	46,035
Total :	14,61,787

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC enhances awareness about the Student Support Services through dissemination of information through the prospectus, orientations, freshers' socials and other such functions, social media, classroom campaigns, banners senior students and the concerned teachers. Establishment of responsibility-accountability benchmarks amongst each committee concerned with the various student support services, continuous propagation if the importance of organising student support services.

5.2 Efforts made by the institution for tracking the progression

To track the progression of the students, regular meetings for performance appraisal and plan of action is taken by each concerned committee and departments, which are then reported on a monthly basis.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1664			

(b) No. of students outside the state

2

(c) No. of international students

NIL

	No	%
Men	786	47

	No	%
Women	878	53

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3	1	1939	1	2	1944	3	2	1658	3	1	1664

Demand ratio Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC Sponsored Entry into Government services coaching is undertaken.
- Special lectures inviting prominent and inspiring government officials.
- Career guidance and counselling for all aspirants into the services.
- Personality Development Programmes for soft skill development.

No. of students beneficiaries 250

5.5 No. of students qualified in these examinations

NET	NA	SET/SLET	NA	GATE	NA	CAT	NA
IAS/IPS etc	NA	State PSC	NA	UPSC	NA	Others	NA

5.6 Details of student counselling and career guidance

- The college has a Career and Counselling Cell, which has been actively functioning.
- The Cell has separate counselling room, where students are often called on for counselling especially with students having special needs. The Psychology department faculty have trained counsellors, who cater to this needs.
- Careers Guidance seminars are regularly organised inviting resource persons from different fields.
- Collaborations with business houses, educational/professional institutions and the government to look into employment opportunities.

No. of students benefitted

All the students of the college avail to the services. Seminars are generally held batch-wise so that all students are given the opportunity.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

Since the college mostly offers courses in humanities, there is very little chance to get the corporate sector interested in campus interviews. Exact statistical data of graduating students getting employment is not available to the college. The Department of Commerce, at the local level, has developed reasonable number of networks that enables them to secure employment for majority of its graduates.

5.8 Details of gender sensitization programmes

Seminars/Awareness programmes are organised by the Equal Opportunity Cell as well as the Women Development Cell for gender sensitisation at regular intervals.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

The college won the championship in the 11th Mizoram University Inter-College Sports Meet???

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1574	1,44,44,200
Financial support from UGC for Below Poverty Line Students	84	4,20,000
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NONE

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : Providing and quality education within the reach of all.
Mission : To mould the students to be intellectually competent, morally upright, socially committed and spiritually inspired persons capable of building a more humane social order within the context of the nation's religious and cultural pluralities and diversities.

6.2 Does the Institution has a management Information System

Management Information System, as in the real sense with fully accessible database is yet to be institutionalised

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum Development is done at the University level and therefore the college is limited to making proposals for improvement. Accordingly, the curriculum is carefully studied and in case, changes are required or improvement is needed, it is promptly noted and included in the proposals.
- The University prepares the Academic Calendar specifying the duration of the semester, the date of commencement and the end of the semesters.
- The Academic and Examination Committee prepares a master routine as per the norms stipulated by the UGC.
- The curriculum for teaching is assigned to each Head of Department and lesson plan is prepared in accordance with the given framework of time.

6.3.2 Teaching and Learning

- The curriculum delivery is effectively done through lectures, supported by LCD projectors.
- The Curriculum is also delivered by undertaking research and survey projects, group works, seminars and mock drills of real life situations.
- The students are taken for educational tours to fairs, offices, exhibitions and places of political, industrial and historical importance to provide them first hand knowledge
- Orientation course for English and Maths for new admissions.
- Extra classes are conducted if there are constraints to complete the curriculum and remedial classes for students with poor performance.
- Mentoring through personal counselling, house visits, tutorials etc.

6.3.3 Examination and Evaluation

The Academic & Examination Committee undertakes the planning, information dissemination and follow-up of the examination and evaluation activities.

6.3.4 Research and Development

The Research and Promotion Cell of the institution facilitates to promote research culture, research publication, & professional development of faculty members for quality enhancement of the teaching community. The Cell encourages and monitors the research activities of the college, infrastructure provided and required by the faculty members to carry out research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution has had a democratic set-up where representatives from every department are the basis of decision-making and this is true for the procurement and development of all physical facilities. The concerned committees on the library, ICT and physical unanimously decide in the meeting their plan of action based on the available resources and accordingly, follow up actions are taken by the secretary in tandem with the principal and staff.

6.3.6 Human Resource Management

The teaching faculty works in various committees and sub committees and participates in the cultural activities of the College in addition to regular academic activities. They are also engaged in research and publication and participation in seminars, workshops, training etc.. The College encourages them to follow their academic, social and cultural interests. The non-teaching staff is involved in the smooth functioning of the official activities.

6.3.7 Faculty and Staff recruitment

The recruitment process is done independently of the institution by the Government of Mizoram through the Higher and Technical Department. The institution however, may be represented by senior faculty as expert, and the principal is part of the interview panel. In addition, in the pursuit of the well-being and proper functioning of the institution, the head of the institution may send request to fill-up vacant post from time to time.

6.3.8 Industry Interaction / Collaboration

The Commerce Department of the college interacts annually with existing industries and business houses. The Economics Department has also collaborated at various times in field work and seminar with the Horticulture Department, the Forest Department, CMERI-CDAR Post Harvest Processing and Research Centre of the Government of Mizoram

6.3.9 Admission of Students

The institution ensures wide publicity in the admission process through admission notices. Each department receives application forms of the aspirant students for the admission. Special help desks, with the faculties on duty throughout the day, to facilitate applicants operate throughout the phase of application. Screenings are conducted through a combination of merit, interviews and written tests in a meaningful and transparent fashion by respective departments comprising of senior faculty members.

6.4 Welfare schemes for	Teaching	Government Welfare Schemes as per State Government Rules and Institutional welfare schemes are made available for all. Special contributions are also done in emergency cases as well.
	Non teaching	
	Students	

6.5 Total corpus fund generated Rs. 20.5 lakhs

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	GHBC
Administrative	yes	CAG	yes	GHBC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The Mizoram University has made efforts for examinations periodically, the various affiliated colleges participate in such endeavours through active reports and reviews and suggestions.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The Alumni Association hold meetings at least once in a quarter, and takes initiatives in corporate social responsibility works; renders active support and participation in the college community through seminars, felicitations and other such valuable contributions.

6.12 Activities and support from the Parent – Teacher Association

The Parent-Teacher Meetings are organised every year by the various departments, discussions are held with regard to all relevant aspects of the students' progression, college administrations and any other relevant subjects. The college is proud to state that the parent teachers association is its pride and joy.

6.13 Development programmes for support staff

Computer training is made available through NIELIT. Staffs are sent regularly for training made available by the Government of Mizoram through ATI(Administrative Training Institute), ICT Department, H&TE (Higher and Technical Education Department, Mizoram University etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The institute has been working towards making the campus as eco-friendly as possible through energy conservation, awareness of needs and importance of energy conservation has been communicated to all concerns.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Computerised attendance-tracking system for the students.

Establishment of the Language Laboratory.

Educational and industrial tours within and outside Mizoram.

Organisation of seminars and special lectures from external personalities and experts.

UGC Network Resource Centre has been set up in the library.

INFLIBNET Regional Training on Library automation was organised.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The plan of the IQAC to strengthen the college community for promoting corporate social responsibility was achieved through the various social works activities has been undertaken by the various Departments, NSS, NCC, SSU, Psychology Club, Cleanliness and Beautification Committee etc.
- A series of lectures were organised by the various departments, committees and the college as a well which was done as a goal towards the plan to invite eminent professors and experts for special lectures on various fields of knowledge
- In order to provide better hostel facilities, renovation and re-furbishment of the girl's hostel was done. The hostel has been furnished to accommodate 32 beds in 16 two sitter rooms. Water reservoir has been extended. An additional floor has been built for the chapel. Renovation of the warden's room, kitchen, veranda and fencing for the campus has been done as well.
- To develop the skills of students, various competitions to improve their skills in organising, team building, creative thinking and interpersonal relationships were organised. The college also participated and competed in a number of events at the inter-college, university, state and national levels.
- Recognition and felicitation for academic excellence through the distribution of Certificate of Appreciation and Cash Incentives to University toppers, Distinctions and First Division holders in the Freshers' Social Functions
- Parents-Teachers Meeting for all departments were organised. Mentoring of students through allocation of mentor-mentee were actively presumed.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Mentoring of Students
2. Promotion of Institutional Social Responsibility

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

1. Plantation of trees and after care of such plantations in adopted villages on regular basis.
2. Constructions and renovations of public urinals, waiting sheds for adopted villages.
3. Cleanliness drive were organised several times.
4. Seminar/workshops/essay-writing/rally for environmental awareness.
5. Organised anti-plastic drives, distributions of paper bags to shopkeepers etc.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH :

- Campus is located in the heart of the city and public utilities are easily accessible, and well-equipped with external facilities and infrastructure.
- The institution is one of the oldest and most reputed educational institution.
- Holistic approach to education for every student with emphasis both on skill development and knowledge building.
- Strong commitment to community, service and social justice.
- A well-structured mentoring system.
- Excellent facilities with well-equipped laboratories.
- Experienced faculties and strong support staff.
- Consistent merit listing in University examinations.

WEAKNESS :

- Limited involvement in curriculum development and evaluation system.
- Inadequate teaching and non-teaching staff.
- Dependency on the government for funds and decision-making.
- Inability to admit all aspiring candidates due to seat limits

OPPORTUNITIES :

- Endowed with talented and gifted pool of students.
- Ample potential for growth and development in all areas.
- Experienced and well-qualified teachers and staff.
- Collaborations and Networking with external agencies/institutions for career and skill development.
- Shaping and influencing the next generation for social and economic change.
- Uplift and mentor students from rural areas, underprivileged and minority group.

THREAT:

- External constraints such as student related political issues leading to stagnation in working/teaching time/days.
- Insufficient filling of gaps between the required and vacant posts by the government.

8. Plans of institution for next year

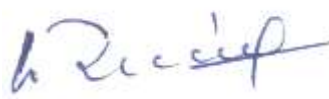
1. To take initiative for addition of UG & PG courses.
2. Preparation and development of the Community Development College.
3. Continuation of construction of the Boys' Hostel at Muthi.
4. Construction of Vertical extension of the College Building.
5. Preparation for NAAC Third Cycle.
6. Classroom upgradation and modernization
7. Organise faculty enrichment activities.
8. Provision of laptop for all department.
9. Development and promotion of language laboratory.
10. Mentoring and extensive activities to be the vital point of focus.

Name **JOHN K.LALDINGLIANA**



Signature of the Coordinator, IQAC

Name **LAL RINAWMA**



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II: ACADEMIC CALENDAR 2012-2013

**GOVT. HRANGBANA COLLEGE
ACADEMIC CALENDAR 2012-2013 SESSION**

1	Opening of New Session	1 June, 2012
2	Fresher Social	27 June, 2012
3	S.U Election	29 June, 2012
4	1 st Internal Test	3 -5 July, 2012
5	Annual College Week	10- 19 July, 2012
6	Submission of Home Assignment	26 July, 2012
7	2 nd Internal Test	16-18 Augt, 2012
8	Submission of Internal to the Principal	7 Sept, 2012
9	University Sport	2 nd / 3 rd Week of Augt, 2012
10	Publication of Selected list for Semester Exam	19 Sept, 2012
11	Filling up of Examination Form	20 - 28 Sept, 2012
12	University Semester Examination, I, III, V	17 Oct - 2 Nov, 2012
13	Mid Semester Break	6 - 13 Nov, 2012
14	Commencement of Even Semester (II,IV,VI)	14 Nov, 2012
15	Winter Vacation	18 Dec – 16 Jan, 2013
16	Re-opening of Class after Winter Break	17 Jan, 2013
17	1 st Internal Test	6 – 8 Feb, 2013
18	Home Assignment	18 Feb, 2013
19	Publication of Selected list for Semester Exam	11 March, 2013
20	Filling up of Examination Form	12 – 15 March, 2013
21	Annual Exam (Old Course)	19 Feb – 25 March, 2013
22	2 nd Internal Test	17 – 19 April, 2013
23	Semester Exam (II,IV,VI)	1 - 21 May, 2013
24	Closing of 2013-2014 Academic Session	31 May, 2013
25	Commencement of I, III, V Semester for 2013-14 Session	4 June, 2013

Title of the Practice - I MENTORING OF STUDENTS

Goal and Objectives:

- To foster a relationship in which the student feels that there is someone on the faculty who cares about his or her academic success and personal growth.
- To sensitize more faculty, staff and administrator to important issue that students face on the campus.
- To assist student in adjusting to academic life as well as mentor through life's lesson.
- To have someone accountable for the students who can encourage and motivate as the student's faces the reality of life's challenges.
- To equip students with the understanding and tools to make ethical and informed decisions.

Context:

Mentoring of students has been an enduring practice of the institution, and is even reflected in the mission of the college, i.e., to mold the students to be intellectually competent, morally upright, socially committed and spiritually inspired and capable of building a more human social order within the context of the nation's religious and cultural pluralities and diversities. As such, the college takes pride in its mentoring programme and regards it as its best programme. In fact, the college has been awarded first prize for the Best Practices Award for Colleges, 2011 Mizoram by the Quality Assurance Cell, Higher & Technical Education, Government of Mizoram

The Practice

- Students are divided into groups of 7 to 14. Each group is assigned to a particular teacher who is to guide them academically and whenever need arise. The teacher becomes the mentor and the student is the mentee.
- A mentor assists and guides the mentee in academic projects and research project. They are taken for field visits and other educational places for exposure.
- Mentors and Mentees have personal interactions on issues concerning the mentees. There is a close relationship between the mentor and the mentee.
- Financial assistance are given some students who are not financially well-off.
- Communication and interaction are one of the key factors for mentoring.

Evidence of Success:

Mentorship program has helped the teacher (mentor) and the student (mentee) to benefit in a lot of ways. This program has enabled the relationship of the teacher-student to grow which has resulted in many gains. We have witness success in ways as follows:

- Satisfaction in enhancing skills in helping someone else to grow
- Gain fresh perspectives through interaction
- Further develops leadership skills including providing feedback, communication and interpersonal skills
- Create an environment that fosters personal and professional growth through the sharing of business information, skills, attitudes and behaviors

Problems encountered and resources required:

The practice of mentoring is a carried out by the lecturers to the best of their ability that there is a high rate of success in achieving its purpose. Yet, there are few problems that limits the smooth working of the mentorship.

Activities with the mentees cannot be planed or organized as much due to lack of funds. To encourage students, there is a need to provide a platform for exposure or to build confidence. Very often, it is not possible to organized events where the talents and the skills of the students can be show cased due to lack of financial assistance.

Students are different and special in their own way. Though there are students who are willing to open up and share their concerns freely, there are students who are more introvert and reclusive, often these student provide a tough time for the mentors to talk and counsel them in areas and issues which concerns them. This provides a challenging situation for the mentor. Therefore, there is a need for the mentor to build a skill of mentoring to overcome this limitation.

Title of the Practice - II PROMOTING SOCIAL RESPONSIBILITY

Goal

1. To provide social dimension to the educational system of the college and inculcate social responsibility and commitment in the students.
2. To bring forth the team spirit and leadership qualities of the students and broaden their social outlook that will help them work for the welfare of the community.
3. To equip the students with skills, attitude and knowledge to work with the disadvantaged sections of society.
4. To play an integral role in developing, advancing, and serving the local community.
5. To assume responsibility for all our decisions and actions and ensure the best use of available resources.

6.

Context: Government Hrangbana College has always encouraged its students to inculcate compassion towards their fellow human beings and to be a blessing for the society. Mizoram is a state which has strong civil society and therefore the values of caring and sharing with the less privileged or the collective responsibility to empower the underprivileged is deeply imbibed in the nature of the students which is rather advantageous in carrying out the practice of social responsibility. The purpose of education is not just preparing the students for a livelihood but also to make them good citizens and above all good human beings. The objective is to make themselves reliant so that they can live with respect and dignity. Our college encourages a lifelong ethic of community service.

Practice: The institution promotes social responsibility where students acquire attitude for services and training, contributing to community development, environmental awareness and holistic development:

The various groups of the college, after careful social survey and research of the people around Aizawl city, chalk out a list of what people around them are in need of, especially the underprivileged and vulnerable section. In accordance with these needs, their actions and activities are planned. These activities are as presented below:

- Blood Donation camp is regularly organized several times annually for Government and Non-Government hospitals.
- Constructions of Public Water Reservoirs benefit the local people to have adequate supply of water for their domestic purposes during dry season.
- Cleaning of public water reservoirs benefit the community to have water safe for drinking.
- Construction of waiting sheds benefits the passengers waiting for bus services to have shelter from sun and rain.
- Cleaning of Streets and Roads benefits the community to maintain clean, healthy and hygienic environment.
- HIV/AIDS/Malaria awareness campaign benefits the community to acquire knowledge on precaution from these pandemic/vector-borne diseases. Red Ribbon Club is established with peer educators appointed from each class.
- Special campaign in adopted villages benefits the concerned villagers to have community assets like Passengers Sheds, Water Reservoirs, and Urinals etc.
- Participation in the various programmes for social causes such as rally for blood donations,
- Various programmes to create awareness on anti-trafficking of human, tobacco and other drugs, liquor control etc.
- Organised Anti-Plastic Drive several times at adopted villages and in the city market area, the volunteers educated the shop owners on the harmful effects of plastic and distributed and demonstrated how to make paper bags. The institution and the various committees for extension activities understands that the highest participation can be achieved only through active participations.
- The promotion of activities begins by creating awareness among the students by announcements on the college website and other social media, through Principal's address

during orientation, notices circulated in class rooms and displayed on notice board and the concerned faculty inform the students.

- The committees/agencies/services/societies also visit each classroom as a group, giving brief introduction to their activities, distributing forms and inviting them to register as members.
- Orientation programme are organised and all required information and requirements are given out. The students, who have special interest in training or undergoing special courses are given consideration in their attendance and due recognition is given as well for their participation and achievements.
- The faculty in each activity are appointed to supervise over the various committees, and participate in extension activities including training programs, workshops, seminars and field visits on related topics.

Evidence of Success: The social responsibility programs have benefitted a lot of under-privileged section of the society. The media has given coverage to the work done by the college. Also several NGOs approach us for volunteers. The students have benefited a great deal. It has given them confidence in working with the community. It has been a process of self discovery for many.

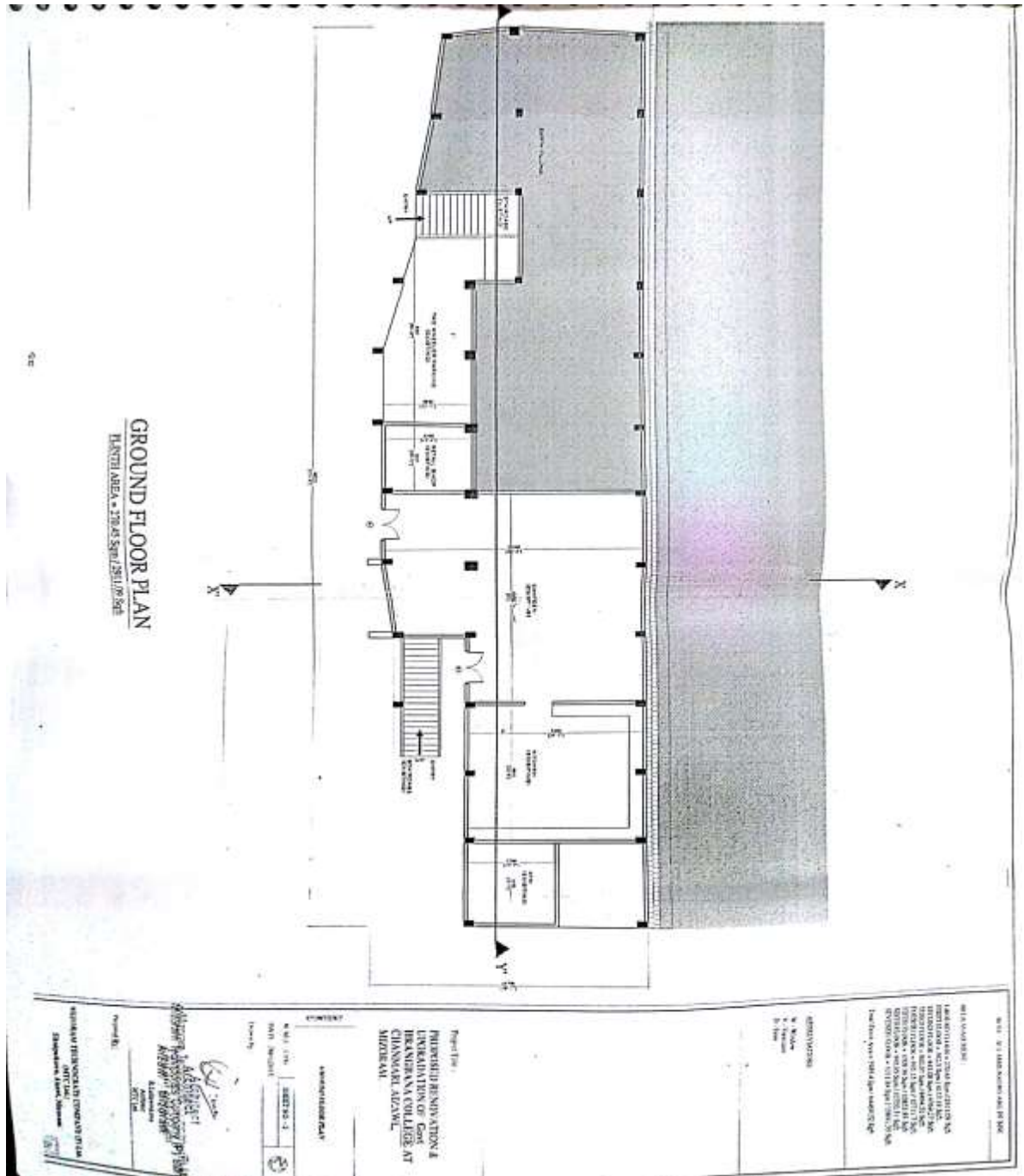
The institution received the following awards of recognition for these activities:

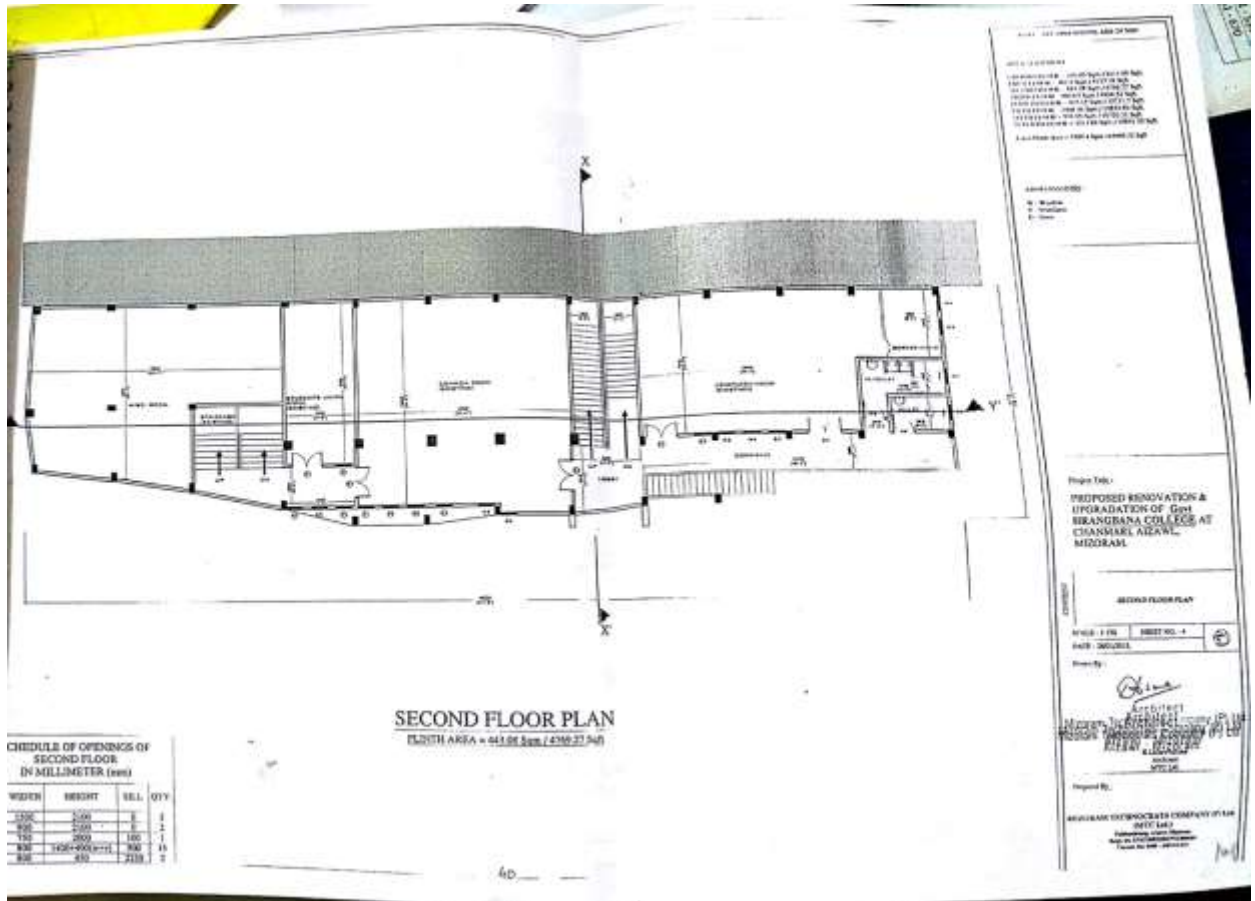
2012-2013	First Prize in Overall Category in Voluntary Blood Donation by MSACS.
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Problems Encountered and Resources Required:

- There is limitation on funding. Though, there may many programs which can be planned and carried out for conducting social responsibility outreach program very often it cannot be done due to financial constraints.
- There is also problem of time constraints. These programs are conducted in between classes and holidays. Therefore, it is rather difficult to spare time for these programmes.

Annexure IV: CAMPUS SKETCH





SCHEDULE OF OPENINGS OF SECOND FLOOR IN MILLIMETER (mm)

WIDTH	HEIGHT	REL.	QTY
1200	200	E	4
800	200	E	2
180	200	L	1
800	1900-2000	DO	1
800	800	T	1

SECOND FLOOR PLAN
 FLOOR AREA = 441.08 Sqm (4740.37 Sqft)

PROJECT TITLE:
 PROPOSED RENOVATION & UPGRADE OF Govt BRAHMARA COLLEGE AT CHANNARAYANA

CLIENT:
 GOVT. BRAHMARA COLLEGE AT CHANNARAYANA

PROJECT NO.: 17/18 **SHEET NO.:** 4

DATE: 10/05/2024

DESIGNED BY:
[Signature]
 ARCHITECT

PROJECT LOCATION:
 GOVT. BRAHMARA COLLEGE AT CHANNARAYANA

PROJ. NO.: 17/18

SCALE: 1/16

DATE: 10/05/2024

PROJECT LOCATION:
 GOVT. BRAHMARA COLLEGE AT CHANNARAYANA

