

**MINUTES OF THE MEETING AND ACTION TAKEN REPORT OF THE INTERNAL QUALITY
ASSURANCE CELL
GOVT. HRANGBANA COLLEGE, AIZAWL, MIZORAM**

TIME : 11 July, 2013 @ 11: 30 pm
PLACE : Principal's Room

MEMBERS PRESENT: 1. Mr. Lal Rinawma, Principal - Chairman
2. Mr. John K. Laldingliana, Secretary
3. Mrs. Zohmingliani Lyndoh, Cm
4. Mr. Lalhmingthanga, Cm
5. Mrs. Lalthlamuani Khiangte, Cm
6. Dr. Sanny Tochwawng, Cm
7. Mr. Lalchatuana, Cm
8. Mr. H.P.Lalzuala, Cm
9. Dr. Zothanzami, Asst. Coordinator

I. OPENING: The Opening address was made by the Chairman, welcomed all present for the meeting, proceeded to highlight a few of the points to be deliberated upon in the meeting. He also talked about the changes due to the reshuffling of the various committee.

II. REVIEW and ACTION TAKEN REPORT: Review of the last meeting and the action taken report was given by the Coordinator.

- The time between the last meeting i.e., 5th May 2013 were utilised by the iQAc as planned as a time for documentation of various activities undertaken by the various departments and committees. Significantly, the extension activities undertaken by the NSS and NCC were commendable.
- Remedial and Coaching classes were organised to enable students to enrich their learning and career advancement.
- The IQAC in collaboration with DOEACC Society, Ministry of Communications and Information Technology, Government of India.(now NIELIT) organised for the faculty of the college a course on Computer Concepts(CCC)
- Feedback from outgoing students have collected to assess the course and the teaching.

III. ACTION PLAN FOR July-December 2013

1. Preparation for NAAC Third Cycle.
2. Classroom upgradation and modernization
3. Organise faculty enrichment activities.
4. Provision of laptop for all department.
5. Development and promotion of language laboratory.
6. Mentoring and extensive activities to be the vital point of focus.

IV. CLOSING : The meeting was closed with a word of thanks from the chairman, at around 1: 30 pm.



JOHN K. LALDINGLIANA
Coordinator -IQAC



LAL RINAWMA
Principal and IQAC Chairman

**MINUTES OF THE MEETING AND ACTION TAKEN REPORT OF THE INTERNAL QUALITY
ASSURANCE CELL
GOVT. HRANGBANA COLLEGE, AIZAWL, MIZORAM**

TIME : 4th December, 2013 @ 2: 30 pm
PLACE : Principal's Room

MEMBERS PRESENT:

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| 1. Mr. Lal Rinawma, Principal - Chairman | 2. Mr. Rokailiana, Vice-Principal |
| 3. Mr. John K. Laldingliana, Coordinator | 4. Dr. Zothanzami, Asst. Coordinator |
| 5. Mrs. Lalthlamuani Khiangte, Cm | 6. Pu L.V.Khiangte, Cm |
| 7. Mr. Lalchatuana, Cm | 8. Mr. Lalhmingthanga, Cm |
| 9. Mrs. Zohmingliani Lyngdoh, Cm | 10. Dr. Sanny Tochwang, Cm |
| 11. Mr. H.P.Lalzuala, Cm | |

I. OPENING: The committee was chaired by Mr. Lal Rinawma, Principal/Chairman -IQAC. He welcome the members present and gave a brief introduction to the business at hand.

II. REVIEW and ACTION TAKEN REPORT: Review of the last meeting and the action taken report was given by the Coordinator.

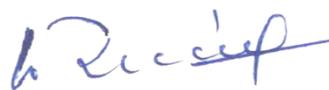
- The plan of the IQAC to strengthen the college community for promoting corporate social responsibility was achieved through the various social works activities.
- A series of lectures were organised by the various departments, committees and the college.
- Renovation and re-furbishment of the girl's hostel was done. The hostel has been furnished to accommodate 32 beds in 16 two sitter rooms. Water reservoir has been extended. An additional floor has been built for the chapel.
- To develop the skills of students, various competitions to improve their skills.
- Recognition and felicitation for academic excellence through the distribution of Certificate of Appreciation and Cash Incentives to University toppers, Distinctions and First Division holders in the Freshers' Social Functions
- Parents-Teachers Meeting for all departments were organised. Mentoring of students through allocation of mentor-mentee were actively presumed.
- Created awareness on various quality related issues such as research works, environment, cleanliness, institutional social responsibilities etc.

III. ACTION PLAN for New Session: The chairman invited all members to give their views and suggestions on what should be the focus area for the Even Semester(January-May, 2014). The committee agreed that the activities with extension activities be continued, and for any new development, a meeting may be held at the beginning of the session.

IV. CLOSING : The meeting was closed with a word of thanks from the chairman, at around 4: 15 pm.



JOHN K. LALDINGLIANA
Coordinator -IQAC



LAL RINAWMA
Principal and IQAC Chairman

**MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
GOVT. HRANGBANA COLLEGE, AIZAWL, MIZORAM**

TIME : 24th January, 2014 @ 11: 30 am
PLACE : Principal's Room

MEMBERS PRESENT:

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| 1. Mr. Lal Rinawma, Principal - Chairman | 2. Mr. Rokailiana, Vice-Principal |
| 3. Mr. John K. Laldingliana, Coordinator | 4. Dr. Sanny Tochwawng, Cm |
| 5. Pu L.V.Khiangte, Cm | 6. Mrs. Lalthlamuani Khiangte, Cm |
| 7. Mr. Lalchatuana, Cm | 8. Mr. Lalhmingthanga, Cm |
| 9. Mrs. Zohmingliani Lyngdoh, Cm | 10. Dr. Zothanzami, Asst. Coordinator |
| 11. Mr. H.P.Lalzuala, Cm | 12. Dr. Suprakash Maiti, Cood-NAAC Steering Committee |

I. OPENING: The committee was chaired by Mr. Lal Rinawma, Principal/Chairman -IQAC. He welcome the members present and gave a brief introduction to the business at hand. He then requested the committee to discuss the action to be underatken during the EVEN semester.

II. ACTION PLAN:

1. Preparation for NAAC Third Cycle.
2. Classroom upgradation and modernization
3. Continuation of construction of the Boys' Hostel at Muthi.
4. Construction of Vertical extension of the College Building.
5. Continuation for the Community Development College.
6. All classrooms be equipped with projector.
7. Organise faculty enrichment activities.
8. Flooring tiles for teacher common room and Administration office.
9. Mentoring and extension activities to be the vital point of focus.

III. CLOSING : The meeting was closed with a word of thanks from the chairman, at around 1: 15 pm.

Recording Secretary



(JOHN K. LALDINGLIANA)
Coordinator

Chairman



(LAL RINAWMA)
Principal

**MINUTES OF THE MEETING AND ACTION TAKEN REPORT OF THE INTERNAL QUALITY
GOVT. HRANGBANA COLLEGE, AIZAWL, MIZORAM**

TIME : 26th May, 2014 @ 10: 00 am

PLACE : Principal's Room

MEMBERS PRESENT:

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| 1. Mr. Lal Rinawma, Principal - Chairman | 2. Mr. Rokailiana, Vice-Principal |
| 3. Mr. John K. Laldingliana, Coordinator | 4. Dr. Sanny Tochwawng, Cm |
| 5. Pu L.V.Khiangte, Cm | 6. Mrs. Lalthlamuani Khiangte, Cm |
| 7. Mr. Lalchatuana, Cm | 8. Mr. Lalhmingthanga, Cm |
| 9. Mrs. Zohmingliani Lyngdoh, Cm | 10. Mr. H.P.Lalzuala, Cm |
| 11. Dr. Suprakash Maiti, Cood-NAAC Steering Committee | |

I. OPENING: The committee was chaired by Mr. Lal Rinawma, Principal/Chairman -IQAC. He welcome the members present and gave a brief introduction to the business at hand. He then requested the Coordinator to give a review and action taken report.

II. REVIEW and ACTION TAKEN REPORT:

- Proposals and rationale for addition of UG& PG course has been appealed to the Higher & Technical Education Department, Government of Mizoram
- Initiatives has been taken, special committees have been instituted for the Community Development College.
- Initiatives undertaken for vertical extension of the college building.
- Various social works activities has been undertaken.
- A series of lectures were organised by the various departments, committees and the college as a well.
- Participated in a number of events at the inter-college, university, state and national levels.
- Parents-Teachers Meeting for all departments were organised. Mentoring of students through allocation of mentor-mentee.
- Purchased new books, periodicals, reference books , journals and equipment.

III. ACTION PLAN:

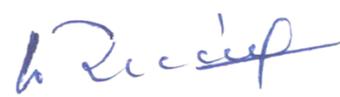
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7. Organise faculty enrichment activities.
8. Flooring tiles for teacher common room and Administration office.
9. Mentoring and extension activities to be the vital point of focus.

IV. CLOSING : The meeting was closed with a word of thanks from the chairman, at around 12: 15 pm.

Recording Secretary



Chairman



(JOHN K. LALDINGLIANA)
Coordinator

(LAL RINAWMA)
Principal