

**OFFICE OF THE PRINCIPAL
GOVT. HRANGBANA COLLEGE, AIZAWL**

OFFICE ORDER

In partial modification of Office Order No *No. A. 12041/2/18-HBC/7826* Dated: Aizawl the 10th November, 2023 and for the interest of the College, changes are made for the following Office Bearers and Members of Various Committees with immediate effect and until further order.

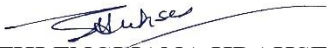
Sd/- LALTHLENGLIANA HRAHSEL
Principal

Memo No. A. 12041/2/18-HBC/

Dated: Aizawl the 1st July, 2026

Copy to :

1. Director, College Development Council –*for information*
2. Director, Higher & Technical Education- *for information*
3. All concerned – *for information*


(LALTHLENGLIANA HRAHSEL)
Principal
Govt. Hrangbana College
Aizawl : Mizoram

VARIOUS COMMITTEES

KEYPOINTS:

1. Various committees have been restructured for a period of **five years**, 2024 - 2025 to 2028 - 2029
2. It shall be reviewed as and when required to accommodate any changes to be made.
3. Each committee is required to meet at least once quarterly (i.e., four times in a year) and thereby make a report of all actions taken.
4. Minute books, Activity Book / Documentation and financial Account books (where necessary) must be maintained, with details of all activities written.
5. There will be a Quality Workshop in the beginning of each Semester with Reports on Action Taken Report in the previous semester and Plan of Action for the next semester.
6. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically (viz HEREUS, Website) in a retrievable format.

Principal

Vice Principal

Co-ordinator, IQAC

Co-ordinator, PM-USHA

Co-ordinator, UGC

Co-ordinator, IGNOU

Co-ordinator, Exam

Librarian

Girl 's Hostel Warden.

Boy's Hostel Warden

Mr. Lalthlengliana Hrahsel

Mr. Lalchangliana

Dr. Juliet Lalremmawii Ralte

Mr. C. Lalhumbika

Dr. B. Lalfakawmi

Mr. C. Laldampaui

Mrs Judy Lalremruati

Ms. Emmanuel Hmingthansangi

Mr. Lalrinfela

1. PLANNING & ADVISORY COMMITTEE

Chairman	: Principal
Vice Chairman	: Vice Principal
Secretary	: Co-ordinator, IQAC

Members:

- | | |
|-------------------------------|-------------------------------------|
| 1. All Heads of Departments | 2. Representative, H & TE |
| 3. Director, CDC | 4. Head Assistant/office staff GHBC |
| 5. Co-ordinator, UGC | 6. Co-ordinator, PM-USHA |
| 7. Co-ordinator, Exam. | 8. Mentor, MZU |
| 9. Ms. Laldinpuii | 10. Prof. Zothanzami |
| 11. Dr. Rosaline Varsangzuali | 12. Dr. Lalmalsawma Ralte |

Nature of work:

1. To approve the proposal for development schemes under PM-USHA, UGC etc., for colleges, identifying its needs and deciding on its priorities.
2. To impart expert advice on all matters regarding UGC related funds, PM-USHA, co-curricular activities and various committees and cells of the college.
3. To make nominations for teachers' awards and achievements to various agencies (State, National and International).

2. ACADEMIC COMMITTEE

Chairman	: Principal
Vice Chairman	: Vice Principal
Secretary	: Mr. B. Lalrawngbawla

Members:

- | | |
|-------------------------------|---|
| 1. All Heads of Departments | 2. Head Assistant/one from office staff |
| 3. Coordinator, IQAC | 4. ICT Secretary |
| 5. Dr. Rohmingliani | 6. Ms. Lianchhingpuii |
| 7. Ms. Judy Lalremruati Ralte | |

Nature of work:

1. To frame annual plan of action for academic activities.
2. To ensure the smooth conduct of Internal and External Examinations at Govt. Hrangbana College
3. To maintain the standards of teaching and research at various levels.
4. To make the overall-short, medium, and long-term plans and allocate responsibility areas.
5. To review current operations and identify key points for improvement(s).
6. To envisage the desired results of the predetermined targets by monitoring all activities.
7. To make collaborations and networking with various agencies, institutions, colleges and universities (State, National and International).
8. To maintain quality and Integrity in the evaluation and Assessment Systems.

3. INFRASTRUCTURE & CAMPUS DEVELOPMENT COMMITTEE

Chairman	: Principal
Vice Chairman	: Vice Principal
Secretary	: Dr. Lalmalsawma Ralte
Assistant Secretary	: Mr. John K. Laldinglana

Members :

1. Dr. Juliet Lalremmawii Ralte Co-ordinator, IQAC
2. Dr. B. Lalfakawmi, Co-ordinator, UGC
3. Mr. C. Lalhumbika, Co-ordinator, PM-USHA
4. Ms. Lianchhingpuii
5. Mr. B. Lalrawngbawla
6. Dr. Lalmalsawma Ralte
7. Mr. C. Laldampaia
8. Dr. C. Lalthantluangi
9. HA GHBC
10. Er. David Sapzova, PWD, GOM
11. Ms. H. Lalhmingmawii, Architect
12. Nominated representative of MZU

Nature of work:

1. To undertake all activities/projects concerning building(s) and infrastructure maintenance and development
2. To make plans for improving the standards of teaching and research.
3. To make proper records of funds allocated for building(s) and infrastructure.
4. To monitor all ongoing day to day operations of any building(s) projects.

4. PURCHASE COMMITTEE

Chairman	: Principal
Vice Chairman	: Vice Principal
Secretary	: Dr. Lalmalsawma Ralte
Members	:

- | | |
|--|---------------------------|
| 1. Ms. Lianchhingpuii | 2. Mr. John K Laldinglana |
| 3. Ms. Judy Lalremruati Ralte | 4. Mr. C.Lalhumbika |
| 5. Mr V.Vanthuama (Non-teaching staff) | |
1. To oversee all purchase of property/material/goods
 2. To screen all the purchase requisitions for validity and relevance and make approvals accordingly.
 3. To review and impose the submission of reports of utilization of funds.

5. LIBRARY COMMITTEE

Chairman : Principal
Vice Chairman : Librarian
Secretary : Ms. F. Vanlalmangaihsangi
Asst. Secretary : Ms. P.C. Lalhriatpuii Lib Asst

Members:

1. Ms. Laldinpuii, Economics Dept..
2. Dr. Lalfakzuala, PA Dept.
3. Ms. Lalhruaitluangi, English Dept.
4. Dr. Lahlimpuii Education Dept.
5. Dr. Zothanpuii, History Dept.
6. Dr. P.C. Lalmingsangi, Psychology Dept.
7. Ms. H. Lalawmpuii, Mizo Dept
8. Ms. Lalhunmawii Chhakchhuak, Commerce
9. Mr. Laldingliana Sailo, Commerce
10. Dr. H.Lalengzuali Political Science

Nature of work:

1. To ensure that library facilities are made user-friendly with effective and innovative library software.
2. To ensure documentation and safe keeping of all library books.
3. To make proposals for optimum utilization of library funds.
4. To continuously improve the quality and volume of reading materials and other such facilities.
5. To organise Orientation and Awareness programmes amongst the students annually.
6. To ensure that students make frequent visits and utilize all the facilities of the library.

6. PRADHAN MANTRI UCHCHATAR SHIKSHA ABIHIYAN (PM USHA)

BOARD OF GOVERNORS:

Chairman : Director, H&TE
Vice Chairman : Principal
Secretary : Mr. C. Lalhumbika, Co-ordinator, PM-USA
Assistant Secretary : Dr. R. Lalthankima, Asst. Co-ordinator, PM-USA

NODAL OFFICERS:

1. Academic Activities : Vice Principal
2. Civil Works etc. : Dr. Lalmalsawma Ralte
3. Procurement : Prof. Lalbiakzuali
4. Financial Aspects : Dr. Rohmingliani
5. Equity Assurance & Implementation : Mr. C.Laldampuia
6. Y.M.A : CYMA Representative 7. MHIP : Hqrs Representative

Nature of Work:

1. To take all policy dimensions with regard to smooth, cost effective and timely implementation of the Institutional project.
2. To form, supervise and guide various committees required for project implementation and internal project monitoring.
3. To ensure proper utilization of project fund and timely submission of Financial Management Reports (FMRs) and Utilization Certificates.
4. To monitor progress in the execution of all the proposal activities, resolve bottlenecks, and enable the Institution to achieve targets for all key indicators.

MONITORING UNIT

Chairman	: Principal
Secretary	: Mr. C. Lalhumbika Co-ordinator, PM-USHA
Asst. Secretary	: , Dr. R. Lalthankima Asst. Co-ordinator, RUSA

Members :

- | | |
|--------------------------------|------------------------------------|
| 1). All PM-USHA Nodal Officers | 2) Mr. John K Laldinglana |
| 3) Mr. B. Lalrawngbawla | 4) Librarian |
| 5) Head Assistant | 5) Vice President, Students' Union |
| 6) Er. David Sapzova | 7) Mr. V. Vanthuama |

Nature of Work:

1. Procurement of Goods, Works and Services.
2. Financial Management.
3. Implementation of faculty & Staff development, activities and programme
4. Monitoring project implementation.

7. INTERNAL QUALITY ASSURANCE CELL (IQAC)

Chairman	:	Principal
Vice Chairman	:	Vice Principal
Coordinator	:	Dr. Juliet Lalremmawii Ralte
Asst. Coordinator	:	Dr. C. Lalthantluangi

Members :

Prof. H. Lalzuithangi
 Ms. Maria Lalremruati
 Dr. Tracy Lalduhawmi
 Dr. Melody Laltanpuui

I. IQAC Core Group

- | | |
|------------------------------|----------------------------|
| 1. Ms. F. Vanlalmangaihsangi | 2. Dr. R. Lalthankima |
| 3. Dr. Biakthansangi | 4. Ms. Lalhruaitluangi |
| 5. Dr. Lalhlmpuii | 6. Ms. Florence Lalduhsaki |
| 7. Mr. C. Lalhumbika | 8. Mr. Laldinglana Sailo |
| 9. Mr. Samuel Lalthanlina | 10. Ms. C. Vanlalvawni |
| 11. Mr. Zochhuanmawia | 12. ICT, Chairman |
| 13. ICT, Secretary | |

II. From Local Society

- 11. Mr. Vanneihluanga, Local Society
- 12. Mr. Zohmingthanga, Local Society

III. From Department of H&TE

- 19. Prof. Benjamin Lalrinsanga, Jt. Director, QAC
- 20. Dr. C. Zarzoliana, Jt. Director, RUSA

IV. From Alumni & Students

- 21. President, Alumni Association
- 22. Vice President, S.U., GHBC

V. From Administration

- 22. Librarian
- 23. Head Assistant

Nature of work:

- 1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College.
- 2. To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices.

8. EXAMINATION COMMITTEE

- 1. Chairman : Vice Principal
- 2. Co-ordinator : Ms. Judy Lalremruati Ralte
- 3. Asst. Co-ordinator : Dr. Lalmalsawma Ralte

Members:

Office clerk i/c Examination

Nature of Work:

- 1. To conduct all internal & external examinations (MZU, MPSC, UPSC etc) in the college.
- 2. To ensure that all examinations at Govt. Hrangbana College are conducted smoothly, upholding the highest standards of fairness, transparency, and efficiency.

9. DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE

- Chairman : Mr. B. Lalrawngbawla
- Secretary : Ms. Lalhruaitluangi Sailo

Members:

- 1. Dr. Zomuani Cherpoot
- 2. Mr. C. Laldampaia
- 3. Dr. Biakthansangi
- 4. Mr. Lalrinkima (Kimkima)
- 5. Ms. H. Lalthanpuui

Nature of work:

- 1. To communicate the rules and regulations to all the stakeholders and ensure discipline is maintained.

2. To implement a Discipline & Grievance Redressal Mechanism for all the stakeholders.
3. To give a fair hearing to any complaint(s) and take steps to redress grievances.
4. To Initiate a Mechanism for the Submission and Retrieval of Grievances (Online and Offline)
5. To work closely with the Academic Committee in addressing academic related issues.

10. INTERNAL COMPLAINTS COMMITTEE (ICC) under sexual harassment

Presiding Officer : Dr. Rohmingliani
 Secretary : Dr. Marie Zodinpuii

Members:

- | | |
|---------------------------------|---|
| 1. Ms. F. Vanlalmangaihsangi | 2. Ms. H. Vanlalveni |
| 3. Ms. Daisy Lallianpuui | 4. General Secretary, SU |
| 5. Ms. C. Ramdinmawii, Advocate | 6. Ms. Louis Hauhnar, Senior Advisor,
MHIP-Chanmari Branch |

Nature of work:

1. To provide assistance if an employee/student chooses to file a complaint regarding sexual harassment with the police.
2. To provide mechanism of dispute redressal and dialogue through fair and just conciliation regarding sexual harassment without undermining the complainant's rights.
3. To protect the safety of the complainant by maintaining confidentiality and protecting the complainant's identity.
4. To provide mandatory relief to the aggrieved by way of sanctioned, leave, relaxation of attendance, transfer to another department as required during the pendency of the complaint.
5. To exercise the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

11. ANTI-RAGGING COMMITTEE & LEGAL AID CELL

Chairman : Dr. Lalfakzuala
 Vice-Chairman : Ms. C. Vanlalvawni
 Secretary : Dr. Lalramnunmawii

Members :

- | | |
|---------------------------------|--------------------------|
| 1. Ms. Laldinpuui | 2. Mr. K. Zochungnunga |
| 3. Ms. Lalhruaitluangi Sailo | 4. Dr. Melody Laltanpuui |
| 5. Mr. Rohmingthanga Ralte | 6. Mr. Lalrinkima |
| 7. Mr. Zochuanmawia | 8. Dr. Zothanpuui |
| 9. Ms. C. Ramdinmawii, Advocate | |

Nature of work:

1. To ensure strict adherence to the anti-ragging rules, and facilitate redressal for the aggrieved students.
2. To create legal awareness of rights and duties, and facilitate the redressal of students and staffs' grievances and complaints with regard to legal matters.
3. To establish partnership/collaborations with reliable law firms.

12. EQUAL OPPORTUNITY & WOMEN DEVELOPMENT CELL

Chairman : Dr. B. Lalfakawmi
Secretary : Ms. F. Vanlalmangaih sangi
Advisor : Principal

Members :

- | | |
|----------------------|--------------------------|
| 1. Dr. Saihlupuii | 2. Ms. H.D. Lalrinkimi |
| 3. Dr. Biakthansangi | 4. Dr. Nancy Lalhlimpuii |

Nature of work:

1. To provide opportunity for under privileged, physically challenged in college admission, hostel admission, stipend/scholarship, book grant, etc.
2. To appoint Gender Champions amongst the students and continuously monitor their activities.
3. To research, promote, create awareness, advocate on women development and welfare.

13. NODAL OFFICER i/c Transgender persons – Ms. F. Vanlalmangaih sangi**14. ARCHIVE COMMITTEE**

Chairman : Ms. H. Lalthanpuii
Secretary : Dr. Saihlupuii

Members:

- | | |
|--------------------------|----------------------------------|
| 1. Librarian | 2. Ms. H.D. Lalrinkimi |
| 3. Dr. Nancy Lalhlimpuii | 4. Mr. Johny Lalremruata Pachuau |
| 6. Mr. R. Lalthanpuia | 7. Ms. Lalchhanchhuahi |

Nature of work:

1. To maintain the college records of important dates and events.
2. To ensure the upkeep and advancement of the college archive.
3. To collect and preserve important artefacts and materials for the archive.
4. To organise promotional events and activities.

15. CLEANLINESS & BEAUTIFICATION CELL(SWACHH BHARAT MISSION)

Chairman : Ms. Lianchhingpuii
Secretary : Mr. R. Lalrinkima
Treasurer: : Ms. H. Lalthanpuii

Members:

- | | |
|---------------------------|-------------------------------|
| 1. Ms. Lalhruaitluangi | 2. Dr. Saihlupuii |
| 3. Mr. Isaac Vanlalhruaia | 4. Ms. H. Lalawmpuii |
| 5. Dr. P.C. Lalhmingangi | 6. Ms. F. Vanlalhmangaihsangi |
| 7. Dr. Lalramnunmawii | 8. Ms. H. Vanlalveni |
| | 9. C. Lalrinsangi |

Nature of work:

1. To maintain cleanliness and beautification of the college campus.
2. To make routine check of the college regarding cleanliness and hygiene.
3. To inculcate the habit of personal hygiene and cleanliness amongst the staff and students.

16. ECO CLUB**GREEN TEACHERS –**

1. Mr. R. Lalrinkima
2. Ms. Maria Lalremruati
3. Dr. Zothanpuii
4. Mr. Zochhuanmawia
5. Mr. P.C. Lalremtlunga
6. Ms. C. Vanlalvawni

Nature of Work :

1. To make students understand environment and environmental problems.
2. To encourage students in participating and taking up meaningful activities in environmental programmes and projects.
3. To sensitize students to minimised single use of plastic wastes.
4. Motivate the students to keep their surrounding green and clean by undertaking plantation of trees.
5. To take green initiatives for the institution under the supervision and guidance of IQAC.

17. DISASTER MANAGEMENT COMMITTEE

Chairman : Dr. Zomuani Cherpoat

Secretary : Dr. Tracy Laldhawmi

- Members:**
- | | |
|-----------------------|--------------------------|
| 1. Dr. Lalfakzuala | 2. Mr. C. Laldampaia |
| 3. Mr. Lalrindika | 4. Dr. Lalramnunmawii |
| 5. Mr. Chalrosiama | 6. Mr. Lalnunzira Colney |
| 7. Mr. Biakchungnunga | |

Nature of work:

1. To ensure the implementation of safety measures in case of any disaster
2. To organise awareness campaigns amongst all the members of the institution.

18. NATIONAL EDUCATION POLICY (NEP) 2020 IMPLEMENTING COMMITTEE

Chairman : Vice Principal

Vice-Chairman : Mr. B. Lalrawngbawla

Secretary : Ms. Maria Lalremruati

Asst Secretary : Ms. F. Vanlalhmangaihsangi

Members :

- | | |
|-----------------------|---------------------------------|
| 1. Dr. Rohmingliani | 2. Ms. Lalhrualtuangi Sailo |
| 3. Prof. Lalbiakzuali | 4. Dr. Juliet Lalremmawii Ralte |

Nature of work : *To carry out the objective as proposed by NEP 2020*

19. Swayam

- | | |
|-----------------|--|
| Nodal Officer - | Mr. Lalrinkima |
| Secretary | Mr. Laldingliana Sailo |
| Ex-Officio | ICT Chairman & Secretary |
| | IQAC Co-ordinator & Asst. Co-ordinator |

Nature of works:

1. To actively encourage faculty members & students to enroll and participate in online courses provided through platforms such as MOOCs and SWAYAM.
2. To make all necessary arrangements for the smooth conduct and delivery of these online courses on MOOCs and SWAYAM platforms.
3. To ensure that teachers are adequately supported and motivated to contribute to and engage with the courses run under the MOOC/SWAYAM initiatives.
4. To oversee and monitor the online courses offered through the college LMS (Moodle) to ensure they adhere to the standards of the four-quadrant approach.
5. To provide continuous training and resources for faculty members to enhance their skills in creating and managing online content, thereby improving the overall quality of the educational offerings.

20. CAREER GUIDANCE & CAMPUS PLACEMENT CELL

- | | |
|---------------|-------------------------|
| Chairman | : Prof. H. Lalzuithangi |
| Vice Chairman | : Dr. Lalhlimpuii |
| Secretary | : Ms. Lalhrualtuangi |
| Advisor | : Vice Principal |

Member:

- | | |
|-----------------------|--|
| 1. Prof. Lalbiakzuali | 2. Dr. Zothanpuui |
| 3. Mr. R. Lalrinkima | 4. Ms. H. Vanlalveni 5. P.C Lalremtuanga |

Nature of work:

1. To equip the students with employable skills and knowledge through career guidance and counselling.
2. To create awareness of job opportunities by inviting various educational institutions and alumni of the college, who have made deep impact through perseverance and dedication.
3. To make contact points for passing out students and business houses offering jobs.
4. To facilitate resource centre for information, guidance and counselling with free accessibility and internet based global connectivity, and exchange of information on professional placements.

21. RESEARCH, DEVELOPMENT & PROJECT COMMITTEE

Chairman : Dr. Rohmingliani
Vice Chairman : Prof. Lalbiakzuali
Secretary : Prof. Zothanzami

Members :

- | | |
|---------------------------------|--------------------------|
| 1. Dr. Lalfakzuala | 2. Prof. H. Lalzuithangi |
| 3. Dr. Juliet Lalremmawii Ralte | 5. Dr. Marie Zodinpuii |
| 6. Dr. Melody Laltanpuii | 7. Dr. Biakthansangi |

Nature of work

1. To inculcate research culture in the institution and motivate the faculty to pursue research degrees and post-doctoral research.
2. To provide information regarding research grants and funding agencies
3. To undertake feasibility studies on research proposals from different organisations.
4. To emphasise on research publication and paper presentation in conferences and seminars.
5. To facilitate the faculty to seek guidance from various universities.
6. To monitor ongoing research projects in the institution.
7. To organise Under-Graduate symposium annually, as part of Academic Calendar.

22. INFORMATION & COMMUNICATION TECHNOLOGY (ICT) COMMITTEE

Chairman : Mr. B. Lalrawngbawla
Secretary : Mr. H. Lalropianga
Asst. Secretary : Mr. Laldingliana Sailo

Members:

- | | |
|----------------------------|------------------------------|
| 1. Mr. R. Lalthankima | 2. Mr. Zochungnunga |
| 3. Mr. Samuel Lalthanliana | 4. Mr. V. Lalberkhawpuimawia |
| 5. Mr. Zochhuanmawia | 6. Mr. Rohmingthanga Ralte |
| 7. Ms. Florence Laldusaki | 8. Mr. P.C. Lalremtluanga |

Nature of work:

1. To equip the college with the latest ICT.
2. To update and maintain the college website.
3. To educate and create awareness on ICT to all students and staffs.
4. To educate and create awareness on Cyber Crime to the students
4. To record, supervise and monitor all equipment regarding ICT.

23. INTERNAL ALUMNI COMMITTEE

Convener : Ms. Judy Lalremruati Ralte
Secretary : Mr. C. Laldampaia
Advisor : Vice Principal

Members: One representative from each dept

- | | |
|----------------------------------|---|
| 1. Dr. Melody Laltanpuui (Psy) | 2. Dr. B. Lalfakawmi (Pol.SC) |
| 3. Ms. Daisy Lallianpuui | 4. Mr. Johny Lalremruata Pachuau (Mizo) |
| 5. Ms. Lianchhingpuui (PA) | 6. Mr. Zochuanmawia (Eng) |
| 7. Mr. Samuel Lalthanliana (Com) | 8. Mr. Isaac Vanlalhrauaia (Edu) |
| 9. Mr. P.C. Lalremtlunga (Eco) | 10. Ms. F. Vanlalhmangaihsangi (Geog) |

Nature of work:

1. To regulate, monitor, motivate and enable the Alumni Association.
2. To closely follow the student progression.
3. To organise "Alumni Day" annually on the Rising Day of the college.
4. To make proper documentations, contributions and CSR.
5. To encourage the alumni to take an active and abiding interest in the work and progress of the college.

24. HEALTH & MEDICAL COMMITTEE

Chairman : Ms. Lynda Vanlalruati

Secretary : Dr. H. Lalengzuali

Members :

- | | |
|--------------------------------|--------------------------|
| 1. College Nurse | 2. Ms. Lianchhingpuui |
| 3. Ms. Lalhunmawii Chhakchhuak | 4. Mr. Lalnunzira Colney |
| 5. Dr. Bernadette Lalbiaknungi | 6. Ms Daisy Lallianpuui |

Nature of work:

1. To provide proper and adequate medical facilities for students.
2. To establish partnership with private hospitals.
3. To organise medical awareness campaigns.
4. To periodically train staff and faculties on first-aid and medical emergencies.
5. To improve the physical health of the students through personal counselling.

25. HOSTEL MANAGEMENT COMMITTEE

Chairman : Vice Principal

Secretary : Ms. Lynda Vanlalruati

Manager : Mr. C. Laldampuia

Ex-Officio member : Principal

- Members :**
- | | |
|--|-------------------------------|
| 1. Mr. John K. Laldingiana | 2. Ms. Judy Lalremruati Ralte |
| 3. Dr. Saihlupuii | 4. Mr. C. Lalhumbika |
| 5. Mr. Vanthuama | 6. Ms. Laldinpuui |
| 7. Hostel Warden (Girls) | 8. Hostel Warden (Boys) |
| 9. C. Lalrinsangi (Non-Teaching Staff) | |

Nature of work:

To look into all matters concerning hostel maintenance and development.

26. EVENT MANAGEMENT COMMITTEE

Chairman	: Prof. Zothanzami
Vice Chairman	: Ms. Lianchhingpuii
Secretary	: Prof. H. Lalzuithangi
Adviser	: Principal & Vice Principal

Members :

- | | |
|---------------------------------|--------------------------------|
| 1. Dr. Lalfakzuala | 2. Ms. Florence Laldusaki |
| 3. Mr. Johny Lalremruata Pachau | 4. Mr. Isaac Vanlalhruaia |
| 5. Mr. R. Lalthanpuia | 6. Ms. Lalhunmawii Chhakchhuak |
| 7. Dr. Nancy Lalhlmpuii | 8. Mr. P.C Lalremtlunga |

Nature of work:

To make all the necessary arrangements and execute the college programmes and functions.

27. PSYCHOLOGICAL & ACADEMIC COUNSELLING CELL

Chairman	: Dr. Juliet Lalremmawii Ralte
Vice Chairman	: Prof. Zothanzami
Secretary	: Dr. Melody Laltanpuui

- Members:**
- | | |
|---------------------------------|--------------------------|
| 1. Dr. Saihlupuii | 2. Dr. P.C. Lalhmingangi |
| 3. HBC Counselling Psychologist | 4. Dr. Lalramnunmawii. |
| 5. Ms. Lalhruaitluangi Sailo | |

Nature of work :

1. To promote the well-being of the students through psychological counselling.
2. To identify slow learners and give them academic guidance.
3. To help students in determining their right choice in choosing their subjects.

28. STATISTICIANS

Nodal Officer	: Dr. C. Lalthantluangi
Asst. Nodal Officer	: Mr. P.C Lalremtlunga

Nature of Work:

1. To collect, compile and analyse all statistical data for MHRD, RUSA, NAAC, NIRF, H&TE etc.
2. To maintain uniformity and reliability of all college related data.

29. INTERNAL AUDITORS

- | | |
|---|-------------------------|
| 1. Mr. Lalchangliana, Vice Principal (Convener) | 2. Dr. Rohmingliani |
| 3. Mr. Samuel Lalthanliana | 4. Dr. C.Lalthantluangi |

Nature of Work:

1. All accounts shall be audited annually, including the Students' Union Expenditures.
2. To undertake investigation and verification when found necessary.
3. To collaborate and make arrangement for external audits.(RUSA, MHRD, SAG & CA)

30. CITIZEN'S CHARTER

Nodal Officer : Dr. Marie Zodinpuui

Members:

- | | |
|--|--------------------------------|
| 1. Principal | 2. Dr. H. Lalengzuali, Faculty |
| 3. Dr. B. Lalfakawmi, Faculty | 4. Web Master |
| 5. Mr. Michael Lalramsanga, G.S. Alumni | |
| 6. Mr. B. Lalrawngbawla, Parents' representative | |
| 7. Dr. Biakthansangi | |

Nature of Work

1. Publication of Citizen's Charter.
2. To review and update Citizen's Charter and publish the latest version in the College Official Website.
3. Organize training programmes, awareness campaign, workshop, etc. to align the workforce with commitments in the Citizen's Charter.

31. SPORTS CELL

Chairman:	Vice Principal
Vice Chairman:	Dr. Lalmalsawma Ralte
Secretary:	Mr. Johny Lalremruata Pachuau
Treasurer:	Ms. Judy Lalremruati Ralte
Ex-officio:	Principal & Vice-Principal

Members:

- | | |
|-----------------------------------|--------------------------------------|
| 1. Mr. Lalrinkima (Kimkima) | 2. Prof. Zothanzami |
| 3. Dr. C. Lalthantluangi | 4. Prof. –in-charge, Outdoor Games |
| 5. Prof. –in-charge, Indoor Games | 6. Vice-President and Gen. Sec, S.U. |
| 7. Secretary, Indoor Games, S.U. | 8. Secretary, Outdoor Games, S.U. |
| 9. Editor, Magazine, S.U. | |

Nature of work:

1. To inculcate sportsmanship, team spirit and bonding among the students by conducting healthy competitions.
2. To identify, select, and train sports persons for MZU sports, state and national level competitions.
3. To retain 15-30% of the Prize Money awarded to an individual or a team representing the College in different competitions; the actual percentage to be retained will be decided by the Board and remitted for the fund of the Board.
4. To raise fund or collect donation within & outside the college with a prior permission from the Principal.
5. To act as screening body in selecting sport persons at the time of College admission.

32. SOCIAL MEDIA CHAMPION (SMC)

Chairperson	: Mr. R. Lalrinkima
Secretary	: Mr V. Lalberkhawpuimawia
Asst. Secretary	: Mr. K. Zochungnunga
Ex-Officio Member	: Principal and Vice Principal

Members:

- | | |
|--|--|
| 1. AISHE Nodal Officer | 2. SUO, NCC |
| 3. Gen. Secretary, S.U | 4. Club Leaders / Chairman |
| 5. All DIOs. | 6. NSS in-charge |
| 7. E.U – Leader & Secretary | 8. Web Master – Mr. Laldingliana Sailo |
| 9. IQAC – Dr. Tracy Lalduhawmi | 10. PMUSHA - Staff- Mr. V. Vanthuama |
| 11. Nodal Officer – Swachhata Bharat Internship Scheme | 12. Prof. H. Lalzuithangi |

Nature of work :

1. To connect the institutions nationally with each other as well as the ministry of Human Resource Development
2. To share through the social media platforms the activities, achievements & best practices of the institution.

33. DRUGS AWARENESS COMMITTEE

- | | | |
|-------------------------|---|----------------------|
| Chairman | : | Prof. Zothanzami |
| Secretary | : | Dr. PC Lalhmingsangi |
| Members : | | |
| 1. Mr Isaac Vanlalhraia | 2. Dr. Zothanpuui | |
| 3. Ms. Lalhruaitluangi | 4. Ms. H. Lalawmpuii | |
| 5. Mr. P.C Lalremtlunga | 6. Ms. Daisy Lallianpuui (Non-teaching) | |

Nature of work :

To create awareness on drug abuse and promote drug free lifestyle.

34. UNIVERSITY GRANTS COMMISSION (UGC)

- | | | |
|------------------------|---|---------------------|
| Co-ordinator | : | Dr. B. Lalfakawmi |
| Assistant Co-ordinator | : | Dr. Marie Zodinpuui |

35. NODAL OFFICER for National Human Rights Commission : Dr. B. Lalfakawmi**36. NEILIT (HRANGBANA COLLEGE)**

- | | | |
|-------------------|---|------------------------|
| Faculty in-charge | : | Mr. Laldingliana Sailo |
|-------------------|---|------------------------|

37. IQNOU (Hrangbana College)

- | | | |
|--------------|---|-------------------|
| Co-ordinator | : | Mr. C. Laldampaia |
|--------------|---|-------------------|

38. ELECTORAL LITERACY CLUB :

- | | | |
|-------------------|---|------------------------------|
| FACULTY IN-CHARGE | | 1. Dr. R. Lalthankima |
| | | 2. Ms. Lalhruaitluangi |
| CAMPUS AMBASSADOR | : | GS. Student Union |
| | | Assistant. GS. Student Union |

39. STUDENTS' GRIEVANCE REDRESSAL COMMITTEE (SGRC)

Chairperson - Prof. Zothanzami

Ex-Officio - Vice Principal

Member(s)

1. Ms. Laldinpuii, Member, Secretary
2. Mr. Rohmingthanga Ralte
3. Dr. Tracy Lalduhawmi
4. Ms. Lalhruaitluangi Sailo

Special invitee from student's community for a period of one (1) year.

1. G.S. Students' Union

Ex-Officio : Principal & Vice Principal

Nature of works:

1. To provide opportunities for redressal of certain grievances of students already enrolled in the institution.
2. To provide fair chances for those seeking admission
3. To hear appeals from aggrieved students and take necessary and appropriate action.

40. DEPARTMENTAL INFORMATION OFFICER (DIO)

- | | |
|------------------------------|------------------------------------|
| 1. Ms. Lalhruaitluangi | - English Department |
| 2. Mr. K. Zochungnunga | - Mizo Department |
| 3. Dr. Zothanpuii | - History Department |
| 4. Dr. C. Lalthantluangi | - Economics Department |
| 5. Mr. R. Lalrinkima | - Political Science Department |
| 6. Ms. Lalhruaitluangi Sailo | - Education Department |
| 7. Ms. F. Vanlalmangaihsangi | - Geography Department |
| 8. Dr. Tracy Lalduhawmi | - Public Administration Department |
| 9. Dr. P.C. Lalhminghsangi | - Psychology Department |
| 10. Ms. Florence Laldusaki | - Commerce Department |

Nature of Work

1. To collect and record the details / activities of the department.
2. To collect and maintain faculty profiles /activities/ training/publications. etc
3. To record all co-curricular and extra-curricular activities of the department.
4. To maintain all important documents and files of the department.
5. To share and provide important information for NEWS & Website to Mr. R. Lalrinkima & Mr. K. Zothanmawia, ICT Secretary and social media Champion.
6. To provide information as and when required.
7. To upload all departmental documents (monthly/early activities reports/meeting minutes etc. to HERUS PORTAL)

41. INNOVATION COUNCIL & ENTREPRENEURSHIP KNOWLEDGE CELL (EKC)

Chairman : Vice Principal
Co-ordinator : Prof. Lalbiakzuali

Members:

- | | |
|--------------------------------|-----------------------------|
| 1. Ms. Lalhunmawii Chhakchhuak | 2. Mr. Samuel Lalthanliana, |
| 3. Ms. Jenny B. Lalmangaihzuai | 4. Ms. Florence Laldusaki |

Nature of Work :

1. To create an ecosystem for innovation.
2. To create awareness and nurture/promote entrepreneurship.
3. To look after EKC room and property.
4. To link and collaborate with industries, government, and other stakeholders.

42. JAM ROOM MANAGEMENT COMMITTEE

Chairman : Vice Principal
Vice Chairman : Dr. Rosaline Varsangzuali
Secretary : Mr. Zochhuanmawia
Treasurer : Dr. Marie Zodinpuii

Members :

- | | |
|-----------------------------|---------------------------|
| 1. Mr. Lalrinkima (Kimkima) | 2. Mr. J.H.Lalhmingliana |
| 3. Vice President, SU | 4. General Secretary, S.U |

Nature of work:

1. To over-see the use of the Jam room.
2. To appoint and supervise managerial work.
3. To formulate rules and regulations of the use and rate of the jam room.

43. FITNESS CLUB and GYM ROOM MANAGEMENT COMMITTEE

Chairman : Vice Principal
Secretary : Dr. R. Lalthankima
Treasurer : Dr. Tracy Laldhawmi

Members :

- | | |
|---------------------------------|--------------------------|
| 1. Dr. Juliet Lalremmawii Ralte | 2. Dr. Lalmalsawma Ralte |
| 3. Mr. Zochhuanmawia | 5. Vice President, SU |
| 4. Mr. J.H.Lalhmingliana | 6.General Secretary, S.U |

Nature of work:

1. To manage and look after the gym room.
2. To look into maintenance and cleanliness.
3. To inculcate the habit of personal hygiene, fitness and healthy living.

44. UNNAT BHARAT ABHIYAN (UBA) CELL

Chairman : Mr. Lalrinkima (Kimkima)
Secretary : Ms. Maria Lalremruati

Members

- | | |
|-------------------|----------------------------|
| 1. NSS | 2. Eco Club Green Teachers |
| 3. Dr. Saihlupuii | 4. Ms. Biakthansangi |
| 5. ICT, Secretary | |

Nature of Work:

1. To ensure the practice of environmentally friendly, sustainable development in the campus.
2. To instill a mindset of sustainable waste management among the stakeholders of GHBC.
3. To generate awareness about the need for conservation of energy-water, solar and greenery.
4. To transform students into proactive agents of change for rural development.

45. INTELLECTUAL PROPERTY RIGHTS CELL (IPR Cell)

Chairman	:	Dr. Rosaline Varsangzuali	
Secretary	:	Mr. Samuel Lalthanliana	
Members	:	1. Prof. Lalbiakzuali	2. Ms. HD Lalrinkimi
		3. Dr. Lalfakzuala	4. Dr. Lahlimpuii

Nature of work:

1. To promote and give awareness on IPR amongst the students.
2. To assist innovators in procuring IPR benefits.

46. RED RIBBON CLUB

Nodal Officers	:	Dr. Melody Laltanpuii
	:	Ms. C. Vanlalvawni

Members:

- | | |
|-------------------------------|----------------------------|
| 1. All NSS Programme Officers | 2. Mr. Isaac Vanlalhraia |
| 3. Vice President, S.U. | 4. General Secretary, S.U. |

Nature of Work :

1. To organize AIDS awareness campaign / seminar in and outside the College premises.
2. To conduct Blood Donation camp / programme.
3. To organize poster, essay, debates, slogan writing competitions etc. in the College.

47. CONSUMER CLUB

Chairman	:	Ms. Lalhunmawii Chhakchhuak
Secretary	:	Ms. Florence Laldusaki

Members:

- | | |
|-----------------------|----------------------------|
| 1. Ms. H.D Lalrinkimi | 2. Mr. Samuel Lalthanliana |
| 3. P.C. Lalremtlunga | |

Nature of Work :

1. To spread awareness about the rights and responsibilities of an Indian Citizen as a consumer in accordance with Consumer Protection Act 1986.
2. To impart knowledge on product standard, product quality and about the market.
3. To encourage the involvement of the society and citizens in the consideration, standardization and basic provision of their rights.

48. STUDENTS' UNION: In accordance with the recommendation of the Lyngdoh Committee (2006), the election of the SU is conducted every year in the beginning of the Odd Semester. The following are the various clubs managed by the Students' Union, Govt. Hrangbana College.

1. STUDENT EVANGELICAL UNION (SEU) Prof-in-Charge *Vice Principal*

2. STUDENTS' SELF-SUPPORT UNION (SSU) Prof-in-Charge *Mr. C. Lalhumbika*

3. CULTURAL CLUB - Prof-in-Charge *Dr. Melody Laltanpuui*

4. YOUTH ADVENTURE CLUB (YAC) - Prof-in-Charge *Mr. C. Laldampaia*

49. FREEDOM ARTS SOCIETY: For the benefit of the student's community FAS was constituted, under the mentorship of the teaching faculty.

Chairman : Prof. Lalbiakzuali

Secretary : Prof. H. Lalzuithangi

Treasurer : Ms. Lalhunmawii Chhakchhuak

CLUB MENTORS

Music & Choreography Club:

Dr. Rosaline Varsangzuali & Prof. H. Lalzuithangi

Theatre Club: Mr. Zochhuanmawia & Mr. K. Zochungnunga

Visual Arts Club:

Prof. Lalbiakzuali & Ms. H. Vanlalveni

Weber Club:

Mr. R. Lalrinkima & Ms. Jenny B. Hmangaihzuai

Innovation Club:

Mr. Samuel Lalthanliana & Dr. Lalhlimpuii

Literature Club:

Dr. Nancy Lalhlimpuii & Mr. V. Lalberkhawpuimawia

Media Club:

Dr. Tracy Lalduhawmi & Mr. Isaac Vanlalhruaia

50. YUVA TOURISM CLUB: Under the direction of the Central Government the club was constituted to popularise Tourism among the youth.

Chairman : Prof. Zothanzami

Secretary : Mr. V. Lalberkhawpuimawia

Members

1. Prof. H. Lalzuithangi 2. Mr. Johny Lalremruata Pachuau

3. Ms. Lalhruaitluangi Sailo

Nature of Work :

1. To let students to attend the prescribed courses on Adventure programme and activities organized by State Sports Council, Govt. of Mizoram.
2. To organize expeditions to visit significant hills, caves, other places of Mizoram
3. To train the students to be self-reliant and helpful in facing disasters and other emergencies.

51. MENTAL HEALTH CLUB (MHC)

Chairman : Dr. Juliet Lalremmawii Ralte
Secretary : Dr. Saihlupuii

Members :

- | | |
|------------------------------|----------------------------------|
| 1. Dr. H. Lalengzuali | 2. Dr. Zothanpuui |
| 3. Dr. Lalhlimpuii | 4. Dr. Zomuani Cherpoot |
| 5. Ms. Jenny B. Hmangaihzuai | 6. College Clinical Psychologist |
| 7. College Nurse | |

Nature of Work :

1. To provide and increase mental health awareness
2. To provide mental health intervention through activities, workshop, seminars etc.
3. To decrease the stigma surrounding mental illness.

52. DISASTER RISK REDUCTION CLUB:

Chairman : Mr. Rohmingthanga Ralte
Secretary : Mr. V. Lalberkhawpuimawia
Asst. Secretary : Mr. P.C. Lalremtluanga

Members:

1. All NSS POs
2. Leader, Adventure Club, GHBC
3. Asst. G.S, S.U. GHBC

53. NATIONAL SERVICE SCHEME (NSS)

Chairman : Principal
Secretary : Mr. Lalrinkima (Kimkima)
Members : All Programme Officers

54. NATIONAL CADET CORPS (NCC)

Chairman : Principal
Vice Chairman : Dr. Melody Laltanpuui, CTO
Secretary : Mr. Rohmingthanga Ralte, CTO
Members : Senior Under Officer (SUO) & Under Officer (UO)

55. LAMS / KAI App Nodal Officer: Dr. Lalmalsawma Ralte & Ms. Lucy Zaithuami

56. CPGRAMS & Mipui Aw : Nodal Officer : Mr. B. Lalrawngbawla

57. Faculty committees were formed to promote the wellbeing and cohesion among the faculty (Teaching and Non Teaching).

Elections for the various posts of office bearers are held annually within the faculty community. This process allows faculty members to participate in choosing leaders or representatives who will handle responsibilities and decisions on behalf of the community for the upcoming year

- 1) HRANGBANA COLLEGE MULTIPURPOSE CO-OPERATIVE SOCIETY (MULCOS)
- 2) HRANGBANA COLLEGE WELFARE BOARD