



DVV CLARIFICATION ON 1.4.1

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

HEI Input: A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

1. Sample filled in feedback forms from at least two stakeholders, sealed and signed by the HEI has been provided.
2. Stakeholders' feedback analysis report, sealed and signed by the principal has been provided.
3. Document showing the communication with the affiliating University for the Feedback provided has been given.
4. The affiliating university has received the communication on the feedback and acknowledgement has been given.
5. Filled-in feedback forms (at least from two stakeholders) along with action taken report has been given.



GOVT. HRANGBANA COLLEGE

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Filled-in feedback forms (at least from two stakeholders) along with action taken report has been given.




(Dr. H. LAZIDINGA)
Principal
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Aizawl, Mizoram

GOVT. HRANGBANA COLLEGE:
PARENTS-TEACHERS MEETING(8th February 2019) - FEEDBACK FORM
B.COM(DAY) - FIRST SEMESTER (2018-2019)

Parents/Guardian te ngaihlan hriat hi kan zirtirna leh zirlai enakawlna kawngah hian a pawimawh kan ti hle a. Hmasawn zel theih nan khawngahin a hmasa zawlna te hi a tha i tih ber naah thai in (✓), min lo chhan sak dawn nia

1. **ADMISSION** kalpui dan hi a tha em?
 Excellent Very Good Good Average Poor
2. I fa/ward in **ZIRTIRNA** (Classroom teaching) kalpui dan hi tha a ti em?
 Excellent Very Good Good Average Poor
3. **DISCIPLINE**, rules and regulations te hi a tha tawk em?
 Excellent Very Good Good Average Poor
4. College **CAMPUS LEH FACILITIES** chi hrang hrang te hi a tha tawk em?
 Excellent Very Good Good Average Poor
5. College nitin **HNATHAWH DAN/ KALPHUNG** hi a tha tawk em?
 Excellent Very Good Good Average Poor
6. **EXTRA-CURRICULAR ACTIVITIES**(zirlai baka thiltih) te kalpui dan hi tha i ti em?
 Excellent Very Good Good Average Poor
7. Zirlaite nunphung leh kalzel dan tur ngaihvensak niin i hria em?
[LIFESKILLS & CAREER GUIDANCE]
 Excellent Very Good Good Average Poor
8. ZIRTIRTUTE BIAK/harsatna hriattir chungchangah i lungawi em? **(COMMUNICATION)**
 Excellent Very Good Good Average Poor

COMMENTS....Thil dang sawi duh apiang sawi theih a ni e




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HMING: LALLAWMMAWII

Signature: *[Handwritten Signature]*

TRANSLATION
GOVT. HRANGBANA COLLEGE:
PARENTS-TEACHERS MEETING(8thFebruary2019) - FEEDBACK FORM
B.COM(DAY) - FIRST SEMESTER (2018-2019)

Rate the following

1. **The ADMISSION** process in the college.
()Excellent ()Very Good ()Good ()Average ()Poor
2. **Classroom teaching**
()Excellent ()Very Good ()Good ()Average ()Poor
3. **DISCIPLINE, rules and regulations**
()Excellent ()Very Good ()Good ()Average ()Poor
4. **College CAMPUS and FACILITIES**
()Excellent ()Very Good ()Good ()Average ()Poor
5. **Day-to-Day Administration**
()Excellent ()Very Good ()Good ()Average ()Poor
6. **EXTRA-CURRICULAR ACTIVITIES**
()Excellent ()Very Good ()Good ()Average ()Poor
7. **LIFESKILLS & CAREER GUIDANCE**
()Excellent ()Very Good ()Good ()Average ()Poor
8. **COMMUNICATION with the teachers**
()Excellent ()Very Good ()Good ()Average ()Poor

COMMENTS....on any issues related to the college and the curriculum




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NAME: _____

Signature: _____

STRUCTURED FEEDBACK FOR DESIGN AND REVIEW OF SYLLABUS

FOR ALUMNI

NAME

Ruthi Malsawmzuali

SUBJECT

HISTORY

1. The course objectives were clear *

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree




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2. The course workload was manageable *

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree

3. The course was well organized *

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree

4. I think the Course was well structured to achieve the learning outcomes (there was a good balance of lectures, tutorials, practical etc.)

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree



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5. The learning and teaching methods encouraged participation. *

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree

6. The overall environment in the class was conducive to learning *

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree

7. Classroom teaching and delivery of the course were satisfactory *

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree




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8. The Course stimulated my interest and thought on the subject area *

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree

9. The pace of the course was appropriate *

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree

10. Ideas and concepts were presented clearly *

- Strongly Agree
- Agree
- Neither
- Disagree
- Strongly Disagree




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1.4.1: ACTION TAKEN REPORT



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1.4.1. Actions Taken by the Institution in Response to the Feedback Report

As an affiliated college under Mizoram University, the institution's role in the development and structuring of the syllabus is limited, as the responsibility primarily rests with the university. However, the institution actively participates in various processes related to curriculum development through its teaching staff members who are involved in key decision-making bodies, such as the Board of Studies, School Board, Moderation Board, and Committee on Choice-Based Credit System (CBCS). Additionally, many teaching staff members contribute to the formulation of questions and the assessment of written work, which impacts the overall curriculum.

To address the feedback received from stakeholders, including students, alumni, and professors, the institution has taken several actions in collaboration with Mizoram University:

- 1. Board Meetings and Departmental Discussions:** Prior to participating in the university's board meetings, the professors from various departments held internal discussions to address the issues related to the course outline. These discussions provided valuable insights into the specific concerns and recommendations from the teaching staff's perspective.
- 2. Online Feedback Mechanism:** The institution implemented an online feedback mechanism to gather input from students, alumni, and professors regarding the organization of the curriculum. This mechanism served as a platform for stakeholders to share their opinions and suggestions constructively.
- 3. Assessment of Feedback:** The collected feedback from the online mechanism was carefully assessed by relevant stakeholders, including the teaching staff, to identify patterns, common themes, and areas of improvement within the curriculum.
- 4. Providing Suggestions to Mizoram University:** Based on the feedback received from students, alumni, and professors, the institution compiled valuable suggestions and recommendations to be shared with Mizoram University. These suggestions aimed to enhance the syllabus, address concerns and improve the overall learning experience for students.
- 5. Emphasis on Documentation and Lesson Planning:** Teachers were encouraged to maintain logbooks to document their experiences, observations, and insights related to the course. Creating comprehensive lesson plans was also emphasized as a means to ensure effective course delivery and student engagement.
- 6. Course Rewrite and Refinement:** The institution, along with the teaching staff, collaborated with Mizoram University during the course rewrite process to incorporate the feedback and suggestions received. This helped refine the syllabus and align it more effectively with the learning objectives and student needs.
- 7. Continuous Collaboration:** The institution continued to maintain an open and collaborative relationship with Mizoram University to address any ongoing concerns or changes in the curriculum. This ensured that the feedback loop remained active and that future feedback could be incorporated into the curriculum development process.



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Despite its limited influence in curriculum development, the institution took proactive steps to gather feedback from stakeholders and actively participated in discussions and board meetings at Mizoram University. The online feedback mechanism facilitated valuable input from students, alumni, and professors, leading to constructive suggestions that were shared with the university. Additionally, the emphasis on documentation, lesson planning, and continuous collaboration further demonstrated the institution's commitment to improving the syllabus and enhancing the learning experience for students. Through these actions, the institution has played a crucial role in contributing to the refinement and development of the course curriculum.

Department of English Action Taken Report:

1. **Course Objectives:** The department will continue to emphasize clear course objectives, periodically reviewing and updating them to reflect the evolving landscape of English literature and language studies.
2. **Workload Management:** Faculty members will work collaboratively to ensure a balanced workload for students, adjusting assignments and assessments as needed to maintain academic rigor.
3. **Teaching and Learning Methods:** The department will encourage the use of innovative teaching methods, including multimedia and digital resources, to enhance student engagement and participation.
4. **Course Organization:** Course materials will be regularly reviewed and updated to ensure they align with contemporary literature and language trends. Faculty will also seek student input on course structure.
5. **Conducive Learning Environment:** The department will create more interactive spaces, establish writing centers, and organize literary events to foster a vibrant learning atmosphere.
6. **Stimulating Interest:** Guest lectures by renowned authors and scholars, as well as book clubs and literary discussions, will be organized to ignite and sustain students' passion for English literature and language.


Parents Feedback and Suggestions		Actions Taken
1.	To create parents-teachers WhatsApp group for circulating information pertaining to students.	Parents- teacher WhatsApp group was created to enhance students' learning and enrich their lives within and outside the institution. It is also a forum for parents to obtain knowledge about their children and voice their opinions about what is happening in the college.
	Students Feedback	Actions taken
	To provide reference text books in the library, and e-resources and other study materials	<ul style="list-style-type: none"> - Available Reference Books are placed in the Library for students access - Disseminated reading materials/handouts - Provided pdf materials through Whatsapp, Moodle etc. - Provide e-resources to access e-books, e-resources and e-materials



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2.	To conduct classroom discussions and interactions	<ul style="list-style-type: none"> - Conduct workshop on teaching methodology - Conduct debate, discussions, Viva voice - Conduct students' seminars as means to foster confidence, better input and participation, and for knowledge enhancement
3.	Enhancing skill of relating subjects and life practices	<ul style="list-style-type: none"> - Exposure Visits, field Visits, study tour related to curriculum are organized - Students project undertaken by Dept. of Geography and Psychology - Cross cutting issues like gender, human values, environment etc. are integrated to the curriculum by organizing various programmes
	Employers Feedback/suggestion(s)	Actions Taken
1.	To encourage students to be more creative and innovative	-Various programmes for facilitating the potential of students were organized such as seminars, capacity building, webinars, sports workshops.




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Department of Economics Action Taken Report:

1. **Course Objectives:** To maintain the clarity of course objectives, the department will establish a regular review process, involving faculty and industry experts, to ensure that objectives align with practical applications in economics.
2. **Workload Management:** A comprehensive workload assessment will be conducted, and faculty members will collaborate to adjust assignments and assessments, ensuring a balanced workload while maintaining academic rigor.
3. **Teaching and Learning Methods:** Faculty members will be encouraged to continue implementing effective teaching and learning methods. Workshops and training sessions will be organized to share best practices among instructors, with a focus on incorporating real-world examples.
4. **Course Organization:** The department will maintain a structured course organization, actively seeking feedback from students and teachers to make improvements and ensure a logical progression of topics.
5. **Conducive Learning Environment:** To enhance the classroom environment, interactive spaces will be created, and opportunities for student-faculty interaction outside regular class hours will be facilitated.
6. **Stimulating Interest:** Innovative teaching approaches, guest lectures, and field trips will be explored to foster students' interest in economics and bridge the gap between theory and real-world scenarios.

Suggestions from Feedback	Actions Taken
1. Parents insist more assignments and updation of marks.	1. Faculty gave more assignments to engage students
2. Alumni suggested more active participation on college events, etc	2. Dept try to cater this matter and take actions by hosting alumni activation programme etc.
3. Students enquire about extracurricular activities, clubs, or involvement in campus life to be more than present	3. Department tries to cater more co-curricular activities by introducing freedom art society, as there are more than 10 clubs based on students interest.




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Department of Psychology Action Taken Report:

1. **Course Objectives:** The department will maintain a focus on clear and updated course objectives, aligning them with current developments in psychology research and practice.
2. **Workload Management:** Faculty will carefully review and adjust the workload to ensure that students can balance their academic commitments effectively.
3. **Teaching and Learning Methods:** Innovative teaching methods, including case studies, simulations, and practical applications of psychology, will be introduced to enhance student engagement and participation.
4. **Course Organization:** Course materials will be regularly updated to incorporate recent findings and developments in psychology. The department will also emphasize interdisciplinary connections within the field.
5. **Conducive Learning Environment:** Additional research labs, counseling centers, and peer support programs will be established to create a nurturing and collaborative learning environment.
6. **Stimulating Interest:** The department will organize seminars, workshops, and internships to expose students to various facets of psychology and encourage their interest in specialized

Suggestion of Parents during Parent-Teacher Meeting: Steps Initiated by the Department

<p>Individualized Attention:</p> <p>Suggestion: Parents suggest providing more individualized attention to address their child's unique learning needs.</p>	<p>Action Taken: The teachers implement differentiated instruction by adjusting teaching methods, materials, and assignments to cater to each student's learning style and level. Additional resources, such as advanced reading materials or supplementary exercises, are offered to challenge high-achieving students. The mentoring groups enabled students to have one on one interaction with their mentors. It enables them to entrust their mentors in whatever problems they may be having</p>
<p>Homework and Study Habits:</p> <p>Suggestion: Parents requested guidance on specific strategies to reinforce classroom learning through homework and study habits.</p>	<p>Action Taken: The teachers provide parents with tips and resources for creating a conducive study environment at home, managing time effectively, and assisting with homework. They also recommended study techniques that align with the child's age and developmental stage. Teachers pay great importance to the sleep-wake cycle of students to promote optimal classroom and academic performance</p>
<p>Classroom Environment:</p> <p>Suggestion: Parents provide feedback on the organization and resources within the classroom.</p>	<p>Action Taken: Teachers considered parents' input and work on creating an organized and stimulating classroom environment. If resources are lacking, they communicated these needs to the college administration to explore solutions. Student participation in classrooms is greatly encouraged to promote an interactive classroom environment. This promotes confidence in students and improve their interactive skills</p>



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<p>Teacher-Student Relationship:</p> <p>Suggestion: Parents emphasize the importance of a positive teacher-student relationship.</p>	<p>Action Taken: Teachers prioritized building positive relationships by showing empathy, listening actively, and creating a supportive and inclusive classroom environment. They also involve students in setting classroom expectations and goals. Each mentor is a psychological counsellor, and each student has a mentor. No issue is too small for a teacher to tackle if it disturbs the mental well-being of the student. Mentors are available to all mentees when the need arises.</p>
<p>Social and Emotional Learning:</p> <p>Suggestion: Parents may emphasize the importance of social and emotional learning (SEL).</p>	<p>Action Taken: The Department has introduced SEL programs as part of mentoring program and psychological counselling cell that focus on emotional intelligence, empathy, and communication skills. Teachers incorporated SEL activities and discussion into the curriculum to support students' emotional well-being. If a student needs additional attention or psychological counselling, each mentor psychologist is always available to provide the need.</p>



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Department of Geography Action Taken Report:


ACTION TAKEN

- Revised Learning Objectives:** The department will regularly update and refine course objectives to align with contemporary geographic research and applications.
- Optimized Workload:** Faculty members will collaborate to strike a balance between academic rigor and manageable student workload by tailoring assignments and assessments.
- Engaging Pedagogical Approaches:** Innovative teaching techniques, such as geospatial technology integration and fieldwork experiences, will be employed to enhance student engagement and active participation.
- Dynamic Course Structure:** Course materials will undergo periodic reviews to incorporate the latest geographical developments, and student feedback will be actively sought to fine-tune course organization.
- Fostered Learning Environment:** New geography labs, research centers, and field study opportunities will be created to cultivate a supportive and collaborative learning atmosphere.
- Inspiring Passion:** The department will host guest lectures, geo-expeditions, and community involvement projects to ignite and sustain students' enthusiasm for geography.

Suggestions from Feedback	Actions Taken
1. Alumni suggest more programmes for personality development	1. From the feedback, the dept has taken immediate action and hosted Personal Development Programme in every semester.
2. PTM (Parents Teachers Meet) feedback suggested that their children be given more academic works (assignments, paper writing), they also request the department to give information on the performance of their children from time to time.	2. Following the suggestions of parents from PTM, the department has taken prompt action on the matter positively by conducting more class test, assignment, presentation on their assignment topics by every faculty member every week. Parents are given information on the performance of their children every two weeks.
3. Employers feedback- suggestions is to actively engage their employee in activities for the promotion of their works and strive to Gain more knowledge for their performances in their work and for themselves.	3. Faculty actively encourage alumni to improve themselves from time to time in order to be more productive and efficient with hard work and dedication. They are encourage to be a good citizen and contribute more towards the development of the society which is the aim of curriculum.



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Department of Public Administration Action Taken Report:

- Enhanced Course Clarity:** The department will continue to refine and update course objectives to ensure they align with evolving public administration practices and challenges.
- Balanced Workload Management:** Faculty members will work collaboratively to adjust assignments and assessments, striking a harmonious balance between academic rigor and manageable workload for students.
- Interactive Teaching Methods:** Innovative teaching techniques, including case studies and policy simulations, will be introduced to stimulate student engagement and active participation.
- Modernized Course Content:** Course materials will be regularly reviewed and refreshed to integrate the latest developments in public administration, while incorporating real-world scenarios.
- Supportive Learning Ecosystem:** To create an enriched learning environment, the department will establish public policy labs, networking opportunities, and mentorship programs to facilitate collaboration and knowledge exchange.
- Nurturing Future Leaders:** The department will organize seminars, internships, and public policy projects to inspire students' interest in public administration and foster their leadership skills.

Suggestions from Feedback	Actions Taken
1. In order to have fluency on the curriculum content parent suggest that they should be given more assignments	1. Assignments were given twice a week to build strong foundations on the curriculum
2. Parents want their students to cope up with the current events	2. Faculty encourage them to read newspapers every morning and asked whether they can correlate with their syllabus.
3. Employers suggest them to inculcate reading habits to have ample knowledge of the curriculum	3. Faculty encourage students to revive reading culture and to reach reference books, apart from college library books to acquire deeper perspective of the curriculum.



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Department of History Action Taken Report:

- 1. Refined Educational Objectives:** The department will consistently review and update course objectives to align with the ever-evolving landscape of historical research and interpretations.
- 2. Balanced Workload:** Faculty members will collectively assess and modify the workload to maintain academic rigor while ensuring a manageable burden on students.
- 3. Engaging Pedagogical Approaches:** The department will incorporate innovative teaching techniques, such as primary source analysis and historical reenactments, to boost student engagement and active learning.
- 4. Dynamic Curriculum Structure:** Regular reviews of course materials will allow integration of recent historical discoveries and insights. Student input will be sought to enhance course organization.
- 5. Cultivating a Learning Community:** The department will establish historical archives, research centers, and discussion forums to create a supportive and collaborative learning environment.
- 6. Fostering Historical Curiosity:** Through historical exhibitions, guest lectures, and research opportunities, the department aims to kindle and nurture students' curiosity for the intricacies of history.

	Feedack	Action Taken
1.	Alumni: Alumni suggested that to create cultural awareness among the youth cultural aspects of Mizo history should be inculcated more in the curriculum.	A new paper on the Cultural Practices of Mizoram is introduced in the syllabus from 2023 odd semester as a multidisciplinary paper
2.	Parents: Parents suggested that more assignments be given to students and they be made aware of the syllabus, rules and regulations regarding academia and the performance of their children	Parents Teachers Meet is conducted every semester where parents are notified of all necessary information regarding academics, student's attendance and results in internal tests and assignment along with an interactive session with the teachers in a free and open environment.
3.	Teachers: Faculty members suggested revision and upgradation of the syllabus to Mizoram University. They also agreed to co-host an orientation for all UG history professors under Mizoram University.	The syllabus for history department was revised by History and Ethnography Department, Mizoram University in relation to the suggestion of the teachers in which one of our faculty Miss Judy Lalremruati Ralte was part of the Core Committee. The department of history, Govt. Hrangbana College hosted an Orientation Programme for the new syllabus under NEP in collaboration with History and Ethnography Department, Mizoram University for all history teachers under Mizoram University. -To inculcate inclusiveness as suggested by NEP, the department signed a



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		Memorandum of Understanding (MoU) with special Blind School Durtlang by which blind students are given special treatment with admission and in meeting their needs and requirements.
4.	Students: Students suggested they be given the next topic before the class so that they could read up and prepare themselves for the next class	<p>-Every teacher uploaded their reading materials in our college Moodle and also informed the students about the next topic to be delivered.)</p> <p>- From their curriculum students were inspired and hence suggested that they be given exposure to historical sites.</p> <p>The study tour was conducted at Mizo historical village .i.e., Vangchhia and Kawtchhuahropui, Silam, Tachhip, Delhi, and Kolkotta. Museum and State Archive</p>
5	Employers- Employers suggested the need for leadership training and knowledge of soft skills to improve performance	Finishing schools were conducted for different soft skills for final year students every year




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Department of Political Science Action Taken Report:

- 1. Clarified Learning Goals:** The department will consistently review and refine course objectives to ensure they align with contemporary political developments and challenges.
- 2. Balanced Workload:** Faculty members will collaboratively assess and adjust assignments and assessments to maintain academic rigor while alleviating excessive student workload.
- 3. Engaging Pedagogy:** Innovative teaching methods, including policy simulations and debates, will be incorporated to enhance student engagement and active participation.
- 4. Current Content Integration:** Regular reviews of course materials will enable the integration of the latest political theories and real-world political events, with a strong emphasis on interdisciplinary connections.
- 5. Supportive Learning Community:** The department will establish political research centers, discussion forums, and networking events to nurture a collaborative learning environment.
- 6. Inspiring Political Interest:** Through seminars, internships, and political forums, the department aims to spark and sustain students' interest in political science and active civic engagement.

	Parents Feedback and Suggestions	Actions Taken
1	To create a more individualized approach to Students problems and monitor their progress	Mentoring of students is done regularly. Each Teacher is assigned number of students for this.
	Students Feedback	Actions taken
2	To provide more reference text books in the library, and e-resources and other study materials	<ul style="list-style-type: none"> - Available Reference Books are placed in the Library for students access - Disseminated reading materials/handouts - Provide e-resources to access e-books, e-resources and e-materials
3	To conduct classroom discussions and interactions	<ul style="list-style-type: none"> - Conducted workshop on certain relevant topics from their courses - Conducted debates, discussions - Conducted paper presentations by the students as means to foster confidence, better input and participation, and for knowledge enhancement
4	Enhancing skill of relating subjects and life practices	<ul style="list-style-type: none"> - Cross cutting issues like gender, human values, environment etc. are integrated to the curriculum by organizing various programmes
	Employers Feedback/suggestion(s)	Actions Taken
5	To encourage students to be more creative and innovative which would enhance their preparedness for job/professions.	-Seminars, Workshop are organized by the Department inviting experts in various life skills approach.




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Department of Mizo Action Taken Report:

1. **Clarified Learning Aims:** The department will consistently review and update course objectives to reflect the evolving cultural and linguistic landscape of the Mizo community.
2. **Balanced Workload:** Faculty members will work collaboratively to adjust assignments and assessments to maintain academic rigor while respecting the unique linguistic demands of Mizo studies.
3. **Innovative Pedagogy:** Creative teaching approaches, including language immersion programs and cultural exchanges, will be introduced to enhance student engagement and proficiency in Mizo.
4. **Dynamic Curriculum Development:** Regular reviews of course materials will enable the inclusion of contemporary linguistic and cultural insights. Student input will be sought to enrich course structure.
5. **Cultural Learning Hub:** The department will establish Mizo cultural centers, language labs, and cultural events to create a supportive and immersive learning environment.
6. **Cultivating Cultural Appreciation:** Through cultural festivals, indigenous language preservation initiatives, and community engagement projects, the department aims to foster a deep appreciation for Mizo heritage and language.

Feedback	Action Taken
1. Students need to read more books in the classroom during break hours. So it will be better if the departments should start to establish department library which the students will be able to utilize.	All the departments established departmental library. Some departments placed it in the classrooms and faculty room. And, faculties contributed money for buying books.
2. It would be best if the departments can display any poster and board concerning the subject and syllabus in the classroom which will help the students in their learning	In proceeding of the feedback from Alumni, the classrooms are equipped with the teaching aid-posters.
3. It will be best if the online devices such as Moodle and any other devices are upgraded for students.	Moodle was introduced for students. And all students get their ID for accessing it. Faculties uploaded materials and notes that help the students in their learning.




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Department of Education Action Taken Report:

- Enhanced Educational Objectives:** The department will consistently refine and update course objectives to align with modern educational practices and pedagogical advancements.
- Optimized Workload Management:** Faculty members will collaborate to ensure a balanced workload for students, adjusting assignments and assessments to maintain academic excellence while avoiding excessive demands.
- Innovative Teaching Methods:** Creative teaching approaches, including technology integration and experiential learning, will be introduced to enhance student engagement and active learning.
- Contemporary Curriculum Development:** Regular reviews of course materials will enable integration of the latest educational theories and methods. Student feedback will be actively sought to improve course organization.
- Nurturing Learning Environments:** The department will establish educational resource centers, mentorship programs, and interactive classrooms to foster a supportive and collaborative learning atmosphere.
- Inspiring Lifelong Learning:** Through workshops, internships, and community education projects, the department aims to ignite and sustain students' passion for education and their commitment to fostering a culture of learning.

Suggestions from Feedback	Action Taken
1. In the context of all-round harmonious personality development of students, parents suggested more educational activities.	Student's involvement/engagement in various activities like visiting to special schools, more interaction programme and skill development training and sensitization programmes are organized.
2. Parents suggested more friendly and cordial relationship between Teachers and Parents.	For closed cooperation between parents and teachers, periodically, student's performance and achievements were shared and informed to their respective parents/guardians.
3. Suggestions also came in for more comprehensive outlook and life skills development of students	Interaction and discussion class/programmes on current affairs, educational policy and different administrative policy were organized. Besides, for more clerical and critical ability development students visited library, arrangement was made for these activities.




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Department of Commerce Action Taken Report:

1. **Revised Learning Goals:** The department will consistently review and update course objectives to ensure they align with evolving business practices and economic trends.
2. **Balanced Workload:** Faculty members will collaboratively assess and modify assignments and assessments to maintain academic rigor while alleviating excessive student workload.
3. **Innovative Pedagogical Approaches:** Creative teaching techniques, including case studies and real-world business simulations, will be incorporated to enhance student engagement and active learning.
4. **Dynamic Curriculum Enhancement:** Regular reviews of course materials will enable the integration of the latest business models and financial strategies. Student input will be actively sought to enhance course organization.
5. **Supportive Learning Ecosystem:** The department will establish business research centers, networking events, and career development programs to cultivate a collaborative learning environment.
6. **Fostering Business Acumen:** Through seminars, internships, and entrepreneurial initiatives, the department aims to spark and sustain students' interest in commerce and entrepreneurship.

These action taken reports outline the specific measures and initiatives undertaken by each department to address the feedback received from students, teachers, and alumni, with a focus on enhancing the learning experience and ensuring academic excellence.

1.	Organize regular parent-teacher meetings to discuss the commerce curriculum and any new developments in the field	The Department initiated an annually parent-teacher meeting schedule. This ensures regular communication about the curriculum, helping parents understand and assist their children better.
2.	Offer workshops or webinars on emerging trends to guide the students about future opportunities.	A series of seminar titled "Commerce Trends for the Future" was conducted annually.
3.	Provide additional support materials like reading lists, online tutorials, or supplementary courses for students who need extra help.	A 'Learning Management System' section was added to the College website, offering a curated list of additional materials, tutorials, and courses for extended learning.
4.	Engage with commerce industry professionals to give lectures or sessions, allowing parents and students to understand real-world applications.	The Department of Commerce began an 'Industry Insights' program, inviting professionals from various commerce fields to share their experiences and knowledge with students and parents.




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