SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT. HRANGBANA COLLEGE

**GOVT. HRANGBANA COLLEGE AIZAWL-796007 MIZORAM
796007**

www.ghbc.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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Executive Summary

Introduction:

Govt. Hrangbana College was established in July, 1980 in the heart of Aizawl city. It is named after Mr. Hrangbana (L), a prominent businessman, a visionary who believed the state's economic growth directly depend on the growth of higher education. Thus, Mr. Hrangbana donated a sum of Rupees One lakh to start the college from scratch, it was purely a private College.

With a modest strength of 305 students in the year of its inception in 1980, the college has grown tremendously, even with the largest enrollment at one point of time. Carefully nurtured by distinguished academicians, administrators and dedicated faculty, it has won a prominent position on the academic map of the Mizoram University.

In its onward march, commencing with Arts stream comprising of six Departments, at present, the college now has 10 departments, which are constituents of two streams – Arts and Commerce. As of 2017-18 session, the students' enrollment is at 1758. The college was given government recognition on 6th November, 1980; upgraded to Deficit Grant-in-Aid Status with effect from 1st September, 1985 and finally has become a Government College with effect from 1st April, 2003.

The college has secured **Permanent Affiliation** in 1995 and has been listed under **2(f) and 12(B)** of the UGC Act on 23rd February, 1998. The College was accredited 'B++' in May 2006, and 'A' in September 2011 by NAAC. This is the testimony that the College now has withstood all odds to gain the desired academic and administrative standards.

Vision:

VISION:

The vision of Govt. Hrangbana College is **"Providing holistic and quality education within the reach of all"**

The motto of the college *"Truth Prevails"* is the guiding light, that truth prevails in the hearts and minds of all students past and present, and all stakeholders, unceasingly throughout the institution and the community at large, which is reflected in the vision.

The institution facilitates the youth to pursue higher education, academic excellence with employability and entrepreneurship. It equips the students to possess overall development in the field of education, co-curricular and extension activities and to instil in the teachers and students unity in thought and action.

The college consciously communicates and demonstrates through the various activities and programmes, work culture, academic and organisational set-up that *holistic and quality education* is the primary concern of the institution through ethical practices, commitment, diligence, transparency, pursuit of excellence and integrity in all aspects.

Mission:

MISSION:

The mission of the institution is*, "To mould the students to be intellectually competent, morally upright, socially committed and spiritually inspired persons capable of building a more humane social order within the context of the nation's religious and cultural pluralities and diversities."*

The Objectives in pursuit of this mission are as follows:

- To provide all kinds of facility to the youth for pursuing higher education.
- To achieve academic excellence with relevance to employability.
- To equip the students to possess overall development in the field of education, co-curricular and extension activities.
- To instil in the teachers and students unity in thought and action.

The Institution aims to educate students coming from all sections of the society, empower them, inculcate human values, develop leadership qualities and help them to achieve important positions in the society.

The mission of the College is also to make the learners good citizens who will steer the nation in a sustained process of development. In other words, the College aims at developing the students to become complete citizens.

The achievements of this College in several fields over the years have proved that this Institution has been successful in realizing its aims and mission.

The management and staff of the College are committed to make this Institution one of the best educational destinations of the State.

SWOC

Institutional Strength :

STRENGTH :

- Campus is located in the heart of the city and public utilities are easily accessible, and well-equipped with external facilities and infrastructure.
- The institution is one of the oldest and most reputed educational institution.
- Holistic approach to education for every student with emphasis both on skill development and knowledge building.
- Strong commitment to community, service and social justice.
- A well-structured mentoring system.
- Excellent facilities with well-equipped laboratories.
- Experienced faculty with strong support staff.
- Consistent merit listing in University examinations.

Institutional Weakness :

WEAKNESS :

- Limited involvement in curriculum development and evaluation system.

- Inadequate number of teaching and non-teaching staff, even the sanctioned post is not filled up by the higher authority.
- Dependency on the government for funds and decision-making.
- Inability to admit all aspiring candidates due to seat limits.

Institutional Opportunity :

OPPORTUNITIES :

- Endowed with talented and gifted pool of students.
- Ample potential for growth and development in all areas.
- Experienced and well-qualified teachers and staff.
- Collaborations and Networking with external agencies/institutions for career and skill development.
- Shaping and influencing the next generation for social and economic change.
- Uplift and mentor students from rural areas, underprivileged and minority group.

Institutional Challenge :

CHALLENGES:

- External constraints such as student related political issues leading to stagnation in working/teaching time/days.
- Insufficient filling of gaps between the required and vacant posts by the government.
- Poor internet connectivity from the server domain has limited speedy work completions and growth in these areas.
- Website development has been stalled to a great extent as the ICT Department of the Government of Mizoram has yet to introduce modules for further improvement.

Criteria wise Summary

Curricular Aspects :

The institution, being an affiliated college follows the curricula framed and designed by the Mizoram University(MZU) and as such has no autonomy in this respect. However, a large number of faculty members participate as members in the Boards of Studies, School Board and in other aspects, constituted by the MZU. Initiatives to ensure effective curriculum delivery are done through systematic and well-tested methods bringing forth desired results as evidence. The present curricula offered by the college under MZU are flexible in the sense that it offers ample scope for students to select subject of their choice.

The institution has a robust atmosphere in the weekdays as well as weekends throughout the semester, with co-curricular activities and practices, which cements the classroom teachings with practical and fun-filled practical learnings.

The college has collaboration with NIELIT and IGNOU through which the students can pursue certificate/diploma courses in various discipline. Value-added courses for skill development through Personal Development is given utmost importance, emphasis is made so that each Hrangbanian goes out into the world with a strong ethical and moral value, that impacts their respective surroundings for good.

The college also prides itself with the close relationship it has with the parents/guardians of the students. In fact, Parents-Teachers Meet has been regularly organized and greatly appreciated. Feedbacks are collected periodically, formally and informally, through questionnaire and consultations. This has been acted upon, whenever and wherever necessary to further enhance the management and overall development of the institution.

Teaching-learning and Evaluation :

The institution is privileged to be the first choice to many aspiring students. It has an admission process that ensures all spheres of ethnicity, geographical diversities, tribes, castes and creed are given fair and equal chance based on their educational performance and eligibility criteria.

It ensures wide publicity and transparency in the admission process, and equity for the students from disadvantaged community, women, economically weaker sections as well as sports contenders.

Faculty members are equipped to identify the slow and advanced learners. Remedial coaching classes to the academically disadvantaged is provided, and students are given counselling based on their requirements.

Advanced learners are identified, motivated and encouraged through various incentives to strive for excellence. Differently abled students are specially valued and the institution prides itself in having had students in this category.

Different methods of teaching are used such as interactive methods, practical works, field studies, industrial visits, project-based learning etc.. The various programs offered, teaching-learning methods, the extension services/extra-curricular activities provided are all institutional strategies to make learning student-centric.

The institution follows the Academic Calendar designed by MZU, annual teaching plan and monitoring of activities is done accordingly. Creation of posts, recruitment and promotion policies of teachers is by the state government, under the guidelines framed by the UGC.

Evaluation Methods are clearly communicated to the students and their academic progress is monitored continuously through the attendance, class-tests, assignments, laboratory works, field/project reports, and participation in extension services/extra-curricular activities. Students can lodge their grievances to the Grievance Redressal Cell.

Research, Innovations and Extension :

Govt. Hrangbana College being an under-graduate college is not a recognized research centre. However, attempts/ventures are made to undertake and encourage research works. The Research and Consultancy Committee facilitates and monitor research activity. The college understands its role as the catalyst for feeding the minds of the students with research oriented learning, which could encourage them to make even bigger endeavour at the post graduate level or at their own chosen career.

The institution has created an ecosystem for innovation and entrepreneurial endeavour through the creation of the Innovation Club, through which students are informed of the various schemes and methods for innovative ideas, participate in various competitions. It has also collaborated and partnered with the Incubation Centre, MZU, Mizoram Institute of Science and Technology(MISTIC) and taken part in the Entrepreneurship Development Scheme of the Government of Mizoram.

Established with the vision to practice and propagate an all round education with focus on social responsibility, community development, health and hygiene awareness, blood donation camps, environmental awareness, cleanliness programmes etc. The NSS units have constructed public urinals, waiting sheds, water reservoirs etc.; organizes blood donation camps, plantation programmes, adoption of villages, creation of community assets and also participating in national integration camps in the national level. The cadets of the NCC unit of this college have won Governor's Medal, 'C' and 'B" certificates and participated in National and International Camps. To enable teacher-student participation in extension activities, the college constituted various committees and collaborates with different NGOs and government departments.

Infrastructure and Learning Resources :

Located in the commercial area of the city, the college campus has been developed aesthetically and functionally. The entire space is optimally utilized and has been built up to meet the needs of the teaching-learning and facilities to accommodate all the required activities. Indoor games facilities are available in the spacious the Common Room, and a gymnasium has been provided. The Girls' Hostel is fully furnished, spacious, environment friendly and most ideal for study. The Boys' Hostel is under construction with all sorts of outdoor sports and supports an eco-friendly environment.

The college has a spacious library with impressionable collection of books and also provides facilities like reprography, audio-video materials, UGC Network Resource Centre with internet facilities. INFLIBNET facility is provided, cataloguing and lending of books is computerized, RFID is used for security and book bank is in process. Through the New Economic Development Programme(NEDP), upgradation is also expected to be undertaken.

The college has adopted the ICT enabled technology in its teaching-learning, evaluation and research activities. Computer laboratory with free internet facility is available to the staff as well as students. Free wi-fi facilities has been made available throughout the campus, all rooms are fitted with a projector, the psychology lab. is equipped with a smartboard and the college has partnered with NIELIT in providing free IT courses as well.

The institution, being a Govt. College, maintains its infrastructure through the financial assistance provided by the Government and has no autonomy to generate funds for maintenance of the same.

Student Support and Progression :

The students' overall development is the institution's primary goal. The geographical, socio- demographic, economic and educational background of each students is carefully studied and based on their background, the institution concentrates on students' empowerment and knowledge-skill-competence development.

The college has implemented suitable supporting steps and facilities for the benefit of the students.

The college ensures prompt payment of Merit Scholarship provided by the state/central government. Financial assistance for emergencies are donated by the teachers as well.

Guidance for competitive examinations is done through service coaching and creation of the Weber Club for aspiring students. Success has been achieved to a reasonable extent, however, tracking becomes difficult due to communication failure.

The college have been the champion in the University sports competition numerous times, and have received quite a number of awards in sports, cultural and artistic competitions.

The college provides facilities for all indoor and outdoor games and sports and cultural events. The sports persons are given training and coaching, financial support on regular basis. Prize winners are felicitated with medals and certificates.

Career guidance and placement is carried out through various programmes and events wherein external personnel/institution are invited and partnered with for placement. About 80% students progress towards higher studies.

Grievance Redressal Cell is functioning actively and addresses the grievances of stakeholders both formally and informally.

As mentioned, the college is one of the premier institution, therefore the college prides itself in its large and prestigious pool of alumni, placed in prominent and esteemed positions in the society.

Governance, Leadership and Management :

The Higher Education Policy of the Government the college, the administrative hierarchy of the college consists of the Principal, who is Drawing and Disbursing Officer (DDO); Vice-Principal, Head of Departments, Librarian and Head Assistant. The work efficiency of the teaching and non-teaching staff is continuously monitored by the college authority and the Government.

Initiatives for applying E-governance in areas of operation is made through the development of the college management software, digital display and online transactions and communications with RUSA/UGC and MZU.

Professional development programmes are regularly organised by the institution, faculties and staffs are encouraged to attend seminars/workshops within and outside the state.

The Welfare Board provides loan to its members in case of need like medical treatment, children's education, purchase of household durable goods, construction/renovation of building etc.

The Directorate prepares budget for all government colleges from which sanctions are made to each individual college. The college furnishes the vouchers of all expenditure to the Directorate where appropriate authorities do the audit work.

The college receives financial resources from the State Government as well as from UGC and RUSA. The college is governed by the management rules framed by the Government mainly in the area of finance where the college has very little autonomy.

The IQAC was established on the 10th January, 2007 and has been actively functioning towards developing a dynamic environment within the institution that thrives towards excellence for the holistic growth of all concern. Various initiatives has been introduced through IQAC.

Institutional Values and Best Practices :

The campaign for gender equity promotion has been fully incorporated within the college culture through various programmes spearheaded by the Equal Opportunity Cell, Legal Aid Cell and the Women Development Cell.

Environment consciousness and sustainability has been vigorously instilled through a series of activities, cleanliness drives, awareness programmes etc. Most of all, the institution has had a collaboration with the Pollution Control Board, by way of conducting a green audit on the whole institution. Solar energy has been initiated to practice the off-grid lifestyle, an e-waste management has been hugely propagated.

The college is situated in the heart of the city, where all amenities of modern living is easily accessible. As far as situatedness is concern, the college could be on the topmost for optimal location. The New-Life Hospital is a five minute walking distance, the public bus stand is beside the college, and the building is situated just near the crossroad that leads to all sides of the city.

The college has various cells, clubs, NSS, NCC, etc. to impart value based education and to develop the all round personality of the students. Students enrolled as **NSS** volunteers take part in various NSS activities which helps them to develop their personality, leadership quality, work in group, etc. through community service. **NCC** activities like Rock Climbing, Para Sailing, Trekking, Independence Day Parade, Republic Day Parade at Delhi, etc. help the NCC cadets to develop their qualities of character, courage, self-discipline, secular outlook, spirit of adventure and sportsmanship.

Profile

BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT HRANGBANA COLLEGE
Address	Govt. Hrangbana College Aizawl-796007 Mizoram
City	Aizawl
State	Mizoram
Pin	796007
Website	www.ghbc.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Lal Rinawma	0389-2306540	8787835823	0389-2340984	iqacghbc@gmail.com
IQAC / CIQA coordinator	Lalbiakzuali	0389-2347302	9436197946	0389-2342953	lalbiak_zuali@yahoo.co.in

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	21-07-1980

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Mizoram	Mizoram University	No File Found

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	23-02-1998	View Document
12B of UGC	23-02-1998	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location *	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt. Hrangbana College Aizawl-796007 Mizoram	Urban	1410.57	1410.57

ACADEMIC INFORMATION

Details of Programs Offered by the College (Give Data for Current Academic year)

Program Level	Name of Program/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSSLC	English	135	135
UG	BA,Economics	36	HSSLC	English	47	47
UG	BA,Education	36	HSSLC	English	58	58
UG	BA,English	36	HSSLC	English	40	40
UG	BA,Geography	36	HSSLC	English	63	63
UG	BA,History	36	HSSLC	English	67	67
UG	BA,Mizo	36	HSSLC	English	79	79
UG	BA,Political Science	36	HSSLC	English	50	50
UG	BA,Psychology	36	HSSLC	English	38	38
UG	BA,Public Administration	36	HSSLC	English	61	61

Position Details of Faculty & Staff in the College

Teaching Faculty

	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				45				9
Recruited	1	0	0	1	21	24	0	45	1	4	0	5
Yet to Recruit				0				0				4
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				24
Recruited	12	8	0	20
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0

Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	6	0	1	2	0	13
M.Phil.	0	0	0	2	0	0	0	0	0	2
PG	0	0	0	16	18	0	0	2	0	36
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	4	0	4
PG	0	0	0	0	0	0	5	7	0	12
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Program		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	907	0	0	0	907
	Female	845	6	0	0	851
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	2	3	3
	Others	0	0	0	0
ST	Male	921	896	760	637
	Female	988	911	782	667
	Others	0	0	0	0
OBC	Male	0	1	2	1
	Female	1	1	2	0
	Others	0	0	0	0
General	Male	2	1	1	1
	Female	8	1	2	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1920	1813	1552	1311

QIF

1.Curricular Aspects
1.1 Curricular Planning and Implementation
1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Answer:

Effective Curriculum Delivery

The college is affiliated to Mizoram University and follows the pre-designed curriculum. The college offers Arts and Commerce streams, the Arts Stream offers B.A course in nine subjects. For effective implementation of the courses the commerce course operates in two shifts - day and morning shift.

- The Academic and Examination Committee comprising the Principal, vice-Principal, the heads of departments and trained experts amongst the teaching and non-teaching staff frame the plan of

action every semester, conduct examinations, evaluation and assessment system on the basis of the pre-designed curriculum and within the time framed by the Mizoram University.

- The Committee also prepare the schedule of work for each subject semester-wise, this schedule of work is made available in the college prospectus for references.
- The curriculum delivery is effectively done through lectures, supported by LCD projectors. Website and book references, and printed study materials are also provided to the students. This is complemented by internal examinations, group discussions, seminars and interactive sessions.
- The curriculum for teaching is assigned to each Department. Lesson plan is prepared in accordance with the given framework of time, internal meetings is conducted and develop the structure for the curriculum delivery for the students and workload assigned to the teachers.
- Extra classes are conducted if there are constraints to complete the curriculum. In each academic semester internal tests are conducted twice in every department and assignments, seminars and presentations are part of the curriculum in each semester.
- The academic performance, attendance, remarks etc of the students are documented through a computer software, which is retrievable at anytime by typing the name and rol number of the student. The university results are recorded and made retrievable at all times, this is supplemented by each of the department making a year-wise document recording the three-year academic performance of each student. The results are also analysed and reviewed upon for neccessary actions.

The initiatives taken up and the contribution made by Hrangbana College to effectively deliver the curriculum provided by the Mizoram University are as follows:

- Hrangbana College has a learning-centered approach in curriculum delivery. The new entrants are familiarised with the curriculum and the choices available to them through a detailed explanation of the choices and combinations of subjects in the prospectus and the admission helpdesk, along with the systematic course schedule and institutional requirements. In addition, the curriculum are made easily understandable through specific individual class orientation on the first day of each semester.
- Efforts are made to ensure that the curriculum is implemented efficiently and innovatively through a wide variety of approaches in delivery, besides the usual classroom teaching. The Curriculum is effectively delivered by undertaking research and survey projects, group works, seminars and mock drills of real life situations.
- The students are taken for educational tours to fairs, offices, exhibitions and places of political, industrial and historical importance to provide them firsthand knowledge. Every year, students go for educational tours outside Mizoram, even as far as New Delhi to experience the Indian Parliamentary workings.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Answer: 6

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	0	2	1

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Answer: 169.85

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
12	18	17	21	21

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Answer: 0

1.2.1.1 How many new courses are introduced within the last five years

Answer: 0

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Answer: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Answer: 10

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Answer: 35.74

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
927	930	541	363	276

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Answer:

Cross-cutting issues relevant to Gender, Environment and Sustainnability, Human Values and Professional Ethics are inculcated and integrated in the curriculum are as follows:

ECONOMICS	**Environmental economics**	- Environmental economists study the economics of natural resources. - It covers the issues of Development and Environment, Sustainable Development and Valuation of environment, Pollution control and Global Environmental Issues.
	Industrial Economics	- Industrial Economics is the study of firms, industries, and markets. It looks at firms of all sizes – from local corner shops to multinational giants. - It considers a whole range of industries, such as electricity generation, car production, and restaurants, analyse decision making at the levels of the individual firm and industry Industrial.
POLITICAL SCIENCE	**Human Rights**	It studies decisions about many crucial issues how aid funding is distributed, how refugee and migration movements are regulated, when and why states may engage in

		- armed conflict with each other. - Human rights influence domestic politics figure in many people's ethical judgments and personal values.
	Women and Political Process	It studies empowering women in Political Participation and Leadership, New Tactics in Human Rights has sought to uncover the tools, tactics and resources used by individuals.
ENGLISH	**Women's Writing**	Women's writing, as a discrete area of literary studies and practice, is recognized explicitly by the numbers of dedicated journals, organizations, awards.
COMMERCE	**English II (Gender Sensitization: Foundation Course)**	The paper is divided into two main parts, one is to see whether gender bias still occurs in textbooks and the other part of the paper tries to provide a gender sensitizing element in implementing the text.
	Corporate Social Responsibility	- Strategic planning and corporate Social Responsibility; Corporate philanthropy, meaning of CSR, CSR and Corporate sustainability, CSR and Business ethics, CSR and Corporate Governance - Environmental aspects of CSR, CSR provision under the companies Act 2013, CSR Committees
PUBLIC ADMINISTRATION	**Social Welfare Administration**	- Social legislation studies the laws relating to juvenile delinquents, human trafficking, domestic violence and child labour. - Social welfare planning covers the meaning and importance, role and

		functions of government and voluntary agencies.
ENVIRONMENT STUDIES	**Biodiversity and Conservation**	• The course covers the definition, pattern and levels of biodiversity, the concept of mega-diversity and hotspot of biodiversity. • Its causes and consequences of biodiversity loss and conservation of biodiversity.
	Environmental Pollution	• It studies the basic concept and types of environmental pollution, sources and causes of environmental pollution (air, water, soil, noise). • Climate change- global warming, ozone layer depletion, acid rain and impact on human communities and agriculture.
PSYCHOLOGY	**Applied Social Psychology**	• Applied Social Psychology (APS) is a science which studies social influences on behaviour: the power of the situation and various roles of applied social psychologists. • ASP to the community: It studies courses defining community psychology, community psychology values and approaches; sense of community-life in the city, the internet as a community and source of help.
	Social Psychology	• Negative Social Relation: This topic covers Aggression: Perspectives; Forms (Domestic Violence, Sexual Violence, Violence against communities-Lesbian, Gay, Bisexual, Transgender. • Stereotypes, prejudice and discrimination: origins

		and types; discrimination based on religion, race and gender.

File Description	Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Answer: 10

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Answer: 10

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Answer: 9.48

1.3.3.1 Number of students undertaking field projects or internships

Answer: 182

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document

1.4 Feedback System
1.4.1 Structured feedback received from

1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
Answer: B.Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Answer: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

2.Teaching-learning and Evaluation
2.1 Student Enrollment and Profile
2.1.1 Average percentage of students from other States and Countries during the last five years

Answer: 0.31

2.1.1.1 Number of students from other states and countries year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
6	4	4	5	6

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage

(Average of last five years)

Answer: 100

2.1.2.1 Number of students admitted year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1920	1813	1552	1311	1664

2.1.2.2 Number of sanctioned seats year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1920	1813	1552	1311	1664

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Answer: 209.93

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1912	1810	1549	1309	1661

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Answer:

ASSESSMENT OF LEARNING LEVELS OF THE STUDENTS: The records of the qualifying examinations; entrance/screening tests for entry into the college are assessed. And through the students' knowledge and skill for the program through class tests, essay-writing, assignments and paper presentation.The academic performances and behaviour in the classroom are assessed individually by each department to determine the advanced learners as well as the slow learners.

PROGRAMS FOR SLOW LEARNERS:

- Teacher interact regularly with the students outside the classroom, personal interviews are conducted to identify the individual needs of the students.
- Students are separated into groups and each group is assigned to a professor who is accountable for each of the student's progress through the mentoring programme.
- Remedial action for any gap in the learning abilities or grasping skills of the students are also assessed.
- The students are also given the opportunities to voice their opinions/suggestions as to what is the knowledge gap in their respective classes.
- The college has remedial coaching classes for academically disadvantaged students.
- Performance of students are carefully monitored, analysis of feedback from the enrolment, attendance, punctuality and reasons for absenteeism is also regularly done.
- If students are at risk of dropping out, they are traced by phone calls etc., and if needed, visited at home. Reasons for such risk are also enquired upon and solutions are sought thereafter collectively.
- Through the Parents Teacher Meetings and other such communication, a concerted effort is made between the institutions and the parents to ensure improvement in performance.

PROGRAMS FOR ADVANCED LEARNERS:

- Advanced learners are recognised, appraised and aptly rewarded for their hard work and excellent track records so as to motivate them.
- Recommending reference books and journals as per their needs from departmental libraries.
- Providing opportunities to represent the college in various events and activities at the university/ state/ national levels.
- Awards are given to students who secure top ten positions in the examination to encourage them to do better. Special benches made for the three toppers in the Commerce Department.
- The top students are given special counselling each semester, encouraging them to strive for higher performances and facilitating their special needs in terms of their queries and needs.

- Career counselling and personality development programmes are made to make them aware of the various opportunities available for higher studies and career options.
- The Research Cell organizes research symposium for undergraduate students, wherein the advanced learners are identified, directed to conduct research projects. This research works are then presented and awarded in a seminar.
- As a part of the *add-on* on their curriculum, various seminars/ workshops/ projects are undertaken by the various departments.
- *Enrichment courses*, or programmes, are regularly organised by the various departments, wherein, resource persons from various and diverse field of knowledge are invited to speak on the courses, social and current issues, career options and most importantly, personal development
- The clubs such as the Weber Club caters to competitive government services aspirants, and the innovation club is for those with innovative entrepreneurial minded learners.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Answer: 36.92

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Answer: 0.16

2.2.3.1 Number of differently abled students on rolls

Answer: 3

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Answer:

STUDENT CENTRIC METHODS: Centering the learning process on the students is of primary importance in Govt. Hrangbana College, students' needs and abilities are assessed and activities/methods are planned accordingly.

Experiential Learning: *Experiential learning has been practiced through -*

Field Work and Project Work: The students of the various departments are given assignments to carry out field trips on their subject related areas. For instance, Department of Political Science students have

been sent to the offices of political parties to study the structure and functions of the various political parties. The Department of Economics has also sent students to study about the squash plantation in Mizoram and its contribution to the economy of Mizoram. Likewise, Psychology students are required to undertake project on various schools. Commerce students undertake field work on business houses and trading practices of the state.

Research: Research Symposium is conducted/organised to engage the students in research activity. This encourages them to work on relevant inter-disciplinary topics/themes and to involve students with actively contested questions, empirical observation, and the sense of excitement that comes from working to answer important questions.

Educational/Industrial Trip: The final year students through sponsorship and self-financing go for such trips on regular basis, within and outside the state.

Service learning: Social services as a part of experiential learning is mutually beneficial for both student and the community. Service learning is undertaken by the institution through NSS, NCC, Youth Adventure Club, Self-Support Union, department-wise community services, clubs and other various committees.

Participative Learning: *Participative learning is done through-*

Presentation: In classroom, students are given topics on which they have to explore and study. Based on their investigation, they have to present a report in the classroom amongst their peers. E.g. paper presentation, power-point presentation.

Group discussion: Students are given a topic in the class for discussion or the topic of lecture is used for group discussion. This practice allows the students to put on their thinking cap and share their ideas and opinion on the subject matter.

Assignments: Home assignments are given to students. These assignments help the students to study in depth the topic and write reports of their studies.

Problem Solving Methodologies: *The various problem solving methodologies adopted are -*

Tutorial/Mentorship: Each student has a mentor who can help the student to combine creative thinking and critical thinking. Teachers acting as the mentors facilitate to alert, activate, arouse interest and provide assistance to the students. The steps for solving problems are understanding the problem, devise and carry out the plan.

Reflect Debate/Argumentation: These activities are useful tools to sharpen reasoning and analytical skills, the college make use of them by including them in academical events, sports weeks and special programmes in the form of group/house competitions with prizes/awards.

Brainstorming session: Brainstorming sessions are held in classrooms where students are encouraged to think aloud and suggest as many ideas as possible no matter how peculiar it might be with regard to the subject concern. Analysis, discussion or criticism of the aired idea is allowed.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Answer: 100

2.3.2.1 Number of teachers using ICT

Answer: 52

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Answer: 28.24

2.3.3.1 Number of mentors

Answer: 68

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Answer:

INNOVATION AND CREATIVITY IN TEACHING-LEARNING : The College fosters holistic growth and quality education as it enables students to develop clarity on concepts like critical and free thinking, creativity and scientific temper in the following ways:

- Classroom teaching is one-to-many, teaching methods are adopted as per the requirement of the prescribed curriculum. Interactive methods are used to discuss fundamental concepts and students are encouraged to ask questions.
- Students are motivated to work on their own and prepare learning models, charts and make presentations. Small modules/ assignments are given to students for self-study.
- Learning receives an impetus by using ICT, language laboratory and library resources. There is a provision of free-wifi in the campus which enhance online-exploration of ideas on campus.
- Experts are invited for lectures on issues relating to current socio-economic and political scenario, inculcating knowledge and life skills to the students etc.
- Students organize various co-curricular activities such as lectures, seminars, workshops, exhibitions, and various competitions like making posters, undertaking projects and writing essays.
- Students are sent to Government Department offices to study the practical aspect of office management and administrations.
- Educational and Industrial tours, participation in various curricular related seminars and workshops.
- For practical learning,Commerce Department engage their students to visit industries to learn and get information from such places.
- Students are assigned project which are guided by a faculty to enable critical and analytical thinking.
- The college week and inter-college competitions provides a good platform for students to express themselves .

A few instances of the innovative practices are as follows:

- Commerce department annually conduct seminars on "Emerging Trends of Business in Aizawl" wherein the students, in groups of 6-10 identifies a business enterprise, conducts a field study and then prepare paper which are presented in a seminar. Similar seminars, for each semester is also conducted. In addition, industrial tours are undertaken, and reputed entrepreneurs are regularly invited for special lectures.

- Psychology and Education departments conduct educational visits to various schools within the district, conducting psychological and educational tests and encouraging hands-on learning.
- Political Science and Public Administration departments organises academic trips to the State Assembly while on session and to the Aizawl Municipal Corporation for Q&A sessions.
- The Department of Mizo has definitely raised the scale of innovation, with students going for historical field study and even owning a number of publications.
- Innovation and entrepreneurial temper is promoted amongst its students, Innovation Club with various linkages has been instituted.
- The Weber Club, is a club that groups students who are inclined towards Competitive Government Services. The students, assesses the various learning needs for their success and accordingly, with their teacher-mentors have organised a series of events, all on their own.
- The Freedom Arts Society has various clubs that caters to creative arts, the students through their creative expressions learn the much needed soft skills, unconventional ways to express and create new levels of learning and explorations of their ability, apart from the classroom learning.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Answer: 98.11

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Answer: 19.93

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
13	12	11	9	7

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Answer: 30.17

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Answer: 3.82

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Answer: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms
2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Answer:

REFORMS IN CONTINUOUS INTERNAL EVALUATION(CIE) SYSTEM AT THE INSTITUTIONAL LEVEL:

The college follows the Mizoram University Examination rules and Regulations, the latest reforms undertaken by the University are:

- Introduction of the semester system across all graduate studies from 2011 academic session.
- Introduction of a central evaluation system since 2012.
- Introduction of an internal evaluation of University practical examinations.
- Introduction of the Choice Based Credit System(CBCS) and the Continuous Assessment Grading Pattern(CAGP) since the academic session 2015-2016
- Introduction of attendance marks and class performance marks as part of the internal assessment.

The institution ensures effective implementation of the evaluation reforms of the university and those initiated by the institution. Any reforms or directions by the University is immediately implemented and

followed to the letter, augmenting some internal arrangements as follows:

- The institution monitors the progress of the students continuously through the system of Monthly Attendance Records, Class Test, Home Assignments, Laboratory Works, Selection Test, Field Study Reports, Project Report and Paper Presentation in the Class Room Seminars, Quiz competition and debates.
- The progress of the students are communicated to the students and their parents through Parents – Teachers Meets and Teachers – Students Meets, displaying monthly attendance records, results of various internal tests conducted by the institutions in the Notice Boards
- Formative assessment includes Seminar presentation, short quizzes, assignments, Extension Work, an Open Book Test (with the concerned teacher deciding which books are to be allowed for this purpose) and Mini Research Project by an individual student or a group of students, workshops, communication skills.
- Transparency is ensured in the evaluation process. After each test, the test papers are distributed to the students and the marks secured are posted publicly.
- Students are informed about the portion of curriculum for the assessment/ examinations, nature and format of question paper and weightage of marks for topics prescribed by the University.
- Students are provided with question banks, reference material/books.
- On introduction of any new evaluation method for assessment, suggestions given by faculty are considered and new methods, if found suitable, are approved unanimously. The outcome of the entire exercise is that the evaluation method does not become a hurdle while evaluating students.
- Weightage for behavioural aspects is not an aspect for assessment as per university guidelines. Independent learning and communication skills are given weightage with the prior knowledge of the students.
- The teachers even try to help students in case of extreme emergencies so that they get full support from the college and their studies do not suffer. For instance, some students undergo severe personal and family problems that requires them to be sole bread winners. In such cases, the teachers often step in with the financial and emotional help required.
- Research projects have been introduced in the 5th semester (Psychology). All students have their own research projects which they conduct under the supervision of their professors.

File Description	Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Answer:

MEASURES OF TRANSPARENCY AND ROBUSTNESS IN INTERNAL ASSESSMENT

- The Internal Assessment process is clearly communicated to all students, in the beginning of each semester in the fresher's social, orientation programmes, and periodically throughout the semester session. The internal assessment evaluation criteria are clearly stated and explained in simple terms to leave no room for doubts.
- Weightage for behavioural aspects is not an aspect for assessment as per university guidelines. However, independent learning and communication skills are given weightage with the prior knowledge of the students.
- The Internal examination are held with the utmost level of transparency and efficiency, seat arrangements are made in accordance with the roll number, each student is assigned a specific seat. For this, charts are prepared and made available at the notice board and inside the exam hall.
- One of the best practice of the institution is the corrective measures for absentees during exams. These absentees' phone numbers are traced and retrieved, and immediately called so that the reason for absenteeism is known. If possible the student is given a chance to report and give the examination with reasonable grace time.

- The attendance taking has also been made full-proof with each students having to sign against their respective names and roll no. so that in case of any discrepancies either from the student or teacher, it may easily be traced out.
- The faculty discusses and shares criteria for internal assessment to enhance transparency and rigor with a view to focusing on individual and original work.
- Written and verbal feedback is encouraged for improvement in quality. Disclosure of marks of each component of internal assessment is done on a regular basis.
- The teacher also discusses the progress of the students so as to improve their performance.
- A Monitoring Committee exists to resolve any issues of the students relating to internal assessment. Attendance is an integral part of the internal assessment.
- The teachers even try to help students in case of extreme emergencies so that they get full support from the college and their studies do not suffer.
- The internal assessment through home assignment are designed in such a way as to facilitate practical learning, by assigning works that would cultivate analytical thinking and originality.
- The Internal assessment evaluation before finalisation undergoes a two-tier screening process, i.e, within the respective departments and then finally through the Examination Committee of the institution which comprises representatives from all departments.
- And before the final internal assessment marks are send to the University, each student is shown the final marks, and when fully satisfied that there are no errors, the students are to give their signature against their respective marks.
- The completed compilation are then send forward to the University. In case of discrepancies later on, the duplicate copies are retained so as to allow the students a fair chance for rectification.
- Form November, 2017 MZU Examination Department has introduced a new system of entering internal marks via a portal system.

File Description	Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Answer:

MECHANISM TO DEAL WITH EXAMINATION RELATED GRIEVANCES

The mechanism to deal with internal examination related grievances is dealt with immediately. The students and teachers relationship is generally trusting and open, especially with the mentor-mentee system in practice. Therefore, students often confide their grievances to their teachers, who in turn will follow up with its validity and reliability. With regard to external examination, the institution is affiliated to the Mizoram University and therefore, the mechanism for grievances is as per the provision of the University Regulations. The institutions, the Grievance Redressal Cell, teachers and non-teaching staff, step in to facilitate them through the process.

- Students have the liberty and are encouraged to lodge their grievances in written form to the Grievances Redressal Cell of the college.
- After receiving the grievance, the same is intimated to the concerned subject teachers/Head of Department for necessary clarification/scrutiny or redressal. Students are shown the answer scripts of various internal tests conducted by institution.
- The students are allowed to submit their grievances regarding evaluation in the University Examinations through an application to the Controller of Examinations for Re-evaluation / Scrutiny of their Answer Scripts. The university looks into the grievance and takes the final decision in the matter.

MIZORAM UNIVERSITY RE-EVALUATION RULES FOR ALL STREAMS AND COURSES

1. A candidate may, within 15 days of declaration of results, apply for re-evaluation of not more than 2(two) papers by paying a fee of Rs.500 (Rupees four hundred) only per paper.

2. Re-evaluation is not applicable to those candidates who failed in more than 2(two) papers.

3. The facility for Re-evaluation is not applicable to Practical Examination Papers.

4. Candidate securing less than 70% of pass marks in the concerned papers/course (excluding internal /practical) shall not be eligible to apply for Re-evaluation.

5. All request for re-evaluation shall be accompanied by:

(i) University Challan issued by Finance Department of the university/demand draft/banker's cheque in favour of Mizoram University for the amount prescribed.

(ii) The original mark-sheet issued by the university.

6. The application shall be screened by the Controller of Examination/Examination Department and shall be sent to two Examiners other than the ones who have examined the script earlier.

7. Average of original, first and second re-evaluated marks shall be, the marks awarded after Re-evaluation.

8. The score after Re-evaluation shall supersede the earlier score provided that a candidate who was declared pass initially shall not be declared unsuccessful as a result of Re-evaluation and downward revision of marks shall be limited to pass level.

9. No retrospective benefits such as award of Gold Medal, scholarship, Fellowship, Admission , Promotion etc, shall accrued to a Candidate as a result of Re-evaluation.

10. Re-evaluation shall not be time-bound process, but all efforts will be made to ensure early declaration of results.

*Re-evaluation is not allowed in CBCS system. If students have doubts regarding their marks, they can apply through RTI.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Answer:

ADHERENCE TO THE ACADEMIC CALENDAR for CIE

The institution complies to the Academic Calendar for Undergraduate Courses prepared by the Examinations Department, Mizoram University. The academic calendar of the college are prepared on receiving of the directives of the University. The important dates for the commencement of classes, examinations and vacations are duly noted, and accordingly the college calendar is designed in such a way to include all other activities that is required to be undertaken. In addition to the academic calendar, the date and time for submission of examination forms, fees and internal assessment records is set by the Examinations Department, MZU which is appropriated so that timely submission of all requirements may be completed. The academic calendar is printed at the back of the prospectus, communicated to all students, teaching staff and administrative staff, and followed to the letter. A a comparative statement of the academic calendar set by the MZU and the college academic calendar is attached to the additional information.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Answer:

MECHANISM OF COMMUNICATION:

The Program Outcome, Program Specific Outcomes and Course Outcomes are communicated through various means and ways. To make sure that they are effectively communicated and completely understood, the following mechanism has been used:

- The PO, PSOs and COs are clearly highlighted in the orientation programmes and other such functions at the beginning of each semester.
- The PO, PSOs and COs are made available in the websites so that it remains accessible for all.
- The COs are communicated to the students in the beginning of the sessions, discussed upon and clearly explained.

The Mechanism utilized in the classroom are as follows:

- *Lecture:* Conventional lectures are the delivered in the classroom. This is still the most effective mechanism for communicating the program and course to the students. Teachers prepare for their classes and deliver lecture on the topic of their concern.
- *Seminars and Class Presentation:* Seminars are organized by each department on the subject of their concern. Students of each class are divided into different groups and each group is given topic for research. Platform is therefore provided for them to present the finding of their work.
- *Home-Assignment:* Home assignment is another major mechanism where the students work individually and research on their own on the topic of concern. Their final work is submitted to the teacher who evaluates accordingly.
- *Power Point Presentation (PPT):* Teachers as well as student make use of power point presentation. Very often classroom teaching is done using PowerPoint Presentation. Students use PPT as means to present their papers/studies. It has proven to be an effective means of communication.
- *Group Discussion:* Students of each class are given topic to discuss, to communicate and create a discourse amongst them on the content topic. This practice allows them to voice their opinion on the program and course.
- *Feedback:* The PO, PSOs and Cos after being communicated to the students, feedback is taken on how they perform and progress in their respective programs and course. This feedback is then evaluated and the result is scrutinized by the teachers concern.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Answer:

METHOD OF MEASURING ATTAINMENT OF POS , PSOS AND COS :

It is collectively one or more processes that define, collect, and prepare data to evaluate the achievement of Program outcomes and program specific outcomes and course outcomes to have the Graduates qualified for their future success. The institution should assess the students continuously as they progress through the program and the typical assessment tools will be:

- Continuous Internal Evaluation

- Tutorials and Mentoring system

- Home Assignments

- Project work- Viva-Voce, Seminars etc.

- Employer/Alumni Feedback, etc.

When it comes to assessments, the mapping methods used are almost similar in every one of them. Like in exams, each question prepared for an exam will be mapped to one or more COs which effectively will help to determine the achievement by each students in the exams.

And at the end, the POs can be calculated through the culmination of the assessment of the COs.

LEVEL OF ATTAINMENT OF POS , PSOS AND COS :

The level of attainment, in this particular manner has not yet been institutionalised as this is a reasonably new concept. However, based on the unconventional scale of measuring the attainment through the rating of the success of graduates who have passed out in their chosen fields, in the last 34 or so years, it is safe to say that level of attainment is quite satisfactory.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Answer: 79.02

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Answer: 452

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Answer: 572

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey
2.7.1 Online student satisfaction survey regarding teaching learning process

Answer: 3.49

File Description	Document
Database of all currently enrolled students	View Document
Any additional information	View Document

3.Research, Innovations and Extension
3.1 Resource Mobilization for Research
3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Answer: 52.2

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
52.2	0	0	0	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Answer: 0.05

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Answer: 3

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem
3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Answer:

ECOSYSTEM FOR INNOVATIONS: The institute have had a series of endeavours during the last four years generating an environment that promotes creativity, innovative and scientific thinking, and overall development for the students:

The Innovation Club: Through the club, innovative initiatives has been taken by organising seminars, workshops and special lectures to develop the knowledge, skills and attitude of the students to equip them to undertake entrepreneurial initiatives. A team of experts from the Indian Institute of Management, Innovation Park, Calcutta have used the college as the launching path for their business plan competition. The Innovation Club of college is under the patronage of the MZU Incubation Centre and therefore has been given access to avail of the facilities. The student members contested in the business competitions held by the GOM through the EDS. As such, it is a great honour to record here that in the Micro-Start Up Competition, V.L. Malsawma, B.Com(2016) has been selected in the top 20. Lalrindika B.Com(2017) has been selected in the top 40, organised by the MEDMOC and IIMIP, Calcutta. In 2012, such entrepreneurial competition has been won by the students of Commerce bagging all first, second and third prizes organised by the Dept. of Agriculture.

Building Research Culture: The Research and Consultancy Cell has been building progressively a research culture amongst the students and teachers. Inter-department undergraduate research symposium is organised, and a determined effort to build research culture amongst the faculty. A number of state and national level seminars have also been organised.

Lecture Series/ Seminars: Lectures from external experts and distinguished personalities have been invited from time to time to address the students on the various social, political and economical issues. A series of talks has been also engaged by the different departments specially for career guidance in their specific field.

Library: The college library has been continuously expanded and modernized to facilitate as a reliable and all-inclusive knowledge resource centre for all the students and staff. RFID facility has been installed for safety and security of the books; book bank is being initialised and digitisation of all library books is in process.

Youth Adventure Club: The YAC, in their latest expedition at Lengteng (Wildlife Sanctuary) have found a remarkable archaeological discovery of skeletal remains and some artifacts of some bygone era in Mi Lu Cave, which captured quite a lot of publicity from the media.

Career And Counselling: The Career and Counselling Cell of the college regularly organize programs inviting professional, successful alumni and expert persons for workshop, seminars interface meetings etc.

Personality Development & Lifeskills: The institution has undertaken the step to equip students in co-curricular activities to enhance their skills, employability and creativity through the field studies, project works, institutional and industrial visits, creative arts, sports and cultural activities etc.

Psychology Club: The club undertake various research activities to explore new areas of psychological studies. Experiments are taken in the various schools with children, even with the special needs children.

File Description	Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Answer: 20

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
7	4	3	3	3

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Answer: No

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Answer: Yes

File Description	Document
List of Awardees and Award details	View Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Answer: 0.05

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	4	2	3

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Answer: 1.37

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
16	17	14	12	13

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Answer:

EXTENSION ACTIVITIES IN THE NEIGHBOURHOOD COMMUNITY: The organisational and cultural set up of the Mizo society envelops itself in communal and societal consciousness and this values are naturally blended into the college community. The whole education system ultimately aims to serve the community and humanity at large. As such, these values are consciously inculcated into the students' activities.

Institution-Neigbourhood-Community Networking: All major activities, that relates to the community is done in consultation with the local authorities. The IQAC committee includes the representatives of the locality. Besides the main campus, the institution has cordial working relationship with the neighbouring community of the place where the Girls and Boys Hostel are respectively situated.

The institution undertakes various activities to enhance the community such as cleaning the neighbouring areas; educating and enabling the less privileged amongst them; to contribute towards the social work undertaken by the various NGOs; organising and collaborating on social events; conducting research survey on social issues etc.The institution promotes the participation of students and faculty in extension activities by providing suitable platforms through NSS, NCC, Red Ribbon Club, Students Self Support Union (SSU), Medical and Health Care Cell, Students Evangelical Union etc.

Students are well acquainted with the importance, needs and benefits of these extension activities. Participation of students in these extension activities is acknowledged, appreciated and on occasions they are felicitated with certificate of participation not only by the college but also by the organizations/NGOs for the outstanding services rendered to the community in particular and to the nation in general. Students often go in groups to help out with the less-privileged section of the society. For example, the political Science have taken a commitment to give free tuition to the orphans of Hmangaihna In, Durtlang.

The institution promotes college-neighbourhood network in the following ways in which students acquire attitude for services and training, contributive to community development, environmental awareness and holistic development:

1. Community Development through construction of Public Urinals, Waiting Sheds, Water reservoirs; Adoption of villages for developmental works; Cleaning of streets and roads in the locality and adopted villages; Health and hygiene awareness campaign; AIDS/HIVS/Malaria awareness campaign; Rain-water harvesting; Voluntary Blood Donation

2. Environmental Awareness through plantation and afforestation activities, observation of Green Mizoram, World Environment and Cleanliness Week, helping victims of natural calamities and establishment of the Green Club to create environmental awareness.

3. Holistic Development through various social activities that imbibe the sense of responsibility which culminate into good citizenship qualities.

Teachers keep track of students involvement in various activities organized by committees through documentation, records and reports. The activities undertaken are done with the guidance and supervision of the faculties, the college prides itself in its close-knit community of students and faculties. The various

extension groups in the college, after careful social survey and research of the people around Aizawl city, chalk out a list of what people around them are in need of, especially the under-privileged and vulnerable section. In accordance with these needs, their actions and activities are planned.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Answer: 19

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
10	2	2	2	3

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Answer: 151

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
39	30	32	24	26

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Answer: 100

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1920	1813	1552	1311	1664

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Answer: 5

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	1	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Answer: 5

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	1	0	0	0

File Description	Document

e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	View Document

4.Infrastructure and Learning Resources
4.1 Physical Facilities
4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Answer:

FACILITIES FOR TEACHING-LEARNING:

The institution, being a Government institution follows the policy set by the government regarding enhancement of infrastructure that facilitates effective teaching and learning. In addition to the provision of the government, the college has constituted three committees, viz.,

1. Planning Board

2. Building and Infrastructure Development Committee

3. Campus Extension and Development Committee

The institution continuously work towards creation and enhancement of infrastructure that facilitate effective teaching and learning. The college is growing rapidly and require the infrastructure to accommodate such growth. As such, the college under these committees strives to enhance and create infrastructure.

At the present moment, the college extension work is undertaken as follows:

1. Vertical Extension of the Main Building, sponsored by RUSA, so as to accommodate more classrooms and a new auditorium. The project has been successfully completed and was inaugurated by the Chief Minister of Mizoram on the 12thSeptember, 2017.
2. Campus Extension and Development efforts is actively pursued with the Government of Mizoram. Efforts are also being made for allotment of a vast area of land and funds in order to achieve the target of establishing a satellite campus as per the recommendation of the NAAC PEER TEAM
3. Internal enhancement and renovation work for the main building and two extended campus at Muthi and Durtlang being undertaken by the Building and Infrastructure Development Committee.

The policy of the college regarding infrastructure is consistent with the needs that arise as a result of academic development. The policy is as follows:

- To plan and oversee infrastructural, renovation and maintenance activities/projects.
- To look into and meet the need of upgrading/ creating infrastructure to support quality education and promote academic environment.
- Allocating maximum resources for infrastructure development. Optimum utilization of resources to carry out curricular, co-curricular, extra-curricular and research activities.

Accordingly, the college has been optimising all its resources to build an institution that is on of the most well-equipped in the state.

FACILITIES AVAILABLE FOR CURRICULAR AND CO-CURRICULAR ACTIVITIES:

Sl.no	Particulars	Quantity
1.	Classrooms	20
2.	Practical Laboratories	2

3.	Cartography Laboratory with tracing table	1
4.	Geography room	1
5.	Computer Laboratory	1
6.	Library with reading room facility	1
7.	Research room equipped with computer	1
8.	Desktop computers with broadband internet connections	78
9.	Laptop computers	28
10.	Staff troom for faculty	3
11.	Students' Common Room	1
12.	Reprography Machines	7
13.	Auditorium	1
14.	Conference Room cum Prayer Room	1
15.	INFLIBNET	1
16.	UGC Network Resource Centre	1
17.	Remedial Coaching cum Service Coaching Room	1
18.	Projectors	26
19.	IGNOU Study Centre Room	1
20.	Canteen	1
21.	Conference Hall	1
22.	Language Laboratory	1
23.	Television Information Display	5
24.	NIELIT Study Centre	1

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Answer:

ADEQUATE FACILITIES FOR SPORTS, GAMES, GYMNASIUM, YOGA CENTRE etc. AND CULTURAL ACTIVITIES:

The institution propaogates the holistic development of all its students, and therefore takes extreme efforts to facilitate activities that promotes the overall well-being of the students. The location of the main campus is limited to the college building and optimal utilization of the space is of utmost importance. The college therefore has taken precise measure to fit into the campus to accomaodate a gymnasium, a common room that has indoor games facilities, a large auditorium for events and parctices of cultural and creative activities.

FACILITIES AVAILABLE FOR EXTRA-CURRICULAR ACTIVITIES

S.no	Particulars	Quantity	Area/Size	Year of Establishment	User Rate

SPORTS, OUTDOOR AND INDOOR GAMES					
1.	Football field @ Muthi	1	100x64 m	2010	weekly
2.	Basketball court @ Muthi	1	26x13 m	2010	weekly
3.	Students' Common Room	1	24x 24 ft	1995	daily
4.	Gymnasium	1	24x12 ft	2017	daily
5.	Auditorium - The Golden Hall	1	6532 sq.ft	1984	daily
6.	Chapel	1	40x30 ft.	1995	daily
7.	Students Union Room	1	24x12 ft.	1982	daily
8.	NCC Units Room, equipped with NCC materials	1	24x12 ft.	19	daily
9.	NSS Units Room/Red Ribbon Club and Store Room	1	24x12 ft.	19	daily
10.	Students Evangelical Union Room	1	24x12 ft.	1984	daily
11.	Adventure Club Room & Student Self-Support Union	1	20x12 ft.	2005	daily
12.	Career and Counselling Cell/Legal Aid Clinic/Medical Room	1	20x12 ft.	2010	daily
13.	Remedial / Coaching Class Room	1	20x12 ft.	2009	daily
14.	Conference Hall	1	42x24 ft.	2016	daily

Several sports equipments are also available for games and sports as well.

The various creative and adventure clubs also facilitates the students to promote their artistic talents and potentials for personal development.

Freedom Arts Society - The society have five clubs under its wing:

- Visual Arts
- Choreography Club
- Theatre Club
- Music Club
- Cultural Club

* The Clubs are assigned one day each for practice in the auditorium, wherein all facilities are available to them exclusively,

Psychology Club - The psychology department has constituted a psychology club, with psychology students as members of the club. The club is the practical wing of the department that actively does innovative thinking and researches in the field of psychology. It has taken the initiative act as a catalyst for prevention of suicides, offers group counselling .

The Weber Club - Students having interest to pursue career in competitive examinations for Civil Services are clubbed together. They have weekly meetings in the Common room/Conference room for special career guidance, workshops, group discussions etc.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Answer: 91.67

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Answer: 22

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Answer: 16.08

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
16.59	7.67	9.92	8.10	7.55

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource
4.2.1 Library is automated using Integrated Library Management System (ILMS)

Answer:

INTEGRATED LIBRARY MANAGEMENT SYSTEM:

Name of the ILMS software   : Software for University Libraries (SOUL)

Nature of automation (fully or partially)   : Partially

| Version | : SOUL 2.0.8 |

| Year of automation | : Library is automated using SOUL software since 2005 |

Radi Frequency Identification(RFID) anti theft gate was again installed for protection of book lost. This college is the first to use RFID in the state.

The library is located in the sixth and seventh floor, the lower floor accommodates the librarian's office, the book shelves, lounge area for browsing and IT zone for accessing e-resources, the reception area and the property counter with the guard. The upper room is basically the reading room, with the journals and magazine, question banks, newspaper clippings made available for easy reading. It also has a Research Scholar Reading Room and the Archive Display Unit .The college has a Library Advisory Committee, with the Principa as the chairman, the secretary is the librarian and each department is represented as committee memebers. All major decisions with regard to the library are done through the committee. The nature of work entrusted to the committee is to ensure that library facilities are made as user- friendly as possible by engaging the most effective and innovative library softwares; to ensure documentation and safe keeping of all library books; to continuously improve on the quality and volume of reading materials and other such facilities; to make proposals for optimum utilization of library funds.

Accordingly, the committee has implemented significant initiatives, amongst which a few are listed below:

- Regional Training Programme on Library Automation organised twice with participation from 23 out of the 25 colleges in Mizoram.
- Book Fairs organised several times within the campus with participation from Eastern Book House (Guwahati), Oxford University Press (Guwahati), Easter Book House (Guwahati), and EELPEE Book Store (Aizawl)
- UGC Resource Centre
- Automated library services
- N-List, INFLIBNET
- Open access for students.

The support provided by the Library staff to the students and teachers of the college.

- The library staff orient new users to the use of the library and browsing system.
- The library staff help the users in using the OPAC to search desired document(s) and provide help in physically locating books on the shelves in the stack room.
- The library staff provides reference services to students and faculty
- The staff maintain a compilation of syllabi and previous question papers and provide the same to students and teachers as required.
- Recommended textbooks for all disciplines are centrally managed and kept in the Reference
- The Library provides faculty members cubicles within the Reference Library.
- Students can read their personal books in the Reading Hall of the Reference Library.

In the library, suggestion box is available to get the users feedback to improve the services. The feedback provided by users is implemented with the approval of the Advisory Committee.

File Description	Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Answer:

4.2.2. COLLECTION OF RARE BOOKS, MANUSCRIPTS, SPECIAL REPORTS OR ANY OTHER KNOWLEDGE RESOURCES FOR LIBRARY ENRICHMENT

The library being an undergraduate college concentrates on collection/purchase of books, that would primarily cater to the needs of the students. Collection of rare books, manuscripts, special reports or any other knowledge resources are rather limited. However, the research cell has a large collection of research books and all thesis publications, including related publications are made available for perusal. The Archives also have certain collections from the Mizo historical events. The list of collection is attached to the additional information.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

1. *e-journals*

2. *e-ShodhSindhu*

3. *Shodhganga Membership*

4. *e-books*

5. *Databases*

Answer: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Answer: 4.7

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2.18	8.31	1.74	3.32	7.95

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Answer: No

File Description	Document
Details of remote access to e-resources of the library	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Answer: 50.76

4.2.6.1 Average number of teachers and students using library per day over last one year

Answer: 1001

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure
4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Answer:

4.3.1. INSTITUTION IT FACILITIES UPDATION:

The institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities: The institution has made tremendous effort to deploy and upgrade the IT infrastructure, being keenly aware that the colleges need to be equipped with advanced modern technologies that will enhance their performance and increase chances of success in their chosen career. The blackboard has been replaced by the whiteboard, augmented with projectors in almost all classrooms, students are encouraged and assigned to supplement their classroom learning with more information from the internet and avail the facilities made available to them within the campus.

As such, the institution has made several plans for continuous development in this category:

- Campus wifi has been installed, as agreed upon with the JIO-Reliance Telecom Limited
- Improvement and expansion of usage on SANAKO for the Language Laboratory is being carried out.
- College Management Software for marks and other attendance entry and analysis has been applied, which will ease the task of data entry and make it easily available for analysis.
- Digital Information Board has been put up strategically, this has been specially designed by one of the faculty.
- Digitisation of library is being proposed through the RUSA fund.
- Wifi enabled projectors with better durability and connectivity has been installed in all the classrooms
- More laptops to be made available for the teaching faculty.
- A dedicated server for campus networking is being worked upon.

The institution has an agreement with a private firm - MERCY ELECTRONIC - for repairing and upgrading the college computers. The institution made agreement with the said firm
for Rs. 50,000 /- per year only as maintenance and upgrading charges while the college would bear the cost of materials/spares necessary for the same works.

- The college provides facilities to prepare computer-aided teaching / learning materials.
- All computers are connected with broadband internet and every teacher is free to browse the internet to collect teaching materials.
- The students can access free internet by the computers provided for them in the library.
- Laboratory, Library and Students Union Office through LAN connection during working hours.
- The classroom teaching is enhanced by the use of power point presentation/teachings by the teacher. Students also made use of this projector tools in their presentation and thus, hands on training and

learning goes on simultaneously.

- For the students to have independent learning, the students can access free internet by the computers provided for them in the library.
- Students having courses with practical papers have ICT enabled classrooms/learning spaces enabling the students as well as teachers to access information that heightens their skills and knowledge for better performance.

The details of updation are given in the additional information.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio

Answer: 17.94

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Answer: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Answer: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
83.31	62.62	56.83	47.37	55.08

File Description	Document

Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](about:blank)
Audited statements of accounts.	[View Document](about:blank)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Answer:

SYSTEMS AND PROCEDURES FOR MAINTENANCE AND UTILIZATION OF FACILITIES:

The institute ensures optimal allocation and utilization of the available resources for maintenance and upkeep of the building, furniture, equipment, computers, vehicles etc. through a systematic and logical process. There are three main committees that are assigned the specified task, i.e., the Planning Board, Building and Infrastructure Development Committee and the Purchase Committee.

The Planning Board approve the proposal for development of undergraduate education under the UGC GDA to colleges, identifying its needs and deciding on its priorities; to allocate budgets for such development works, improving the standards of teaching and research at various levels; to make the overall-short, medium and long term plans and allocate responsibility areas for each committee; to review current operations and identify key points for improvement and to envision the desired results of the predetermined targets by monitoring steps to achieve it.

The Building and Infrastructure Development Committee undertakes all activities/projects concerning building and infrastructure maintenance and development, makes proper records of funds allocated for building and infrastructure and monitor all ongoing day to day operations of any building projects.

The Purchase Committee oversees all purchase of property/material/goods etc.; screens all the purchase requisitions for validity and relevance, and make approvals accordingly and reviews and impose the submission of reports of utilization of funds.

Any infrastructure requirements of the various units of the College are routed through the appropriate Departmental and Staff Council Committees and, depending on the consensus reached regarding the priority to be attached to them, are executed through the purchase committees. The checks and balances incorporated in the utilization of the available funds sees to it that the resources are optimally utilized with the least loss of time.

The maintenance and utilization of equipments such as laboratory, library, sports complex, computers, classrooms etc. are under each department/committee concerned. The Psychology Department undertakes the reponsibility of maintening the Psychology laboratory, reports on needs for repairs and upgradation the Principal, who will in consultation with the above mentioned committee will decide on whether to approve or not. Accordingly, the upkeep of the library will be in the hands of the librarian and his staff, who will then be accountable to the Principal for reporting.

File Description	Document
Any additional information	[View Document](about:blank)

5.Student Support and Progression
5.1 Student Support
5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Answer: 91.97

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1766	1667	1443	1193	1530

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Answer: 0.39

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	7	10	8	2

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations

2. Career counselling

3. Soft skill development

4. Remedial coaching

5. Language lab

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

Answer: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Answer: 27.91

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
423	434	462	477	456

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Answer: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Answer: No

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression
5.2.1 Average percentage of placement of outgoing students during the last five years

Answer: 15.2

5.2.1.1 Number of outgoing students placed year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	33	62	91	100

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Answer: 18.53

5.2.2.1 Number of outgoing students progressing to higher education

Answer: 106

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Answer: 7.5

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	6	2	12

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

Answer:

| 2016-17 | 2015-16 | 2014-15 | 2013-14 | 2012-13 |

42   46   50   49   56

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Answer: 5

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1	3	0	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Answer:

The college has a vibrant Students' Union elected by the student body . All the students of the institution are the members of the said union. The tenure of Students' Union Office Bearer is one year. The Executive Committee of the Students' Union consists of the following:

1.   President   -   Principal, Ex-Officio

2   Vice-President   -   Directly elected by the student body

3.   General Secretary   -   - do -

4.   Magazine Editor   -   - do -

5.   Outdoor Games Secretary   -   - do -

6.   Indoor Games Secretary   -   - do –

7.   Debating Secretary   -   - do –

8.   Social and Cultural Secretary -   - do –

9.   Six Assistant Secretaries -   Appointed by the concerned office bearers

10.   Ten(10) Lecturer-in-Charge -   Appointed by the Principal (2 for each dept.)

a)   Major Activities:

(i)   Coordinating all key activities of the college.

(ii)   Looking after the overall interest and welfare of the students.

(iii)   Striving for the progress and development of the college.

(iv)   Planning and organising Fresher Social, College Week and other various college functions

(v)   Celebration of College Day and other days of International, National and State importance like Independence Day, Republic Day State Days etc.

(vi)   Arranging and providing facilities in the Students Common Room so that students can productively pass their leisure time.

(vii)   Arranging training for the College teams of various games & sports / Cultural items etc. to develop their skill.

(viii)   Selecting teams/participants to represent the college in various competitions.

(ix)   Publication of College Magazines and Bulletins.

b)   Funding:

(i)   Each student contributes fund compulsorily as students union fee at the time of admission as per the rate fixed by the Government of Mizoram

(ii)   Donation from Ministers, MP, MLA, and faculty Members.

(iii)   Sponsorship for different activities.

File Description	Document
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Answer: 43.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
39	37	40	49	52

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement
5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Answer:

The college has a strong and supportive Alumni Association, the composition of the Alumni Association is given below:

President   :   Lalhmachhuana Zofa

Vice-President s   :   Lalrinliana Sailo,,MLA

                                         Zodintluanga,,Minister

                                         Lalruatkima,,MLA

                                         Lalchhandama Ralte,Ex-MLA

                                         Lalthanliana, Minister

General Secretary   :   James Ramdinmawia

Secretaries   :   Zothanzama Sailo

                                         Michael Lalramsanga

                                         Joseph Zorammuana

                                         Vanlalruata Royte

                                         C.S.Zodinsanga

Treasurer   :   Saibuanga Sailo

Financial Secretary   :   J.K.Dawngzuala

Advisors   :   Dr Kenneth Chawngliana,Ex-Principal,Ex-Assembly Speaker

                                         R Zatlaia,Ex-Principal

                                         K.Liantuala,Ex-Principal

                                         Vanlalzawma,MLA,Ex-MP

                                         Rualkhuma Hmar,Advocate

                                         Lalkiamlova,SA Comm(Rtd.)

EXECUTIVE MEMBERS OF ALUMNI ASSOCIATION (FACULTIES)

1. Zohmingliani Lyngdoh, Asso. Prof., English

2. Lalthlamuani Khiangte, Asso. Prof., History

3. Lalchangliana, Asso. Prof., Commerce

4. B.Lalfakawmi, Asso. Prof., Political Science

5. H. Lalzuitluangi, Asst. Prof., Commerce

6. Binod Murmu, Asst. Prof., Commerce

List of activities during the last four years:

- The Alumni Association organizes Get-Together Programme annually to promote harmonious relationship and co-operation among the members of the association and to revive the sense of belongingness to the college
- Alumni members donated blood in Blood Donation Camps organized by the college.
- Alumni Association played a vital role in getting the site for construction of Boys Hostel.
- Alumni Association extended physical and moral support for construction of Boys Hostel.
- Alumni Association organizes seminars and conferences which provided a forum for exchange of ideas of the alumni, the faculty and the present students.
- Alumni Association organizes Literature Meet
- Alumni Association organises lectures to the current students regarding the necessity of developing soft skill to cope with the present competitive job markets.
- Members of the Alumni shared its valuable ideas for the overall development of the institution through its member representative in the Planning Board of the college.

Contribution of alumni to the growth and development of the institution:

- Fosters and maintains friendly and cordial relationship with the alumni members.
- Worked hard to get the plot of land for construction of Boys Hostel
- Extends financial help for infrastructure development of the college.
- Shares their ideas and experiences with the current students regarding the importance of maintaining a healthy educational atmosphere for their own betterment
- Provides feedback to the college/departments to reshape the present teaching and learning programmes to suit the present job requirements.

File Description	Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Answer: 1 Lakh - 3 Lakhs

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Answer: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1	3	2	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Report of the event	View Document

6.Governance, Leadership and Management

6.1 Institutional Vision and Leadership
6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Answer:

VISION AND MISSION STATEMENT OF THE INSTITUTION

The *vision* of Govt. Hrangbana College is **"Providing holistic and quality education within the reach of all."**

The *mission* of the institution is *"to mould the students to be intellectually competent, morally upright, socially committed and spiritually inspired persons capable of building a more humane social order within the context of the nation's religious and cultural pluralities and diversities."*

- The Institution aims to educate students coming from all sections of the society, empower them, inculcate human values, develop leadership qualities and help them to achieve their life goals.
- The institution, at present, provides under graduate education in Arts and Commerce to the predominantly tribal students to develop their academic knowledge, employability skill, personality, leadership quality with no discrimination of caste, creed, religion and sex.

NATURE OF GOVERNANCE :

- The institution is governed by the Government of Mizoram under the Directorate of Higher and Technical Education.
- Being affiliated to MZU, all curricular, evaluation and examination decisions are under the supervision and directives of the university.
- As a government college, all the administrative activities related to the development, expansion, appointment, career advancement, policy and plans are regulated according to the provisions laid down by the Directorate of Higher and Technical Education, Government of Mizoram.
- Internally, the nature of governance is democratic and participative. The Principal is the head of the institution, and the Vice-Principal acts as the second-in-charge. And starting from this point, it becomes a three-tier functional departmentation, which are the academic, administrative and the library.
- Accountability and responsibility are evenly distributed, and this set-up has been working effectively for the institution.
- The institution takes into account the importance of all it stakeholders, and they form an important component of the governance.

PERSPECTIVE PLANS :

- The development plan of the Institution is formulated through the cumulative effort of the Principal, Planning Board, IQAC, Board of Governors (BoG), Teaching faculty and Establishment staff and the Local Community.
- It takes into account the State Government Development Grant and the grant sanctioned by UGC and RUSA. The College has been selected as a Model College by RUSA and thus the grant received from UGC and RUSA is being used for the development of college.
- For the academic development the institute aims to continuously develop, improve, innovate, initiate, organise, train towards making learning student centric, quality assured and enriching. And to promote holistic development of students through extension activities, environment awareness and sustainability.

PARTICIPATION OF THE TEACHERS IN THE DECISION MAKING BODIES :

- The Head of the Institution and the Heads of the different Departments along with the faculty members ensure that the College maintains a very strong academic environment. Committees with defined aims and objectives are responsible to execute action plans of the institution within the stipulated time.

- Each committee comprise the teachers as Chairman, Secretary and Committee members. All curricular, co-curricular activities and extension activities are executed through the various resolutions and recommendations of the concerned committees, with the approval of the head of institution.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Answer:

DECENTRALIZATION AND PARTICIPATIVE MANAGEMENT:

The College delegates authority and provides operational autonomy to the various departments and committees towards a decentralized functioning system and participative management as follows:

- Faculty members and non- teaching staff and other support staff are the strong pillars of the college and they get due importance from the college authority. The Principal meets regularly with the faculty members, non-teaching staff and other supporting staff meetings to keep the staff updated about the changes and developments of the institution.
- The Principal is the internal sanctioning authority of the finance of the College. The Principal delegates his financial authority to senior faculty member in consultation with the concerned committee to carry out the financial activities relating to drawing and disbursement of College fund.
- The Planning Board formulates plans for all round development of the college.
- The various Departments of the college under the supervision of their respective Heads are given autonomy to take departmental decisions regarding syllabus distribution, conducting class tests, organizing class seminars / workshops, holding parents teachers meet, purchase of books, day-to-day administration of the Departments and interact with the Principal.
- Library Committee is concerned with the management and functioning of of the library; the committee formulates library rules, infrastructure development plan, allocates fund for purchase of books, journals & periodicals for every department.
- Academic and Examination Committee is authorised to prepare and implement academic plan and preparing schedule for Internal Test, Home assignments, publishing results, finalizing the selection of students for semester end examinations and conducting University Examinations as per norms set by the affiliating university.
- The various sub-committees in consultation with the Principal make their own decisions regarding implementation of their annual action plan.
- Establishment Office activities are under the purview of the Head Assistant.
- Students Union looks after the affairs of the students and organizes the various activities like fresher social, college week, inter-college sports, etc., under the guidance of faculty members. They have autonomy in deciding the various competitions to be held and various programmes to be organized.
- IQAC is authorized to formulate the quality assurance policies, mechanism and implement the same in the college for quality enhancement and sustenance measures every year.
- Board of Governors (BoG) and Project Monitoring Unit(PMU) of RUSA are authorised to implement RUSA Projects related to Academic, Civil, Equity etc.
- The College promotes a culture of participative management as all stakeholders are involved in the decision making process. There exists an active involvement of the faculty members, non-teaching staff, students, Alumni Association, Parents, Representative for Mizoram University, State Government, NGO and Local Body in the functioning of the College which leads to transparency and increases efficiency.
- The Principal generally takes strategic decision only after having consulted the Chairpersons of various committees, Teachers' Association, Coordinators of IQAC, RUSA, Service Coaching, Remedial Coaching, Students Union, Alumni and other stakeholder involved.

- Local community comprises of donors, patrons, eminent persons, local administration, and well wishers who offer their valuable suggestions and ideas and gives due consider while framing future action plans.

File Description	Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Answer:

Perspective /strategic plan and deployment document are available in the institution

"Our Mission is to contribute to society through excellence in education and excellence in research"

The policy of the Institution as encapsulated in its mission is to empower our students with holistic education thereby creating complete men who would be veritable assets of the society. This policy is developed by the collective efforts of all the stakeholders. It is driven by the enthusiasm and hard work of all concerned. It is reviewed through the Annual Quality Assurance Report which records the quality enhancement and sustenance measures for every year.

The Institute has a perspective plan for development, the aspects considered for inclusion in the plan:

- The development plan of the Institution is formulated through the cumulative effort of the Principal, Planning Board, IQAC, Board of Governors (BoG), Teaching faculty and Establishment staff, Local Community. It has to take into account the State Government Development Grant and the grant sanctioned by UGC and RUSA. The College has been selected as a Model College by RUSA and thus the grant received from UGC and RUSA is being used for the development of college library, Infrastructure, Women and Boys Hostels, Sports complex, Laboratories, creation of new facilities, renovation and extension of building, Language Lab etc. of the College. Moreover, the college is searching a suitable land for erecting satellite campus for long time. The Govt. of Mizoram is now actively considering providing a plot of land to the college for its satellite campus.
- For the academic development the institute plans to open new subjects of teaching time to time. Being an affiliated Govt. College, the college has to depend on the approval of the State Government as well as affiliating university. The Government has kindly accorded consent to introduce UG course in Social Works from the academic session 2017-18 and accordingly the college has started its process of affiliation from the affiliating University.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Answer:

ORGANIZATIONAL STRUCTURE OF THE INSTITUTION:

GOVERNING BODY: The institution is governed by the Government of Mizoram under the Directorate of Higher and Technical Education. Being affiliated to MZU, all curricular, evaluation and examination decisions are under the supervision and directives of the university.As a government college, all the administrative activities related to the development, expansion, appointment, career advancement, policy and plans are regulated according to the provisions laid down by the Directorate of Higher and Technical Education, Government of Mizoram.

ADMINISTRATIVE SETUP and FUNCTIONS OF VARIOUS BODIES: The Principal is the head of the Institution who takes all the major internal decisions on academic and administrative issues. A senior faculty of the college acts as Vice Principal to assist the Principal in his day to day work and may act as principal in his absence. The Principal is assisted by various committees and sub-committees like IQAC, Planning Board, Library Committee, Academic and Examination Committee, Infrastructure Development Committee, Research and Promotion Cell, Career and Counselling Cell, Grievance Redressal Cell, Anti Ragging Cell, Equal Opportunity Cell, Students' Union, NSS, NCC, SSU to mention a few for day to day academic and administrative activities. All these committees comprising of Chairman/convener and members perform their respective duties.

SERVICE RULES, RECRUITMENT, PROMOTIONAL POLICIES etc.: The institute, being a government college has limited capacity in implementation, as it is mandatory to comply to the UGC guidelines for recruitment, the Directorate of Higher and Technical Education, Government of Mizoram and the Mizoram University. The institution, makes it a point, however, to take systematic inventory of post vacancy and need for new appointment in the light of the teacher-student ratio and the need of the changing curriculum. This information are reported and made known to the Directorate of Higher and Technical Education, so that actions are subsequently taken. In the same manner in which the recruitment is carried out as per the UGC guidelines, the Directorate of Higher and Technical Education, Government of Mizoram and the Mizoram University, the retention of human resources is also done per the same guidelines. However, the institution generally petitions for retention of faculties that are invaluable, even after the termination of employment terms. Qualified permanent teachers are appointed by the Secretary, Higher & Technical Education, Govt. of Mizoram on the basis of recommendation made by Mizoram Public Service Commission whereas qualified temporary teachers are selected and appointed by the Director, Department of Higher and Technical Education, Government of Mizoram.

GRIEVANCE REDRESSAL MECHANISM: The college has an active Grievance Redressal Cell where employees and students can record their grievances. The cell addresses the grievances of the stakeholders in a confidential manner and complaints are promptly attended to and sought to be resolved judiciously in consultation with the principal. In case anonymity is desired, there is Grievance/Complaint Box where one can post their grievances anonymously. The Principal himself meets visitors during visiting hours where the guardians may avail themselves to place their grievances directly to the Principal for redressal of the same.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. *Planning and Development*
2. *Administration*
3. *Finance and Accounts*
4. *Student Admission and Support*
5. *Examination*

Answer: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document

| Details of implementation of e-governance in areas of operation Planning and Development,Administration etc | View Document |

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Answer:

The Government Hrangbana College decentralizes its academic and administration function through various bodies/cells/committees.

•The nature of work and area of influence of these bodies are specified. Each committee maintain minutes which are used as reference and records of all the details of the activities, agendas and plans.

•There are 22 cells and committees which work to ensure the efficient functioning of the institution.

•Many examples can be cited, as activities and events are organized by each of these committees and cell.

Career and Counseling Cell which has organized various activities including Personality Development Program. This program has incorporated courses like Fitness and Nutrition, Pre-marital Counseling, Manners and Etiquette, Leadership training etc. Minutes are maintained and well kept.

Example:

In July 2016, the Research and Consultancy Cell called a meeting for the organization of Undergrad Research Symposium. This particular meeting was well documented. The minute of the committee comprised as follows:

Agenda:

1.   Review of the previous undertakings of the Committee.

2.   Organizing of an 'Undergraduate Research Symposium'.

3.   Discussion the future plan of Research and Consultancy Committee.

4.   AOB

Minutes:

a)   It was discussed that departments of the college should be encouraged in bringing about research culture in the institution by writing articles, organizing workshops, seminars and conferences. It was decided that notice should be served requesting all departments to work on research projects. A copy of the research guidelines of both UGC and ICSSR should be downloaded and printed. This copy should be attached to the notice and distributed to all the departments of the college.

b)   The motion of providing better facilities for the research scholars was moved. Suggestions were made by the committee to take a look at the library facility for research scholars. Proposal was made as follows:

- To   rearrange and better care to be taken, for the Research Cell.
- Posters with quotes and beautiful pictures are to be put up; the initiation is to be taken by Dr.Lalbiakzuali.
- The thesis of all the PhD holders is to be collected and kept in the Research Cell.
- The photographs of all the PhD holders are to be put up on the walls of the research cell.

c)   Research and Consultancy Committee resolute upon organizing an interdisciplinary research symposium, an 'Undergraduate Research Symposium'. The theme 'Prospects and Opportunities for the youth of Mizoram' was proposed. This symposium will showcase the undergraduate research. This symposium aims to broaden the traditional classroom learning and will inculcate research environment

within the institution. An organizing committee for the symposium was set up with Dr.H.Lalzuithangi as the coordinator along with Dr. Juliet Lalremmawii and Ms. C. Vanlalvawni as the organizing members. The organizing committee is to work out the details of the Symposium.

Therefore, the above paragraphs is an example of how activities are implemented based on the minutes of meeting of bodies/cells and committees.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies
6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Answer:

WELFARE MEASURES FOR TEACHING AND NON-TEACHING STAFF:

The following welfare schemes are available to the permanent teaching and non-teaching staff of the college:

Government Welfare Schemes as per State Government Rules:

1. General Provident Fund (GPF)
2. Death cum Retirement Gratuity
3. Leave Accumulation and Leave Encashment
4. Pension scheme
5. Leave like Casual Leave, Earned Leave, Study Leave, Maternity Leave, Medical Leave, Half Pay Leave, etc. as per Government Rules.
6. Group Insurance Scheme
7. Medical Reimbursement
8. Loan / Advance from GPF
9. Residential facilities in Government Quarter
10. Housing/Car/Festival Loans

Institutional Welfare Schemes:

1. The Welfare Board of the College provides soft loan up to Rs. 2,00,000 at minimal rate of interest to the staff for medical treatment of the family members, renovation and repairing of residential house, loss arises due to natural calamities, children education, marriage, condolence in case of death of family members etc.
2. The college provides canteen facility at concessional rate during office hours.
3. Retirement benefits like Death cum Retirement Gratuity, Pension, Leave Encashment; Group Insurance Scheme had been availed by all the staff who have retired on superannuation or otherwise. Other welfare schemes have been availed by 100% staff of the college   .

Teaching Staff

- Research being one of the priority of the institution, the faculty members are encouraged to engage themselves in a process of continuous research activities by pursuing research works for M.Phil, Ph.D., conducting Major and Minor Research Projects, participating in State Level, Regional Level, National and International Seminars, Workshops, Conferences, UGC sponsored Orientation

Programmes and Refresher Courses conducted by various Academic Staff Colleges. Study Leave / on duty Leave as per UGC norms are made available for participating various programmes.

- The Research Cell of the institution encourages and motivates faculty members to submit research projects to various funding agencies.
- All departments are supported to conduct seminars and workshops for professional development of faculty members.
- All departments were provided Laptops for use as teaching aid.
- UGC schemes and Plans are made available to the faculty to enhance their professional development.
- Library of the Institution is equipped with SOUL-2 version Software, INFLIBNET, UGC Network Resource Center, Broadband Internet facility through which faculty can use e-resources.

Non-teaching Staff

- To meet the arising need of the day, the non-teaching staff are given Computer training for preparation of salary bill, keeping accounts, students data and various other functions of the office.
- Various training programmes on filling system, accounts, official procedures, various rules and regulation conducted by the Administrative Training Institute (ATI), Government of Mizoram, are made available to the non-teaching staff.
- Administrative Office is fully computerized with LAN and internet facility to facilitate and enhance their working skill.

File Description	Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Answer: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Answer: 6.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
15	7	4	3	3

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document]
Any additional information	[View Document]

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Answer: 74.46

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
47	39	37	33	39

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	[View Document]
IQAC report summary	[View Document]
Details of teachers attending professional development programs during the last five years	[View Document]

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Answer:

PERFORMANCE APPRAISAL SYSTEM FOR TEACHING AND NON-TEACHING STAFF:

The Institution maintains Self-Appraisal System in which each faculty keeps a record of attendance, classes allotted and taken and other academic as well as administrative activities inside and outside College.

•Self-Appraisal Reports of each teacher are submitted to the Principal periodically through the Head of each Department.

•Multifaceted activities of a teacher are presented in a consolidated report called Performance Based Appraisal System (PBAS) and sent to the Directorate of Higher and Technical Education Department, Government of Mizoram every year after being reviewed by the Principal.

•The teachers are encouraged by the Career Advancement Scheme of the Government, providing deputation-posting to a higher responsible post, and their leaves are also sanctioned accordingly.

•There is scope of Career Advancement Schemes for non-teaching staff as well. They are evaluated by the Principal and Head Assistant of the Administrative Office.

• The Non-Teaching staffs undergo a Performance appraisal system where the Principal submits Annual Confidential Report (ACR) to the higher authority.

•On the basis of PBAS of the faculty and ACR of the non-teaching staff which is reviewed by the Principal and subsequently sent to the Directorate of Higher and Technical Education Department, Government of Mizoram, the State Government utilizes it as a necessary document for confirmation of service as well as for the Career Advancement of the teaching and non-teaching staff.

•The outcomes and decisions are communicated to the appropriate stakeholder through the Principal

6.4 Financial Management and Resource Mobilization
6.4.1 Institution conducts internal and external financial audits regularly

Answer:

The College makes every attempt to ensure regular auditing of the College accounts.

Internal audit is conducted by internally appointed auditors.

Statutory Audit by the Office of the Accountant General, Mizoram is executed at regular intervals as per Government Finance Rules. The last Government audit was done in January 2017. Each paragraph on the observations of the Audit Team were duly complied with and submitted for onward transmission through the Directorate of Higher & Technical Education, Government of Mizoram. The last Audit Inspection Report is available for perusal in the Office of the Principal, and also uploaded.

Audit of funds sanctioned by the UGC are audited by registered Chartered Accountants appointed by the College Authority for the specific purpose. The Audited Utilization Certificates are sent to UGC within stipulated time. Apart from this, other grants received from other agencies for specific purposes like seminars, symposiums, research projects, are duly audited by qualified auditors appointed by the college from time to time.

All financial transaction has been Public Financial Management System thereby making an automatic check on all transactions.

As far as regularity of external audits, the college is in not in a position to make arrangement as and when it requires, but has to follow the dictates of the higher authority. When such time arises, the college is more than willing to undertake all necessary preparations and declarations for its smooth functioning.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Answer: 5.23

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1.76	1.75	.98	.41	.33

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Answer:

INSTITUTIONAL STRATEGIES FOE MOBILISATION OF FUNDS and OPTIMAL UTILISATION OF RESOURCES:

The institutional mechanisms to monitor effective and efficient use of available financial resources are:

- Major policy decisions regarding financial planning are made by the Department of Higher and Technical Education, Government of Mizoram.
- The Purchase Sub Committee looks into the fund allocation and management of financial resources.
- Library Committee to monitor and verify the requirements of books of each department, subscription of journals, periodicals etc.
- Committee on UGC, NEC etc. ensures the utilization of grants received from UGC, NEC etc. as per guidelines prescribed by the concerned authorities.
- Board of Governors, RUSA, allocates funds received under RUSA Scheme for the development of the college following the guidelines of State Project Director. The Project Monitoring Unit, RUSA, monitors the implementation.

6.5 Internal Quality Assurance System
6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Answer:

IQAC CONTRIBUTION TO QUALITY ASSURANCE:

The Internal Quality Assurance Cell (IQAC) of Govt. Hrangbana College was established on the 10th January, 2007 as per recommendation of NAAC-UGC. Since then, the Cell has been actively functioning towards developing a dynamic environment within the institution that thrives towards excellence for the holistic growth of all concern. Some of the significant contribution made by the IQAC are as follows:

1. Preparation, implementation and review of the action plan of the college.

2. Documentation of various activities of the college.

3. Initiated and guided quality related activities to the various committees.

4. Initiated environment consciousness activities and green audit.

5. Conducted and monitored academic performance audit on all the department.

6. Facilitated in organising research related activities for students as well.

7. Facilitated in organising remedial classes for students with poor academic performance.

8. Conducted and analysed the teaching learning evaluation feedback from students.

9. Conducted and organised Parents-Teachers-Meeting and Alumni Association Meetings.

10. Created awareness on various quality related issues such as research works, environment, cleanliness, corporate social responsibilities etc.

11. Initiated various activities for personality development, career-oriented activities and other such student enhancement and course enrichment activities.

12. Facilitated in organising seminars/workshops including National UGC sponsored seminars.

13. Facilitated in organising a series of special lectures from prominent and eminent citizens on various topics.

Two examples of best practices institutionalized as a result of IQAC initiatives.

1. PARENTS TEACHERS MEETING : The Parents Teachers' Meeting(PTM) has been practiced since 2009, as a result of the IQAC initiative in collaboration with the Career and Counselling Cell. At the initial stage, it was quite unheard of to call parents for a meeting with the teachers, at the college level, and it was probably the first of its kind ever. The response of the parents, their interest to know the condition of their children was apparent. The result of such meetings was apparent as the performance of the students immediately improved with the joint efforts put together at the institutional level and at the home front. Thus, the college decided to institutionalise it, and even provided funds for refreshments, banners, stationeries etc. The institution even won the ***Best Practice Award*** given by the Directorate of Higher and Technical Education.

2. UNDER-GRADUATE RESEARCH SYMPOSIUM : The IQAC have enthusiastically embraced the Research Culture that NAAC wishes to promote and inculcate in all educational institution and have been attempting to develop a culture that embraces learning based on field study and research. Often, problems and difficulties arises due to financial and time constraint. In addition, the fact that being an affiliated cum government college have huge limitation when it comes to research oriented activities. The IQAC, in collaboration with the Research and Consultancy Cell have thought out of the problem by committing to organise an ***'under-graduate research symposium'*** for all students from every deparment. It has been hugely successful, and agreed upon to be institutionalised as a regular event.

The details are given in the additional information.

File Description	Document
Any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Answer:

INSTITUTIONAL REVIEWS THROUGH IQAC: The IQAC setup has been institutionalised in a manner that automatically reviews the various processes and operations. It monitors the teaching, research, various departmental activities of each department to ensure effective academic and administrative performance. The IQAC ensures the institution's commitment to uphold the academic standards through various quality assurance policies and mechanisms.

REVIEWS IN TEACHING LEARNING PROCESS: The following institutional mechanisms are in place to continuously review the teaching learning process.

- The Academic Calendar is prepared as per the MZU timeline at the beginning of every academic session, which becomes the guideline and standard for measuring performance for teaching-learning process, completion of courses, class tests, assignments etc.
- Learner-centric education approach are ensured through the system of continuous evaluation and reports that each department is obligated to make to the Principal and the IQAC.
- Workload of every teacher is in compliance with the affiliating University and UGC norms. Timetable adherence and punctuality is strictly monitored by the HOD and Vice-Principal. Timetables are displayed in advance in the Staff Room, Notice Board and Class Rooms.
- Attendance of students is displayed on monthly basis on the Notice Board to help them keep a check on their regularity.

- The various committees set the academic tone and deliberate on issues of teaching learning by having regular meetings.

REVIEWS IN STRUCTURES & METHODOLOGIES OF OPERATIONS: The Principal, being the head of the institution, takes all possible care to ensure that all the members of teaching and non-teaching staff are involved in the institutional processes. The college has a well defined decentralized organizational structure to co-ordinate and monitors the academic and administrative planning and functions of the institution. The Planning Board of the Institution has representatives from both teaching and non-teaching staff which ensures their active participation. The Internal Quality Assurance Cell (IQAC) along with the various committees and sub-committees have a representation of the staff on them. Each committee has defined objectives, responsibilities and accountabilities. The Principal, as head of the institution, co-ordinate the functions of all the committees while the Head Assistant co-ordinates and monitor the function of establishment section whereas Librarian looks after the Library. This guarantees that all official activities are performed effectively and efficiently.

REVIEWS IN LEARNING OUTCOMES: Program and course outcome are prepared by each department in line with the prescribed syllabus of the university. These outcomes are communicated to all stakeholders, feedback are then collected at the end of semester, annually and after the completion of program from all concerned. Additionally, reviews in learning outcomes are made from the following:

- Reports from various committees and sub-committees.
- Meeting with students' union and alumni.
- Feedback from Head of the Departments.
- Feedback from the departments on Parent Teacher meetings.

The details are given in the additional information.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Answer: 5.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
10	9	5	2	3

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements*

2. *Academic Administrative Audit (AAA) and initiation of follow up action*

3. Participation in NIRF

4. ISO Certification

5. NBA or any other quality audit
Answer: D. Any 1 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle)

Post accreditation quality initiatives (second and subsequent cycles)

Answer:

POST- ACCREDITATION INITIATIVES: As per the recommendation of the NAAC Peer Team in 2011, the following initiatives has been undertaken:

Introduction of new UG courses: Various applications/appeal/correspondence has been made, but definite outcome is yet to be received. An opportunity arose when the Directorate made an order to make DPR for Bachelor of Social Works. Initiatives was undertaken, however, for some unexplained reason, the project has been halted till date.

Initiation of vocational and skill development programmes and value added courses:

Vocational Education and Training(VET) was attempted to be initiated in 2013 as the Directorate had proposed the college to be a Community College for two trades/skills for certificate course . The government initiatives could not be implemented as the partner institutes mentioned were not informed and they declined. New proposal was sent for Computer Technique Diploma/Certificate Course. Unfortunately, the college was not selected. Reason being a mismatch in name.

Value added courses has been made available through collaborations, following are the add-on courses offered:

- Tally, CCC and MAT courses.
- Personality Development Course
- Language Proficiency Course
- Service Coaching Course

Modernization and Upgradation of ICT in teaching learning process:

- Significant increase in computers and free Wi-Fi facilities is available within the college campus.
- All classrooms are equipped with LCD Projectors for enhancing teaching learning process.
- The process of digitization of Library has been initiated-Library automation; SOUL 2.0 Software for Library Management; RFID has been installed and N-LIST facility.

Prepare a perspective plan for the next five years: The perspective plan for the next five years focuses on the infrastructural and academic development, making the learning student-centric, career related and extension works. As recommended by the NAAC Pear Team, the initiatives were generally directed towards the achievement of the recommendations. The details are given in the additional information

Library needs more books and research reports. Book bank facility may be provided: A significant number of books/journals have been added and Book Bank facility is in progress.

Mentoring system for students to be introduced: Each Professor has been allotted 20 – 25 students for mentoring. The students are provided required guidance on academic, social, financial and family issues and it appears to be very fruitful.

Inviting guest faculty from industry and reputed academic institutions: Experts and eminent personnel have been invited in a lecture series, enrichment programmes has been institutionalised as a regular activity.

Establishment of Women Studies Center, Language lab and Commerce lab:

- **Women Development Center** has been established, in partnership with the Women Studies Center of Mizoram University.
- **Language Lab in English and Hindi** have been established.
- **Commerce Lab** has been set up to enhance practical learning.

Collaborations with industry and academic and research institutions: Several collaborations has been initiated.

Promotion of research by way of undertaking minor and major research projects, collaborative research with government and non-government organisations, publication of research: SIgnificant number of teachers have been awarded Ph.D and M.Phil, a few are pursuing research, linkages and collaborations for research has been achieved

File Description	Document
Any additional information	View Document

7.Institutional Values and Best Practices
7.1 Institutional Values and Social Responsibilities
7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Answer: 4

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	0	0	1

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

   1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security

2. Counselling

3. Common Room

Answer:

a) Safety and Security : The Equal Opportunity Cell has been actively organizing Gender Awareness activities in the form of Sensitization Programs in Gender Issues. The programs deals with Gender Equity measures, provide Sex education (sexuality and health, Sexually transmitted disease, safe sex, pregnancy, etc. and also highlight the rules that provides protection to women from harassment, rape and other exploitations. The Cell also tries to empower women as well as make them aware of their rights and privileges.

- The College also has a Legal Cell. A lawyer is provided by this Cell where students (Females being given priority) can get free legal consultation. The lawyer is available for consultation twice every week. The students have greatly benefited from this arrangement. The Cell has also been actively giving lectures and organizing Seminars on Women and their rights.
- The Women's Development Cell of the college has a tie up with the Women's study Centre of Mizoram University. This Cell's Primary objective focuses on the upliftment and empowerment of female students and other women's issues. Its tie up with the Women's Study Centre provides female students with post college training and job opportunities and skill development for a secure and self-sufficient future.
- The College has a Ladies Hostel which provides safe accommodation to the students (females). The Hostel is equipped with a number of safety measures and basic necessities for the female students. The College bus also transports the students from the hostel to the college every morning and back to the hostel in the evenings. This provides the female students with safe and economical transportation. The hostel also has a secure fencing, strong gate that restricts the entry of outsiders and a guard.
- Separate toilets (Ladies and Gents) are available at the college. These Toilets also have CCTV surveillance outside for the safety of the students.

b) Counselling : The College has an independent Career and Counselling Cell that takes care of the psychological as well as academic needs of the students.

- There is a separate counselling room where students in need can see a counsellor.
- The Psychology Department is in charge of the mental well being of the students. When a female student is in the counselling room, no males are allowed in.
- The Counsellors have all been gender sensitized and attended trainings in Gender Equity.
- The Cell also provides Career counselling programs that encourages students to pursue areas of interest without regards to gender stereotyping.
- The Gender Champions are responsible for the identification of those having emotional difficulties/problems.

c) Common Room : Students' common room is available for all students, however gender sensivity is highly advocated. The College has Gender Champions (Male & female each) from each Semester. The role of each gender Champion is to teach gender sensitivity to his/her fellow students. The class representatives when elected automatically become gender Champions. The gender champions play an active role in the lives of the students – in the common rooms, classrooms, college activities or re-creations.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Answer: 6.45

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Answer: 1
7.1.3.2 Total annual power requirement (in KWH)

Answer: 15.5

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Answer: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Answer: 5.8
7.1.4.2 Annual lighting power requirement (in KWH)

Answer: 5.8

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:
*   *Solid waste management*
*   *Liquid waste management*
*   *E-waste management*

Answer:

Solid Waste Management: Realising the importance of sustainable development, many activities are undertaken to make the campus environmental friendly. Waste bins are kept at strategic points in the college in order to check littering. All the non- hazardous solid waste from the college are collected and transported to a processing or disposal site by garbage trucks which are managed by the Aizawl Municipal Corporation. The college Hostels have compost pits where organic waste are dumped in to convert them into manures. Recycling is encouraged at the college to recycle used paper and paper products. Amount of paper used has been greatly reduced by sending out all important informations regarding the college among the faculty as well as students through online facilities and LED Displays inside the campus. Used papers are collected and handed over for re-use and re-cycling by the college management.

Liquid Waste Manangement: Liquid waste are carefully disposed off through the pipelines fitted in the college and connected to the city's drainage system.The NCC have organised camp where toxic materials from the forest of Hmuifang were picked and cleared off from the area. The college organises periodically cleanliness drive to clear out toxic materials in the neighbouring areas of the campus. The College has collaborated with SIPMUI (State Investment Program Management and Implementation Unit) which is under Urban Development & Poverty Alleviation Department, Government of Mizoram, to create awareness on waste management and has even supplied the garbage bin for the college buildings.

E-waste Management : As of now, there are no proper methods being implemented to eliminate the problem of e-waste. The two methods for proper treatment of e-waste are recycling and refurbishing. The college authorities have made provisions for the disposal of e-waste created by the computers like discarded computers, office electronic equipments which are disposed off as per their condition at nominal prices to vendors collecting such type of articles.If they cannot be re-used they are stored away so that the parts can be re-used fo other use.

File Description	Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Answer:

The climate pattern of Mizoram is moist tropical to moist sub-tropical, with average state rainfall 254 centimetres (100 in) per annum. In the capital Aizawl, rainfall is about 215 centimetres (85 in). The term rainwater harvesting is being frequently used these days; however, the concept of water harvesting is not new for Mizoram. The institution also had been practicing the rainwater harvesting.

The Institution: The method of storing is a traditional method. The roofs of our homes are the best catchment areas, provided they are large enough to harvest daily water needs. The rooftop of the college is design in such a way that during rainy season the water flows down the sloping roof which flows down to plastic water tank (Sintex).The water is therefore stored for use for various purposes.

Girl's Hostel: Similarly, Rainwater harvesting is also practice in the girl's hostel. The rain water which fall on the rooftop is collected in the water tank made out of concrete cement. This water is used for multiple purposes like watering of plant.

Boy's Hostel: There is availability of 4000 litre water container to be used for rain water harvesting. another 4000 litre tanky is to be constructed.

File Description	Document
Link for Additional Information	View Document

7.1.7 Green Practices
- *Students, staff using*
a) *Bicycles*
b) *Public Transport*
c) *Pedestrian friendly roads*
- *Plastic-free campus*
- *Paperless office*
- *Green landscaping with trees and plants*

Answer:

Green practice in the Institution

- **Green Ecological Audit**: The Green audit was conducted by the Pollution Control Board. The green audit team came to examine how the institution utilizes their resources. The Audits investigated and

suggested how to use resources and energy better, map consumption and wastage.
- **Rain water Harvesting**: Mizoram is a land of heavy rainfall therefore, rain water harvesting is practiced. The college also practices Rain water harvesting. Rain water is collected and stored for re-use.
- **Anti-Plastic drive**: The College has organized event like anti-plastic drives where paper bags are made of newspapers and distributed to vendors in the locality. A campaign was conducted to spread awareness about the harmful effects of plastic, where students and staffs attended.
- **Power down**: The students and staffs are encouraged to practice light down. Turning off of power supply after every use is imparted e.g. switching off of lights when leaving the room, turning off of computer after use.
- **Use of Energy Efficient Light Bulbs**: LED blubs are used. It is more expensive than the normal blubs but worth it because they can last up to five times longer than regular light bulbs and are very bright so you won't need to turn on as many lights.
- **Transportation**: Due to uneven terrain and heavy traffic, the students and staffs do not use bicycle instead public transportation such as bus and pool taxi is used as the main means of commutation.
- **Green landscaping with trees and plants**: The college hostel has a beautiful green landscaping. The Hostel warden along with the hostellers have maintained a beautiful garden.

File Description	Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Answer: 2.36

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2.88	1.2	1.17	1.2	1

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. *Physical facilities*
2. *Provision for lift*
3. *Ramp / Rails*
4. *Braille Software/facilities*
5. *Rest Rooms*
6. *Scribes for examination*
7. *Special skill development for differently abled students*
8. *Any other similar facility (Specify)*

Answer: C. At least 4 of the above

File Description	Document

| Resources available in the institution for Divyangjan | View Document |
| link to photos and videos of facilities for Divyangjan | View Document |

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Answer: 8

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer:

| 2016-17 | 2015-16 | 2014-15 | 2013-14 | 2012-13 |
| 2 | 2 | 2 | 1 | 1 |

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Answer: 12

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer:

| 2016-17 | 2015-16 | 2014-15 | 2013-14 | 2012-13 |
| 3 | 3 | 2 | 2 | 2 |

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document
Any additional information	View Document

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Answer: No

File Description	Document
Any additional information	View Document

7.1.13 Display of core values in the institution and on its website

Answer: No

File Description	Document

| Any additional information | View Document |
| Provide URL of website that displays core values | View Document |

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Answer: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Answer: No

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Answer: No

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Answer: 10

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Answer:

The Insitution celebrates and observes the birth/death anniversary of great Indian personalities. Since most of the birth/death anniversaries of great Indian personalities are national holidays, the institution also observes these days as holidays. The well-known anniversaries are as follows:

Gandhi Jayanti: This is the birth of Mohandas Karanchand Gandhi on the 2nd October. This day is a national holidays and the institution also observes it. No particular event is organised on this day. But

events like cleanliness drive is organised to commemorate this day.

Teacher's Day: This day falls on 5th September. It is birth anniversary of Dr. Sarvepalli Radhakhrishnan is observed as Teacher's day by both the teachers and students of the institution though no particular event is organised, it is being celebrated in their respective departments.

Children's Day: Though no specific function is organised on the 14th of November to commemorate the birthday of Shri. Jawaharlal Nehru as Children's Day, special akhnowledgement is given to this day where the teachers have special lectures and words of encouragement for the students

Republic Day: The 26th of January ,Republic Day is observed as a Holiday since it is a national holiday.On this day, The Government of Mizoram organises a function and where the students of GHBC also particiants.

Independence Day: The 15th of August is a National Holiday therefore, no specific progame of function is organised but since the Government of Mizoram organises functions, the staffs of the institution attends the function. The Government of Mizoram, to commemorate this day, organises special competitions like football tournaments, essay writing competions, March-past competitions etc. The students of GHBC participates in these competitions. The NCC contingent of GHBC has also won prizes on these occasions.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Answer:

INSTITUTIONAL TRANSPARENCY IN ITS FINANCIAL, ACADEMIC, ADMINISTRATIVE AND AUXILIARY FUNCTIONS:

Transparency in Financial functions is apparent by the separation of disbursement and record-keeping. Financial decisions are made through the Planning Board, Purchase Committee, the sanctioning authority is the Principal, and all transactions are recorded by the concerned staff, which is subjected to internal and external audit. The Principal, in staff meeting, reports on all financial transactions to all members as well.

Transparency in Academic functions is evident in the fact that all initiatives, actions and decisions are through the collective body of the Heads of Department and the Academic and Examination Committee. All academic records and reports are freely made available to the students, parents, staff and any other stakeholders.Govt. Hrangbana College has been continuously dedicated to provide the best in education since its inception. The Institution aims to educate students coming from all sections of the society, empower them, inculcate human values, develop leadership qualities and help them to achieve important positions in the society.The College communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders through the College website, various media forms, public domain and College prospectus. Every year College magazine is published. Contributions are made both by the students and the faculty. This also in a way expresses the academic quality assurance of the Institution.

Transparency in Administrative and Auxiliary functions is effectively done through participative management. Government Hrangbana College stands for Leadership with Social Responsibility. Hence its entire mechanism and arrangements for Governance, Leadership and Management are powered by these ideas. The belief in decentralized and participative management, collective work, a co-operative ethos and a consultative and collaborative approach to work are what characterizes the institution, a community and shared enterprise where the purpose of this leadership is not merely quantifiable goals and targets, but the ability to make creative and constructive change in oneself and the world around. Leadership is understood in Government Hrangbana College as a quality that develops the confidence within oneself to negotiate

change, difference and challenges with equanimity, grace and compassion.The management and staff of the College are committed to make this Institution one of the best educational destinations of the State.

7.2 Best Practices
7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Answer:

The Insitution has many practices which are successful in implemented. These practices has a very wide impact on the community and has been benefiited by many.The two institutional best practices are:

1. Extension Activities: The various extension groups in the college, after careful social survey and research of the people around Aizawl city, chalk out a list of what people around them are in need of, especially the under-privileged and vulnerable section. In accordance with these needs, their actions and activities are planned. These activities are as presented below:

- Blood Donation camp is regularly organised several times annually for Government and Non-Government hospitals.
- Construction, renovation and maintenance of public urinals in the adopted villages.
- Constructions of Public Water Reservoirs benefit the local people to have adequate supply of water for their domestic purposes during dry season.
- Cleaning of public water reservoirs benefit the community to have water safe for drinking.
- Construction of waiting sheds benefits the passengers waiting for bus services to have shelter from sun and rain.
- Cleaning of Streets and Roads benefits the community to maintain clean, healthy and hygienic environment.
- Plantation and Afforestation benefits the nation to maintain environment and soil erosion.
- HIV/AIDS/Malaria awareness campaign benefits the community to acquire knowledge on precaution from these pandemic/vector-borne diseases. Red Ribbon Club is established with peer educators appointed from each class.
- Special campaign in adopted villages benefits the concerned villagers to have community assets like Passengers Sheds, Water Reservoirs, and Urinals etc.
- Participation in the various programmes for social causes such as rally for blood donations,
- Various programmes to create awareness on anti-trafficking of human, tobacco and other drugs, liquor control etc.
- Organised Anti-Plastic Drive several times at adopted villages and in the city market area, the volunteers educated the shop owners on the harmful effects of plastic and distributed and demonstrated how to make paper bags.

2. Mentoring: To foster a relationship in which the student feels that there is someone on the faculty who cares about his or her academic success and to whom he or she can turn to when the need arises

- To sensitize more faculty, staff and administrator to important issue that students face on the campus
- To assist student in adjusting to academic life as well as mentor through life's lesson.
- To have someone accountable for the students who can encourage and motivate as the student's faces the reality of life's challenges.

The details of the BEST PRACTICES ARE ATTACHED IN THE ADDITIONAL INFORMATION in the prescribed format.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Answer:

Hrangbana College has been named after Mr.Hrangbana, the donor for the establishment of the college. It is the first commerce college in Mizoram and was established in accordance with the vision of the donor, who himself was a businessman, to provide such type of education to the poor Mizo youths especially from the rural areas who cannot afford to venture outside the state. The vision of the donor was to provide education to as many people as possible. It began as a morning college, thereby providing opportunity for students who need to take up jobs simultaneously to support themselves. As such, the college till the present day has been a harbor for students coming from rural areas. Eventhough the college has been converted into a day college for several years except for the morning commerce class, it is still a college which serves and caters to the needs of students having different kinds of problems, be it financial or personal, and has always been giving a helping hand.

Hrangbana college is the place where Student Self Support Union was established for the first time in the state. It was established by three pioneer students of the college under the guidance of the Principal. As the SSU was born in GHBC, the college itself was the first headquarters of SSU and subsequently other sub-headquarters and branches were opened in different colleges, higher secondary schools and high schools over the entire state.The SSU of the college motivates and makes the students realize the importance of earning for living. Mention may be made here that a good number of students have undertaken self-employment schemes and a few of them have earned popularity for becoming successful businessmen and experts in their areas of self-employment and giving training to others.

Mizoram Students Evangelical Union, a student body was founded by Mr. R.Zatlaia, the Principal of the college.It is the first of its kind to suit thespiritual needs of the Mizo youth which started functioning in the college to which other colleges and higher secondary schools have their affiliation. MSEU is a registered society under the Government of Mizoram.

Hrangbana college also excels in sports, it has been champion of the Mizoram University Sports several times and is the only college which could grab the championship shield by winning three consecutive years.

The location of the college is also a distinct feature in the sense that it is centrally located and easily accessible from all parts of the city. It is situated close to different banks and there is an ATM booth in the college building itself. There is also a hospital nearby in case of emergencies. It is also close to the marketplace and a community hall. Important government offices like Directorate of School Education and Higher and Technical Education and many other like offices are only at a walking distance.

File Description	Document
Link for Additional Information	[View Document](#)

Extended Profile

Program

Number of courses offered by the institution across all programs during the last five years

Answer: 10

Number of self-financed Programs offered by college

Answer: 0

Number of new programmes introduced in the college during the last five years

Answer: 0
Students

Number of students year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1920	1813	1552	1311	1664

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
810	906	728	650	832

Number of outgoing / final year students year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
572	374	478	252	575

Total number of outgoing / final year students

Answer: 2251
Teachers

Number of teachers year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
69	66	67	60	63

Number of full time teachers year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
52	51	53	51	55

Number of sanctioned posts year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
53	53	53	53	55

Total experience of full-time teachers

Answer: 1569

Number of full time teachers worked in the institution during the last 5 years

Answer: 61
Institution

Total number of classrooms and seminar halls

Answer: 24

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
83.31	62.62	56.83	47.37	55.08

Number of computers

Answer: 107

Unit cost of education including the salary component(INR in Lakhs)

Answer: .578

Unit cost of education excluding the salary component(INR in Lakhs)

Answer: .043

Conclusion

Additional Information :

Govt. Hrangbana College has to function within the ambit of the rules and regulation as framed by the State Government. At the same time, the college has to take cognizance of the guidelines sent by U.G.C., from time to time, and to be vigilant about fostering the same in developing its academic ambience. Still the college has adopted some methods of its own to further the scope of innovation and creativity among its students.

It has an inbuilt institutional assurance mechanism, where not only planning takes place but also ensures proper implementation, mid term review and formal evaluation. Continuous interaction among faculty members, between faculty and HODs coupled with constructive interaction at regular intervals act as an effective internal quality check in the academic front.

Endeavours to expand and improve has been undertaken, satellite campus has been proposed and initiatives has been actively taken. The Mizoram University has finally taken a positive step towards opening PG courses in the affiliated colleges, and the college will immediately proceed towards taking the open door as soon as it is finalised.

The Boy's Hostel cum outdoor sports facility center is under construction in Muthi, which is also a definite step towards institutional expansion. The institution also understands and support the green initiatives that the nation is currently engaged, as such, green audit has been done by environmental experts from the Pollution Control Board with very satisfying results. Student-centric learning and holististic development is and will be the primary goal of Govt. Hrangbana College.

Concluding Remarks:

Conclusion

Govt. Hrangbana College has been privileged to undergo re-assessment for the third time, and honoured to undertake an exercise of self-study for re-accreditation, a chance to introspect itself analytically. This introspection provides an opportunity to address ourselves again on whether our academic endeavors are fulfilling personal, societal and national needs of the stakeholders. The academic output of the college speaks adequately for itself; some of the students have topped in the University Examinations, some have clinched the medals and accolades in games & sports, cultural, debates, quiz, NSS and NCC activities etc.

However, we are still far from being established as an ideal institution as such and we do not have any feign claims of being so. We are aware of our shortcomings and limitations. Nevertheless, there is tremendous potential for further improvement and expansion.

The college has always maintained a close-knit familial environment and cordial relationships with all stakeholders. It is our utmost desire that the SSR reflects such an atmosphere where the foundational basis is that truth prevails, excellence and integrity prevails, and uphill is the road that we wish to take to reach the highest possible level of quality, that serves the nation and mankind at its best.

EXCLUDED METRICES

List of Excluded Metrices

1 Curricular Aspects : Weightage (100)

1.3 Curriculum Enrichment : Weightage (30)

Ref No	Details of Metric	weightage	Metric Performance
1.3.3	Percentage of students undertaking field projects / internships (Metric Type : **Derived** , Question Type : **QN** , Evaluation : **By DVV** , Nature :**Value**)	5	9.48

ANNEXURE

1.Metrics Level Deviations
 Metric ID Sub Questions and Answers before and after DVV Verification

Number of certificate/diploma program introduced during the last five years

1.1.2

    1.1.2.1. **Number of certificate/diploma programs introduced year-wise during the last five years**

Remark : supporting doucment not authorised. link error

Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

1.1.3

    1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3

    2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Remark : Neither Institutional data of HEI supporting document not provided

Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2

    2.3.2.1. Number of teachers using ICT
Answer before DVV Verification : 52
Answer after DVV Verification: 52

Remark : unable to open link

Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4

    2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Remark : Corrected as per HEI input

Average pass percentage of Students

2.6.3

    2.6.3.1. Total number of final year students who passed the examination conducted by Institution.
Answer before DVV Verification : 452
Answer after DVV Verification: 452

    2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution
Answer before DVV Verification : 572
Answer after DVV Verification: 572

Remark : No relevant supporting document uploaded

3.1.1

Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

    3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise

during the last five years(INR in Lakhs)

Remark : The supporting document does not provide any authenticity for the grants for projects

The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

3.3.1

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : The college URL does not open. attached document is not authorised

Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.3

3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years

Remark : corrected as per HEI revised input. However attached links do not open

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Remark : Corrected a per HEI revised input.

Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 22

Answer after DVV Verification: 22

Remark : unable to open link

Availability of remote access to e-resources of the library

4.2.5

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : Unable to open link

5.1.3   Number of capability enhancement and development schemes –

1. For competitive examinations

2. Career counselling

3. Soft skill development

4. Remedial coaching

5. Language lab

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : B. Any 6 of the above

Answer After DVV Verification: D. Any 4 of the above

Remark : Unable to open link

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

5.1.6

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : No authorised minutes, circulars or any relevant supporting document is uploaded

Number of Alumni Association / Chapters meetings held during the last five years

5.4.3

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Remark : Minutes looks not elevant. documents not authorised

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Remark : Corrected as per HEI revised input. However supporting document is not authorised and Circulars / brochures regarding programs are also not uploaded

Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Remark : Link not opening

Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF

6.5.4

4. ISO Certification

5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: D. Any 1 of the above

Remark : Corrected as per HEI's revised input

7.1.9   Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students

8. Any other similar facility (Specify)

Answer before DVV Verification : B. At least 6 of the above
Answer After DVV Verification: C. At least 4 of the above
Remark : Corrected as per HEI's revised input

Number of Specific initiatives to address locational advantages and disadvantages during the last five years

7.1.10
7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years
Remark : The metric in question is understood differently and therefore the attached document is not relevant

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

7.1.12
Answer before DVV Verification : Yes
Answer After DVV Verification: No
Remark : College link does not opne. the attached document not authorised

Display of core values in the institution and on its website

7.1.13
Answer before DVV Verification : Yes
Answer After DVV Verification: No
Remark : link does not open. Document update not authorised

The institution offers a course on Human Values and professional ethics

7.1.15
Answer before DVV Verification : Yes
Answer After DVV Verification: No
Remark : Not authorised and link not opening

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

7.1.16
Answer before DVV Verification : Yes
Answer After DVV Verification: No
Remark : Not authorised and link not opening

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations