

**OFFICE OF THE PRINCIPAL
GOVT. HRANGBANA COLLEGE, AIZAWL**

OFFICE ORDER

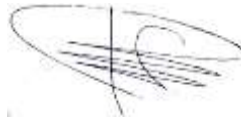
In partial modification of Office Order No *No. A. 12041/2/18-HBC/ Dated: Aizawl the 8th July, 2022* and for the interest of the College, changes are made for the following Office Bearers and Members of Various Committees with immediate effect and until further order.

Sd/- Dr. H.LALZIDINGA
Principal

Memo No. A. 12041/2/18-HBC/7826 Dated: Aizawl the 13th April, 2023

Copy to :

1. Director, College Development Council –*for information*
2. Director, Higher & Technical Education- *for information*
3. All concerned – *for information*



(Dr. H.LALZIDINGA)
Principal
Govt. Hrangbana College
Aizawl : Mizoram

VARIOUS COMMITTEES KEYPOINTS:

1. Various committees have been restructured for a period of two years, 2023-2024
2. It shall be reviewed annually to accommodate any changes required to be made.
3. Each committee is required to meet at least once quarterly (i.e., four times in a year) and thereby make a report of all actions taken.
4. Minute books, Activity Book / Documentation and financial Account books (where necessary) must be maintained, with details of all activities written.
5. There will be a Quality Workshop in the beginning of each Semester with Reports on Action Taken Report in the previous semester and Plan of Action for the next semester.
6. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.
7. Annual Reports will be published. (Uniform Report Format to be developed)
8. Budgets may be made and submitted to the Principal, where necessary.

Principal

Vice Principal

Co-ordinator, IQAC

Co-ordinator, RUSA

Co-ordinator, UGC

Co-ordinator, IGNOU

Co-ordinator, Acad & Exam

Librarian

Women's Hostel Supdt.

Dr. H. Lalzidinga

Pu Lalthlengliana Hrahsel

Dr. Lalbiakzuali

Pu Vanlalpeka

Dr. B. Lalfakawmi

Dr. Darchuailova Renthlei

Pi Laldinpuii

Dr. Lalchatuana

Dr. H.S. Lalbiakengi

1. PLANNING & ADVISORY COMMITTEE

Chairman	: Principal
Vice Chairman	: Vice Principal
Secretary	: Co-ordinator, IQAC

Members:

- | | |
|---------------------------------|-----------------------------|
| 1. All Heads of the Departments | 2. Representative, H & TE |
| 3. Director, CDC | 4. Head Assistant, GHBC |
| 5. Co-ordinator, UGC | 6. Co-ordinator, RUSA |
| 7. Co-ordinator, Acad. & Exam. | 8. Mentor, MZU |
| 9. Ms. Zonunsangi | 10. Pu John K. Laldingliana |

Nature of work:

1. To approve the proposal for development schemes under RUSA, UGC etc., for colleges, identifying its needs and deciding on its priorities.
2. To allocate budgets for improving the standards of teaching and research at various levels.
3. To make the overall-short, medium, and long-term plans and allocate responsibility areas.
4. To review current operations and identify key points for improvement(s).
5. To envisage the desired results of the predetermined targets by monitoring all activities.
6. To impart expert advice on all matters regarding UGC related funds, RUSA, co-curricular activities and various committees and cells of the college.
7. To make nominations for teachers' awards and achievements to various agencies (State, National and International).
8. To make collaborations and networking with various agencies, institutions, colleges and universities (State, National and International).

2. INFRASTRUCTURE & CAMPUS DEVELOPMENT COMMITTEE

Chairman	: Principal
Vice Chairman	: Vice Principal
Secretary	: Ms. Lianzami Kiangte
Assistant Secretary	: Mr. John K. Laldingliana

Members :

- | | |
|-------------------------------------|-------------------------------------|
| 1. Co-ordinator, IQAC | 2. Co-ordinator, UGC |
| 3. Co-ordinator, RUSA | 3. Ms. Zonunsangi |
| 4. Mr. Lalchangliana | 5. Dr. B. Lalfakawmi |
| 6. Pi Ngurliani Sailo, HA | 7. Er. David Sapzova, PWD, GOM |
| 8. Ms. H. Lalhmingmawii, Architect. | 10. Nominated representative of MZU |

Nature of work:

1. To undertake all activities/projects concerning building(s) and infrastructure maintenance and development.
2. To make proper records of funds allocated for building(s) and infrastructure.
3. To monitor all ongoing day to day operations of any building(s) projects.

3. BELLEI MUAL PROJECT TEAM:

Convener	: Pi Lianzami Khiangte
Co-convener	: Dr. H. Lalzidinga, Principal
Adviser	: Pu Lalrochuanga Pachuau, Former Principal
Secretary	: Pi Lianchhingpuii
Asst. Secretary	: Pu John L.Pachuau
Members	: 1. Pu Lalthlengliana Hrahse, Vice Principal
	2. Pu Lalchangeliana
	3. Pi Zonunsangi
	4. Prof. Zothanzami

Nature of work :

1. To undertake the pioneering work of initializing Bellei mual campus.
2. To look out and pursue funding avenues.
3. To initiate any other work related to the project.

4. LIBRARY COMMITTEE

Chairman	: Principal
Secretary	: Dr. Lalchatuana, Librarian
Asst. Secretary	: Ms. F. Vanlalhmangaihhsangi, Geography Dept.
Treasurer	: Ms. H. Lalengzuali, Political Science Dept.
Adviser	: Prof. Kalyan Adak, Commerce Dept.

Members:

1. Ms. H. Lalawmpuii, Mizo Dept.
2. Ms. Lalhrualtuangi, English Dept.
3. Ms. Lynda Vanlalruati, Education Dept.
4. Ms. Laldinpuii, Economics Dept.
5. Mr. C. Laldampaui, History Dept.
6. Ms. Lalparmawii Khiangte, Psychology Dept.
7. Dr. Malsawmi Pachuau, PA Dept.
8. Ms. Ngurliani Sailo, HA
9. Mr. Sangchhuankhuma, Asst. Librarian

Nature of work:

1. To ensure that library facilities are made user-friendly with effective and innovative library software.
2. To ensure documentation and safe keeping of all library books.
3. To make proposals for optimum utilization of library funds.
4. To continuously improve on the quality and volume of reading materials and other such facilities.

5. To organise Orientation and Awareness programmes amongst the students annually.
6. To ensure that students make frequent visits and make good use of the library.

5. RASHTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA) FUNCTIONARY

BOARD OF GOVERNORS:

Chairman	: Director, H&TE
Vice Chairman	: Principal
Secretary	: Mr. Vanlalpeka, Co-ordinator, RUSA
Assistant Secretary	: Mr. C. Lalhumbika, Asst. Co-ordinator, RUSA

NODAL OFFICERS:

1. Academic Activities	: Vice Principal
2. Civil Works etc.	: Mr. Lalchangliana
3. Procurement	: Dr. Lalbiakzuali
4. Financial Aspects	: Dr. Rohmingliani
5. Equity Assurance & Implementation	: Mr. C.Laldampaia
6. Y.M.A	: Mr. Lalmachhuana, VP-CYMA
7. M.H.I.P	: Pi T. Lalthangpuii, MHIP Hqrs

Nature of Work:

1. To take all policy dimensions with regard to smooth, cost effective and timely implementation of the Institutional project.
2. To form, supervise and guide various committees required for project implementation and internal project monitoring.
3. To ensure proper utilization of project fund and timely submission of Financial Management Reports (FMRs) and Utilization Certificates.
4. To monitor progress in the carry out of all the proposal activities, resolve bottlenecks, and enable the Institution to achieve targets for all key indicators.

MONITORING UNIT

Chairman	: Principal
Secretary	: Co-ordinator, RUSA
Asst. Secretary	: Mr. C. Lalhumbika, Asst. Co-ordinator, RUSA

Members :

- | | |
|-----------------------------|------------------------------------|
| 1). All RUSA Nodal Officers | 2) Prof. Kalyan Adak |
| 3) Mr. B.Lalrawngbawla | 4) Dr. Lalchatuana, Librarian |
| 5) Head Assistant | 5) Vice President, Students' Union |
| 6) Er. David Sapzova | |

Nature of Work:

1. Procurement of Goods, Works and Services.
2. Financial Management.
3. Implementation of faculty & Staff development, activities and programme
4. Monitoring project implementation.

6. INTERNAL QUALITY ASSURANCE CELL (IQAC)

Chairman	:	Principal
Vice Chairman	:	Vice Principal
Coordinator	:	Dr. Lalbiakzuali
Asst. Coordinator	:	Dr. B. Lalfakawmi

Members :

I. IQAC Core Group

- | | |
|--------------------------------|--------------------------------|
| 1. Ms. Lynda Vanlalruati | 2. Ms. H. Lalengzuali |
| 3. Dr. H. Lalzuithangi | 4. Ms. Marie Zodinpuui |
| 5. Ms. F. Vanlalhmangaihshangi | 6. Mr. Laldingliana Sailo |
| 7. Mr. H. Lalropianga | 8. Ms. Lalhunmawii Chhakchhuak |
| 9. Mr. Doumuanlal | 10. Mr. Lalrinnggheta |

II. From Local Society

11. Mr. Vanneihluanga, Local Society
12. Mr. Zohmingthanga, Local Society

III. From Faculty

- | | |
|------------------------|-----------------------|
| 13. Dr. Rohmingliani | 14. Prof. Kalyan Adak |
| 15. Ms. Lianchhingpuui | 16. Coordinator, RUSA |
| 17. Coordinator, UGC | |

IV. From Department of H&TE

18. Mr. Laltanpuia, Jt. Director, QAC
19. Dr. C. Zarzoliana, Jt. Director, RUSA

V. From Alumni & Students

20. President, Alumni Association
21. Vice President, S.U., GHBC

VI. From Administration

- | | |
|---------------|--------------------|
| 22. Librarian | 23. Head Assistant |
|---------------|--------------------|

Nature of work:

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College.

- To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices.

7. ACADEMIC & EXAMINATION COMMITTEE

Chairman	: Principal
Vice-Chairman	: Vice Principal
Co-ordinator	: Mr. Lalchangliana
Asst. Co-ordinator	: Mr. B. Lalrawngbawla

Members:

- All Heads of Departments
- Head Assistant
- Office clerk i/c Examination
- Coordinator, IQAC
- Mr. Laldingliana Sailo
- Mr. H. Lalropianga
- Ms Judy Lalremruati Ralte

Nature of work:

- To frame annual plan of action for academic activities.
- To conduct all internal & external examinations (MZU, MSSSB, MPSC, UPSC etc) in the college.
- To improve on the evaluation and assessment systems, if necessary.

8. DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE

Chairman	: Mr. John K. Laldingliana
Secretary	: Mr. B. Lalrawngbawla

Members:

- Ms Lynda Vanlalruati
- Ms. H. Lalengzuali
- Dr. Juliet Lalremmawii Ralte
- Mr. C. Laldampaui

Nature of work:

- To communicate the rules and regulations to all the stakeholders and ensure discipline is maintained.
- To implement a Discipline & Grievance Redressal Mechanism for all the stakeholders.
- To give a fair hearing to any complaint(s) and take steps to redress grievances.
- To work closely with the Academic & Examination Committee in addressing exam related issues.

9. PURCHASE COMMITTEE

Chairman	: Principal
Vice Chairman	: Vice Principal
Secretary	: Mr. Lalmalsawma Ralte

Members :

- Ms Lianchhingpuii
- Ms. H. Lalthanpuii
- Mr. John K. Laldingliana.
- Dr. Lalfakzuala

Nature of work:

1. To oversee all purchase of property/material/goods etc.
2. To screen all the purchase requisitions for validity and relevance, and make approvals accordingly.
3. To review and impose the submission of reports for utilization of funds.

10. INTERNAL COMPLAINTS COMMITTEE (ICC)

Presiding Officer : Dr. Rohmingliani

Secretary : Ms. Marie Zodinpuii

Members:

- | | |
|------------------------------------|--------------------------|
| 1. Dr. B. Lalfakawmi | 2. Mr. Vanlallura |
| 3. Ms. Ngurliani Sailo, H/A | 4. Mr. Sangchhuankhuma |
| 5. Ms. C. Ramdinmawii, Advocate | 6. General Secretary, SU |
| 7. President, MHIP-Chanmari Branch | |

Responsibilities of ICC:

1. To provide assistance if an employee/student chooses to file a complaint regarding sexual harassment with the police.
2. To provide mechanism of dispute redressal and dialogue through fair and just conciliation regarding sexual harassment without undermining the complainant's rights.
3. To protect the safety of the complainant by maintaining confidentiality and protecting the complainant's identity.
4. To provide mandatory relief to the aggrieved by way of sanctioned, leave, relaxation of attendance, transfer to another department as required during the pendency of the complaint.
5. To exercise the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

11. ANTI-RAGGING COMMITTEE & LEGAL AID CELL

Chairman : Ms. Laldinpuii

Secretary : Mr. Doumuanlal

Members :

- | | |
|-----------------------------|------------------------------|
| 1. Mr. John K. Laldingliana | 2. Dr. Lalfakzuala |
| 3. Mr. John L. Pachuau | 4. Ms. Lalhruaitluangi Sailo |
| 5. Ms. P.C. Laltlanliani | 6. Head Assistant |

Nature of work:

1. To ensure strict adherence to the anti-ragging rules, and facilitate redressal for the aggrieved students.

2. To create legal awareness of rights and duties, and facilitate the redressal of students and staffs' grievances and complaints with regard to legal matters.
3. To establish partnership/collaborations with reliable law firms.

12. EQUAL OPPORTUNITY & WOMEN DEVELOPMENT CELL

Chairman : Dr. B. Lalfakawmi
 Secretary : Ms. F. Vanlalmangaihshangi
 Advisor : Principal

Members :

- | | |
|---------------------------|-----------------------------|
| 1. Ms. Zomuani Cherpoot | 2. Ms. Marie Zodinpuui |
| 3. Mr. Isaac Vanlalhruaia | 6. Ms. Lalmangaihshangi |
| 7. Dr. P.C. Lalmingsangi | 8. Ms. Lalparmawii Khiangte |
| 9. Ms. H. Lalthanpuui | |

Nature of work:

1. To provide opportunity for under privileged, physically challenged in college admission, hostel admission, stipend/scholarship, book grant, etc.
2. To appoint Gender Champions amongst the students and continuously monitor their activities.
3. To raise funds amongst the faculty for Poor Students' Fund
4. To research, promote, create awareness, advocate on women development and welfare.

13. ARCHIVE COMMITTEE

Chairman : Dr. Darchuailova Renthlei
 Secretary : Mr. Laltlanmawia

Members:

- | | |
|--------------------------|------------------------------|
| 1. Dr. Lalchatuana | 2. Dr. Rosaline Varsangzuali |
| 3. Mr. Lalmalsawma Ralte | 4. Dr. Tracy Lalduhawmi |
| 5. Dr. H.S.Lalbiakengi | 6. Ms. Ramengmawii |
| 7. Mr. Sangchhuankhuma | 8. Mr. Lalringheta |

Nature of work:

1. To maintain the college records of important dates and events.
2. To ensure the upkeep and advancement of the college archive.
3. To collect and preserve important artefact and materials for the archive.
4. To organise promotional events and activities.

**OFFICE OF THE PRINCIPAL
GOVT. HRANGBANA COLLEGE, AIZAWL**

OFFICE ORDER

In partial modification of Office Order No *No. A. 12041/2/18-HBC/ Dated: Aizawl the 21st Jan, 2020* and for the interest of the College, changes are made for the following Office Bearers and Members of Various Committee with immediate effect and until further Order.

Sd/- LALROCHUANGA PACHUAU
Principal

Memo No. A. 12041/2/18-HBC/6541 Dated: Aizawl the 25th June, 2020

Copy to :

1. Director, College Development Council –*for information*
2. Director, Higher & Technical Education- *for information*
3. All concerned – *for information*



(LALROCHUANGA PACHUAU)

Principal

Govt. Hrangbana College

Aizawl : Mizoram

VARIOUS COMMITTEES

KEYPOINTS:

1. *Various committees has been restructured for the period of two years. 2020-2021.*
2. *It shall be reviewed annually to accommodate any changes required to be made.*
3. *Each committee is required to meet at least once quarterly (i.e., four times in a year) and thereby make a report of all action taken.*
4. *Minute books, Activity Book / Documentation and Financial Account books (where necessary) must be maintained, with details of all activities written.*
5. *There will be a Quality Workshop in the beginning of each Semester with Reports on Action Taken Report in the previous semester and Plan of Action for the next semester.*
6. *The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.*
7. *Annual Reports will be published. (Uniform Report Format to be developed)*
8. *BUDGETS may be made and submitted to the Principal, where necessary.*

**Co-ordinators :*

1. *IQAC – Dr. Lalbiakzuali*
2. *UGC – Mr. Lalchangliana*
3. *RUSA- Mr. Vanlalpeka*
4. *Academic & Examination – Mr. Lalchangliana*

6. DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE:

Chairman : Mr. Lalhlengliana Hrahse

Secretary : Mr. B. Lalrawngbawla

Members:

- | | |
|---------------------------------|----------------------|
| 1. Ms. Zohmingliani Lyngdoh | 2. Ms. H. Lalzari |
| 3. Mr. Ngurthankima Sailo | 4. Prof. Kalyan Adak |
| 5. Ms. Lianchhingpuii | 6. Dr. Zothanzami |
| 7. Dr. Juliet Lalremmawii Ralte | |

Nature of work:

1. To communicate the rules and regulations to all the stakeholders and ensure discipline is maintained.
2. To implement a **Discipline & Grievance Redressal Mechanism** for all the stakeholders.
3. To give a fair hearing to any complaint(s) and find solutions and take steps to redress grievances.

9. ANTI-RAGGING COMMITTEE & LEGAL AID CELL

Chairman : Mr. Vanlalpeka

Secretary : Mr. Vanlallura

Members :

- | | |
|---------------------------|------------------------|
| 1. Ms. Lalhlamuani | 2. Ms. Laldinpuii |
| 3. Dr. Lalfakzuala | 4. Mr. Domuanlal |
| 5. Mr. Laldingliana Sailo | 6. Ms. Ngurliani Sailo |

Nature of work:

1. To ensure strict adherence to the anti-ragging rules, and facilitate redressal for the aggrieved students.
2. To create legal awareness of rights and duties, and facilitate the redressal of students and staffs' grievances and complaints with regard to legal matters.
3. To establish partnership/collaborations with reliable law firms.

33. INTERNAL COMPLAINT COMMITTEE (ICC)

Presiding Officer : Dr. Rohmingliani

Member, Secretary: Ms. Marie Zodinpuui

Members:

1. Dr. B. Lalfakawmi
2. Dr. Lalnunpuia Sailo
3. Ms. Ngurliani Sailo
4. Mr. Sangchhuankhuma
5. Ms. C. Ramdinmawii, Advocate
 1. to provide assistance if an employee/student chooses to file a complaint regarding sexual harassment with the police.
 2. to provide mechanism of dispute redressal and dialogue through fair and just conciliation regarding sexual harassment without undermining the complainant's rights.
 3. to protect the safety of the complainant by maintaining confidentiality and protecting the complainant's identity.
 4. to provide mandatory relief to the aggrieved by way of sanctioned, leave, relaxation of attendance, transfer to another department as required during the pendency of the complaint.

**OFFICE OF THE PRINCIPAL
GOVT. HRANGBANA COLLEGE, AIZAWL**


OFFICE ORDER

In partial modification of Office Order No *No. A. 12041/2/18-HBC/ Dated: Aizawl the 25th June, 2020* and for the interest of the College, changes are made for the following Office Bearers and Members of Various Committees with immediate effect and until further order.

Sd/- LALROCHUANGA PACHUAU
Principal

Memo No. A. 12041/2/18-HBC/7826 Dated: Aizawl the 8th July, 2022
Copy to :

1. Director, College Development Council –*for information*
2. Director, Higher & Technical Education- *for information*
3. All concerned – *for information*



(LALROCHUANGA PACHUAU)
Principal
Govt. Hrangbana College
Aizawl : Mizoram

VARIOUS COMMITTEES

KEYPOINTS:

- 1. Various committees have been restructured for a period of two years. 2022- 2024.**
- 2. It shall be reviewed annually to accommodate any changes required to be made.**
- 3. Each committee is required to meet at least once quarterly (i.e., four times in a year) and thereby make a report of all actions taken.**
- 4. Minute books, Activity Book / Documentation and financial Account books (where necessary) must be maintained, with details of all activities written.**
- 5. There will be a Quality Workshop in the beginning of each Semester with Reports on Action Taken Report in the previous semester and Plan of Action for the next semester.**
- 6. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.**
- 7. Annual Reports will be published. (Uniform Report Format to be developed)**
- 8. Budgets may be made and submitted to the Principal, where necessary.**

Principal – Mr. Lalrochuanga Pachuau

Vice Principal – Dr. H. Lalzidinga

Co-ordinator, IQAC & EKC- Dr. Lalbiakzuali

Co-ordinator, RUSA- Mr. Vanlalpeka

Co-ordinator, UGC-Dr. B. Lalfakawmi

Co-ordinator, IGNOU – Dr. Darchuailova Renthlei

Co-ordinator, Acad &Exam – Mr. Lalchangliana

Librarian – Dr. Lalchatuana

Women's Hostel Supdt. – Dr. H.S. Lalbiakengi

Head Assistant – Ms. Ngurliani Sailo

5. DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE

Chairman : Mr. Lalthlengliana Hrahsel

Secretary : Mr. B. Lalrawngbawla

Members:

1. Ms. Zohmingliani Lyngdoh
2. Ms. H. Lalzari
3. Mr. John K. Laldingliana
4. Ms. H. Lalengzuali
5. Dr. Juliet Lalremmawii Ralte

Nature of work:

1. To communicate the rules and regulations to all the stakeholders and ensure discipline is maintained.
2. To implement a Discipline & Grievance Redressal Mechanism for all the stakeholders.
3. To give a fair hearing to any complaint(s) and find solutions and take steps to redress grievances.
4. To work closely with the Academic & Examination Committee in addressing exam related issues.

8. ANTI-RAGGING COMMITTEE & LEGAL AID CELL

Chairman : Ms. Laldinpuii

Secretary : Dr. C. Lalrinfeli

Members :

1. Mr. John K. Laldingliana
2. Dr. Lalfakzuala
3. Dr. Lalnunpuia Sailo
4. Mr. Doumuanlal
5. Head Assistant

Nature of work:

1. To ensure strict adherence to the anti-ragging rules, and facilitate redressal for the aggrieved students.
2. To create legal awareness of rights and duties, and facilitate the redressal of students and staffs' grievances and complaints with regard to legal matters.
3. To establish partnership/collaborations with reliable law firms.

9. INTERNAL COMPLAINTS COMMITTEE (ICC)

Presiding Officer : Dr. Rohmingliani

Secretary : Ms. Marie Zodinpuui

Members:

1. Dr. B. Lalfakawmi
2. Dr. Lalnunpuia Sailo
3. Ms. Ngurliani Sailo, H/A
4. Mr. Sangchhuankhuma
5. Ms. C. Ramdinmawii, Advocate

Responsibilities of ICC:

1. to provide assistance if an employee/student chooses to file a complaint regarding sexual harassment with the police.
2. to provide mechanism of dispute redressal and dialogue through fair and just conciliation regarding sexual harassment without undermining the complainant's rights.
3. to protect the safety of the complainant by maintaining confidentiality and protecting the complainant's identity.
4. to provide mandatory relief to the aggrieved by way of sanctioned, leave, relaxation of attendance, transfer to another department as required during the pendency of the complaint.

GOVT. HRANGBANA COLLEGE :AIZAWL

OFFICE ORDER

This is for information to all concerned that different committees have been re-constituted for all round development of the college with immediate effect. This Order will supersede the previous Notification vide No. A. 12024/1/03-HBC/1565 Dt. 14.06.2013.

Sd/- LALHMINGTHANGA
Principal

Memo No. A. 12041/2/18-HBC/5259 Dated: Aizawl the 21st Jan, 2019

Copy to :

1. Director, College Development Council –*for information*
2. Director, Higher & Technical Education- *for information*
3. All concerned – *for information*


(LALHMINGTHANGA)

Principal

Govt. Hrangbana College
Aizawl : Mizoram

VARIOUS COMMITTEES

KEYPOINTS:

- 1. Various committees has been restructured for the period of two years. 2019-2020.*
- 2. It shall be reviewed annually to accommodate any changes required to be made.*
- 3. Each committee is required to meet at least once quarterly (i.e., four times in a year) and thereby make a report of all action taken.*
- 4. Minute books, Activity Book/Documentation and Financial Account books (where necessary) must be maintained, with details of all activities written.*
- 5. There will be a Quality Workshop in the beginning of each Semester with Reports on Action Taken Report in the previous semester and Plan of Action for the next semester.*
- 6. The agendum, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.*
- 7. Annual Reports will be published. (Uniform Report Format to be developed)*
- 8. BUDGETS may be made and submitted to the Principal, where necessary.*

5. DISCIPLINARY AND GRIEVANCE REDRESSAL COMMITTEE:

Chairman : Mr. H. Lalzidinga

Secretary : Mr. Lalrawngbawla

Members :

1. Ms. Zohmingliani Lyngdoh
2. Ms. H. Lalzari
3. Mr. Ngurthankima Sailo
4. Prof. Kalyan Adak
5. Ms. Lianchhingpuii
6. Dr. Zothanzami
7. Dr. Juliet Lalremmawii Ralte

Nature of work:

1. To communicate the rules and regulations to all the stakeholders and ensure discipline is maintained.
2. To implement a **Discipline & Grievance Redressal Mechanism** for all the stakeholders.
3. To give a fair hearing to any complaint(s) and find solutions and take steps to redress grievances.

8. ANTI-RAGGING COMMITTEE and LEGAL AID CELL

Chairman : Mr. Vanlalpeka

Secretary : Ms. Judy Lalremruati Ralte

Members :

1. Mr. Rokailiana / Domuanlal
2. Ms. Lalthlamuani
3. Ms. Laldinpuii
4. Dr. Lalfakzuala
5. Mr. P. L. Joseph Lalliantluanga
6. Ms. Ngurliani Sailo

1. To ensure strict adherence to the anti-ragging rules, and facilitate redressal for the aggrieved students.
2. To create legal awareness of rights and duties, and facilitate the redressal of students and staffs' grievances and complaints with regard to legal matters.
3. To establish partnership/collaborations with reliable law firms.

10. WOMEN DEVELOPMENT CELL(WDC) and ANTI-SEXUAL HARASSMENT CELL.

Chairman : Dr. Rohmingliani

Secretary : Ms. Marie Zodinpuii

Members :

1. Mr. Vanlaltluanga Ralte
2. Ms. Zonunsangi
3. Ms. B. Lalfakawmi
4. Ms. Laldinpuii
5. Dr. Melody Laltanpuii
6. Ms C. Vanlalvawni
7. Ms. Lalparmawii Khiangte

Nature of Work:

1. To exercise the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
2. To research, promote, create awareness, advocate on women development and welfare.

GOVT. HRANGBANA COLLEGE

AIZAWL - 796007 Phone : 2306540/2342953

MIZORAM Fax : (0389)2340984 Phone 0389 2306540

Dated Aizawl, the 14th 2016

www.ghbc.edu.in Mail – hrangbanacollege2014@gmail.com

OFFICE ORDER No. A. 12024/1/03-HBC/_____

This is for information to all concerned that different committees have been reconstituted as per UGC Guidelines for all round development of the College and Utilization of Development Grant to College under XIIth Plan with immediate effect.

This Office Order will supersedes the previous Notification vide No. A. 12024/1/03 HBC/1565 Dt 4.6.2013.

I PLANNING BOARD

Chairman :

Vice Chairman :

Secretary :

Members :

Nature of work:

1. To approve the proposal for development of undergraduate the UGC GDA to colleges, identifying its needs and deciding on its priorities.
2. To allocate budgets for such development works, improving the standards of teaching and research at various levels.
3. To make the overall responsibility areas for each committee.
4. To review current operations and identify key points for improvement.
5. To envision the desired results of the predetermined targets by monitoring steps to achieve it.

II BUILDING AND INFRASTRUCTURE DEVELOPMENT

Chairman :

Vice- Chairman :

Secretary :

Members :

AIZAWL - 796007 Phone : 2306540/2342953

MIZORAM Fax : (0389)2340984

Fax-0389 2340984; Phone

Dated Aizawl, the 14th

OFFICE ORDER

Mr. Lal Rinawma, Principal

Mr. Rokailiana, Vice Principal

Mr. Lalchatuana, Librarian

All Heads of the Departments

Representative of H & TE Department

Director, CDC

Advisor, Equal Opportunity Cell

Ms. Lalrochhari, HA

Coordinator, IQAC

Coordinator, RUSA

education under

overall-short, medium and long term plans and allocate

COMMITTEE

Mr. C. Lungmuana

Mr. Lal Rinawma, Principal

Mr. Lalchangliana

Mr. Rokailiana, Vice Principal

Mr. LalrochuangaPachau

Mrs. LianzamiKhangte

Mr. Lalchatuana, Librarian

Mr. Lallianmawia

Er. David Sapzova, PWD,GOM

Ms. H. Lalhmingmawii, Architect

Nominated Representative of MZU

Coordinator, RUSA

Coordinator, IQAC

Phone-0389 2306540

June, 2016

VIII ANTI-RAGGING COMMITTEE

Chairman : Mr. Lal Rinawma

Secretary : Mr. Vanlalpeka
Members : Ms. Zohmingliani
Ms. LalsawmzualiHnamte
Ms. NgurlianiSailo
Mr. V. Vankhama
Mr. P. L. Joseph Liantluanga
Mr. Lalrohlua (Rotea)

Nature of work:

1. To ensure strict adherence to the anti-ragging rule.
2. To facilitate immediate action against ragging and providing redressal for the aggrieved students.