

**MINUTES OF THE MEETING AND ACTION TAKEN REPORT OF THE IQAC  
GOVT. HRANGBANA COLLEGE, AIZAWL, MIZORAM**

TIME : 4<sup>th</sup> July, 2014 @ 11:30 am

PLACE : Principal's Room

**MEMBERS PRESENT:**

- |  |  |
|--|--|
| 1. Mr. Lal Rinawma, Principal - Chairman                     | 2. Mr. Rokailiana, Vice-Principal      |
| 3. Mr. John K. Laldingliana, Coordinator                     | 4. Dr. Sanny Tochwawng, Cm             |
| 5. Mr. H.P.Lalzuala, Cm                                      | 6. Mrs. Lalthlamuani Kiangte, Cm       |
| 7. Mr. Lalchatuana, Cm                                       | 8. Mr. Lalhmingthanga, Cm              |
| 9. Dr. Zothanzami, Asst. Coordinator                         | 10. Dr. C. Zanzoliana, External Member |
| 10. Dr. Suprakash Maiti, Coordinator-NAAC Steering Committee |  |

**I. OPENING:** The chairman, Mr. Lal Rinawma welcomed the members present and gave a brief introduction to the business at hand. He then requested the Coordinator to give a review and action taken report.

**II. REVIEW and ACTION TAKEN REPORT:**

- Upgradation of classroom - All classroom has been equipped with projector. 50 pairs of bench and table has been newly acquired.
- Strengthen the college community for promoting corporate social responsibility - Various social works activities has been undertaken by the NSS, NCC, SSU, Psychology Club, Cleanliness and Beautification Committee etc. and the various departments.
- Invite eminent professors and experts for special lectures on various fields of knowledge. A series of lectures were organised by the various departments, committees and the college as a well.
- Construction of Boys' Hostel at Muthi. The hostel is under construction, the second installment is yet to be received, and therefore is under Work-in-Progress
- Organise competitions for students to improve their skills in organising, team building, creative thinking and interpersonal relationships. Participated and competed in a number of events at the inter-college, university, state and national levels

**III. ACTION PLAN:**

1. Documentation of various activities of the college.
2. Initiate and guide quality related activities of the various committees.
3. Conduct and organise Parents-Teachers-Meeting and Alumni Association Meetings.
4. Facilitate the mentoring system for students in all departments of the college.

**IV. CLOSING :** The meeting was closed with a word of thanks from the chairman, at around 12: 30 pm.

Recording Secretary



(JOHN K. LALDINGLIANA)  
Coordinator

Chairman



(LAL RINAWMA)  
Principal

**MINUTES OF THE MEETING AND ACTION TAKEN REPORT OF THE IQAC  
GOVT. HRANGBANA COLLEGE, AIZAWL, MIZORAM**

TIME : 1<sup>st</sup> December, 2014 @ 10:30 am

PLACE : Principal's Room

**MEMBERS PRESENT:**

- |  |                                      |
|--|--------------------------------------|
| 1. Mr. Lal Rinawma, Principal - Chairman                     | 2. Mr. Rokailiana, Vice-Principal    |
| 3. Mr. John K. Laldingliana, Coordinator                     | 4. Dr. Zothanzami, Asst. Coordinator |
| 5. Mr. H.P.Lalzuala, Cm                                      | 6. Mrs. Lalthlamuani Khiangte, Cm    |
| 7. Mr. Lalchatuana, Cm                                       | 8. Mr. Lalhmingthanga, Cm            |
| 9. Dr. Sanny Tochwawng, Cm                                   |                                      |
| 10. Dr. Suprakash Maiti, Coordinator-NAAC Steering Committee |                                      |

**I. OPENING:** The chairman, Mr. Lal Rinawma welcomed the members present and gave a brief introduction to the business at hand. He then requested the Coordinator to give a review and action taken report.

**II. REVIEW and ACTION TAKEN REPORT:**

- Promotion and nurturing of the culture of academic excellence. Recognition and felicitation for academic excellence through the distribution of Certificate of Appreciation and Cash Incentives to University toppers, Distinctions and First Division holders in the Freshers' Social Functions.
- Improve student support programmes and to strengthen the mentoring system. Parents-Teachers Meeting for all departments were organised. Mentoring of students through allocation of students to be mentored by each teacher.
- Extension and enrichment of library and laboratories. Purchased new books, periodicals, reference books, journals and equipment.
- Renovation of Rooms. Floor tiles has been laid for teacher common room and administrative offices.
- A series of lectures were organised by the various departments, committees and the college as a well.

**III. ACTION PLAN:**

*To continue*

1. Documentation of various activities of the college.
2. Initiate and guide quality related activities of the various committees.
3. Conduct and organise Parents-Teachers-Meeting and Alumni Association Meetings.
4. Facilitate the mentoring system for students in all departments of the college.

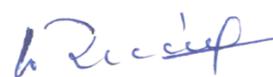
**IV. CLOSING :** The meeting was closed with a word of thanks from the chairman, at around 12: 30 pm.

Recording Secretary



(JOHN K. LALDINGLIANA)  
Coordinator

Chairman



(LAL RINAWMA)  
Principal

**MINUTES OF THE MEETING AND ACTION TAKEN REPORT OF THE IQAC  
GOVT. HRANGBANA COLLEGE, AIZAWL, MIZORAM**

TIME : 26<sup>th</sup> January, 2014 @ 11:30 am

PLACE : Principal's Room

**MEMBERS PRESENT:**

- |  |  |
|--|--|
| 1. Mr. Lal Rinawma, Principal - Chairman                     | 2. Mr. Rokailiana, Vice-Principal        |
| 3. Dr. C. Zarzoliana, External Member                        | 4. Mr. John K. Laldingliana, Coordinator |
| 5. Dr. Sanny Tochwawng, Cm                                   | 6. Dr. Zothanzami, Asst. Coordinator     |
| 6. Mr. H.P.Lalzuala, Cm                                      | 7. Mrs. Lalthlamuani Khiantge, Cm        |
| 8. Mr. Lalchatuana, Cm                                       | 9. Mr. Lalhmingthanga, Cm                |
| 10. Dr. Suprakash Maiti, Coordinator-NAAC Steering Committee |  |

**I. OPENING:** The chairman, Mr. Lal Rinawma welcomed the members present and gave a brief introduction to the business at hand. He then requested the Coordinator to give a review and action taken report.

**II. REVIEW and ACTION TAKEN REPORT:**

- Preparation for NAAC Third Cycle.
- Classroom upgradation and modernization has been undertaken by the addition of 50 pairs of bench and table.
- Construction of the Boys' Hostel at Muthi has been halted. The hostel is under construction, the second installment is yet to be received, and therefore is under Work-in-Progress
- Proposal for construction of Vertical extension of the College Building has been prepared and approval is awaited.
- Various social works activities has been undertaken by the NSS, NCC, SSU, Psychology Club, Cleanliness and Beautification Committee etc. and the various departments.

**III. ACTION PLAN:**

- Developing a culture for innovation and creative thinking.
- Facilitate in organising remedial classes for students with poor academic performance.
- Conduct and analyse the teaching learning evaluation feedback from students.
- Conduct and monitor academic performance audit on all the departments.

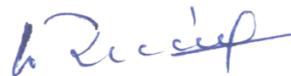
**IV. CLOSING :** The meeting was closed with a word of thanks from the chairman, at around 12: 30 pm.

Recording Secretary



(JOHN K. LALDINGLIANA)  
Coordinator

Chairman



(LAL RINAWMA)  
Principal

**MINUTES OF THE MEETING AND ACTION TAKEN REPORT OF THE IQAC  
GOVT. HRANGBANA COLLEGE, AIZAWL, MIZORAM**

TIME : 22<sup>nd</sup> May, 2015 @ 11:30 am

PLACE : Principal's Room

**MEMBERS PRESENT:**

- |   |                                   |
|---|-----------------------------------|
| 1. Mr. Lal Rinawma, Principal - Chairman                    | 2. Mr. Rokailiana, Vice-Principal |
| 3. Mr. John K. Laldingliana, Coordinator                    | 4. Dr. Sanny Tochwawng, Cm        |
| 5. Mr. H.P.Lalzuala, Cm                                     | 6. Mrs. Lalthlamuani Khiangte, Cm |
| 7. Mr. Lalchatuana, Cm                                      | 8. Mr. Lalhmingthanga, Cm         |
| 9. Dr. Suprakash Maiti, Coordinator-NAAC Steering Committee |                                   |

**I. OPENING:** The chairman, Mr. Lal Rinawma welcomed the members present and gave a brief introduction to the business at hand. He then requested the Coordinator to give a review and action taken report.

**II. REVIEW and ACTION TAKEN REPORT:**

- The proposal and study of feasibility of Community Development College is underway.
- All classrooms have been successfully equipped with projector.
- Flooring tiles for teacher common room and Administration office has been successfully done.
- Mentoring and extension activities has been continued.

**III. ACTION PLAN:**

5. Documentation of various activities of the college
6. Promotion and nurturing of the culture of academic excellence.
7. Facilitate the mentoring system for students in all departments of the college.
8. Extension and enrichment of library and laboratories

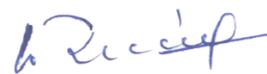
**IV. CLOSING :** The meeting was closed with a word of thanks from the chairman, at around 12: 30 pm.

Recording Secretary



(JOHN K. LALDINGLIANA)  
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(LAL RINAWMA)  
Principal